MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**July 15, 2025**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, July 15, 2025, in the Board Room of Richland Community College by Chairman Colee. Chairman Colee also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Tom Ritter, Ben Andreas, Dale Colee, Vicki Carr, Bishop Wayne Dunning, Marcy Rood and Rachael Pender

Trustees Absent: Dan Diskey

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on June 17, 2025, had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on June 17, 2025. Carr seconded. Voice vote being all ayes, Chairman Colee declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Veneece Thompson, Student Accounting Specialist

**WRITTEN COMMUNICATIONS**

##### Personnel Update

New Employees

Arianna Lawson-Sims, Director of Culture, Connection and Student Life 6/16/2025

Abigail Hendren, Grants Coordinator 6/16/2025

Justin Reed, Coffee House Supervisor 6/16/2025

# SPECIAL REPORTS

**REPORT OF ICCTA**

Bishop Wayne Dunning reminded everyone that the next ICCTA Executive Committee Retreat will be held August 8-9, 2025, in Chicago.

**MONITORING REPORT**

Erin Spanberger presented the monitoring report – Institutional Effectiveness

**REPORT OF STUDENT TRUSTEE**

Student Trustee Rachael Pender presented the Student Leadership Council Report.

**CONSENT AGENDA**

The Consent Agenda was presented to the Board of Trustees. Items included Authorization in Compliance, and the approval of two English Faculty, Matthew Bowman and Dr. Amy Sailer. Chairman Colee asked that the Authorization in Compliance be tabled to the August meeting when Secretary Diskey is in attendance.

**Andreas moved to approve the Consent Agenda, as presented and table the Authorization in Compliance item until the August meeting. Carr seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried**.

**NEW BUSINESS**

**BOARD POLICY 5.23 USE OF COLLEGE FACILITES – THIRD READING AND ADOPTION**

Board Policy 5.23 – Use of College Facilities was presented to the Board of Trustees for third reading and adoption.

**Carr moved to adopt Board Policy 5.23 – Use of College Facilities. Andreas seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**BOARD POLICY 4.15.8 HAZING PROHIBITION – SECOND READING**

Board Policy 4.15.8 Hazing Prohibition was presented to the Board of Trustees for the second reading. No changes have been made since the first reading.

No action is necessary at this time.

**ACCEPTANCE OF FY23 AUDIT**

The FY23 Audit was presented to the Board of Trustees, as presented.

**Carr moved to accept the FY23 Audit, as presented. Pender seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**ACCESSIBILITY POLICY – SECOND READING**

Board Policy 5.24 – Accessibility was presented to the Board of Trustees for the second reading. No changes have been made since the first reading.

No action is necessary at this time.

**REQUEST TO PURCHASE WASHING MACHINE AND DRYER FOR MCLETC**

A request was made to the Board of Trustees that would allow College Administration to purchase a washing machine and dryer for MCLTC from CI Laundry Systems in Bloomington, IL, in the amount of $21,210.00, as presented.

**Ritter moved to approve the purchase of a washing machine and dryer for MCLTC from CI Laundry Systems in Bloomington, IL, in the amount of $21,210.00, as presented. Rood seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**REQUEST TO PURCHASE STUDENT LAPTOPS FOR MCLETC**

A request was made to the Board of Trustees that would allow College Administration to purchase 60 Lenovo ThinkBook laptop computers from Paragon Micro in the amount of $45,271.80, as presented.

**Ritter moved to approve the purchase of 60 Lenovo ThinkBook laptop computers from Paragon Micro in the amount of $45,271.80, as presented. Carr seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**REQUEST TO PURCHASE STUDENT LAPTOPS FOR IDOC**

A request was made to the Board of Trustees that would allow College Administration to purchase 25 Lenovo ThinkBook laptop computers from Paragon Micro in the amount of $18,863.25, as presented.

**Carr moved to approve the purchase of 25 Lenovo ThinkBook laptop computers from Paragon Micro in the amount of $18,863.25, as presented. Rood seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**REQUEST TO PURCHASE AMMUNITION FOR MCLETC**

A request was made to the Board of Trustees that would allow College Administration to purchase ammunition from Kiesler Police Supply in Jeffersonville, IN in the amount of $51,896.32, as presented.

**Carr moved to approve the purchase of ammunition from Kiesler Police Supply in Jeffersonville, IN in the amount of $51,896.32, as presented. Pender seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**APPROVAL TO PURCHASE EV TECH WORKBENCH**

A recommendation was made to the Board that would authorize the College Administration to purchase the EV TECH Workbench training system and all necessary components from Legacy EV in Chandler, Arizona for a period of 2 years at a total cost of $38,000.00, as presented**.**

**Pender moved to approve the purchase of the EV TECH Workbench training system and all necessary components from Legacy EV in Chandler, Arizona for a period of 2 years at a total cost of $38,000.00, as presented. Carr seconded. Roll vote being all ayes, Chairman Colee declared the motion carried.**

**APPROVAL TO PURCHSE STUDENT LAPTOPS**

A recommendation was made to the Board that would authorize the College Administration to purchase 30 student laptops from CDWG for a total cost of $21,662.40, as presented.

**Andreas moved to approve the purchase of 30 student laptops from CDWG for a total cost of $21,662.40, as presented. Rood seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The June 2025 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $2,276,160.28 for June 2025 was distributed to the Board prior to the meeting.

Carr moved to ratify the June bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez reminded the Trustees that the Summer Board Retreat will be held Thursday, July 24, 2025, at 9:00 a.m. in the Ag Building
* Richland sent in a proposal to present at the 2025 ACCT Leadership Congress in October. Richland has been accepted and will present on CEJA.

ITEMS FROM THE BOARD

* Dale Colee reminded the Trustees that the Foundation Annual Meeting will be held on July 24, 2025, at the Country Club of Decatur.
* Ben Andreas requested that items submitted for purchase should include the description, quote and any documentation that is available.
* Bishop Dunning wanted to thank those that make his basketball camp a success. This is the 25th year and he hopes to host 135 community kids. Dale Colee thanked Bishop Dunning for his efforts.

**EXECUTIVE SESSION**

None

ADJOURNMENT

Ritter moved and Andreas seconded to adjourn the meeting at 6:31 p.m.

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Dan Diskey, Secretary