MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**May 20, 2025**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:36 p.m. Tuesday, May 20, 2025, in the Board Room of Richland Community College by Chairman Colee. Chairman Colee also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Tom Ritter, Ben Andreas, Dale Colee, Dan Diskey, Vicki Carr, Bishop Wayne Dunning, and Marcy Rood

Trustees Absent: Rachael Pender

Also present: Dr. Cris Valdez and other staff members

**EXECUTIVE SESSION**

**Diskey moved to enter into closed session for the purpose of discussing individual**

**employments, as specified in Section 2 (c) (1); for the purpose of discussing collective**

**negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease**

**of real property, as specified in Section 2 (c) (5); for discussion of pending or probable**

**litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in**

**Section 2 (c) (16) of the Open Meetings Act. Andreas seconded. Voice vote being all ayes, Chairman Colee declared the motion carried.**

Meeting convened into closed session at 5:37 p.m.

Meeting reconvened into open session at 5:56 p.m.

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on April 15, 2025, and the Special Meeting on April 22, 2025, had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on April 15, 2025, and the Special Meeting on April 22, 2025. Carr seconded. Voice vote being all ayes, Chairman Colee declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed those in attendance.

 **WRITTEN COMMUNICATIONS**

##### Personnel Update

 **New Employees**

**Name Position Start Date**

Jason Waks Creative Design Specialist 4/28/2025

**Retirements, Resignations, and Terminations**

**Name Position Last Day**

Madison Walton Administrative Assistant - Academic 4/14/2025

 Success Center

Chelsi Jones Grants Coordinator 4/25/2025

Paul Lidy Director of Grants 4/25/2025

# SPECIAL REPORTS

**REPORT OF ICCTA**

Bishop Wayne Dunning gave an update on Lobby Day that was held in Springfield. The next meeting will be held in Bloomington on June 6 and 7th. Everyone is encouraged to attend.

**MONITORING REPORT**

Andy Hynds presented the Monitoring Report – Dual Credit and Transfer Academy.

**FACULTY REPORT**

Derek Clem presented Fine Arts Programming.

**COLLEGE SPOTLIGHT**

Dr. Isaac Zuniga presented Support Services.

**REPORT OF STUDENT TRUSTEE**

 The Student Leadership Council Report was in the packet as information only.

**FOUNDATION REPORT**

Julie Melton reported on top accomplishments, projects in progress and new opportunities on the horizon.

**NEW BUSINESS**

**BUDGET UPDATE**

Sheree Zalanka gave an update on the FY26 Budget. A Budget Hearing will be held at 5:15 p.m. on June 17 and the Budget will be presented to the Board at the June Board of Trustees meeting.

**BOARD POLICY 5.23 USE OF COLLEGE FACILITIES – FIRST READING**

Julie Melton presented Board Policy 5.23 – Use of College Facilities for the first reading.

No action is necessary at this time.

**BOARD POLICY REVISIONS SECTION 3 – SECOND READING**

Amy Snow presented revisions to Board Policy – Section 3. No changes have been made since the first reading.

No action is necessary at this time.

**BOARD POLICY UPDATE 4.2 – RESIDENCY STATUS – THIRD READING AND ADOPTION**

Board Policy 4.2 – Residency Status has been updated based on compliance with ICCB Administrative Rule 1501501 and Section 2.16.02 of the Illinois Public Community College Act. This is the final reading.

**Dunning moved to adopt Board Policy 4.2- Residency Status, as presented. Carr second. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**RECOMMENDATION TO PURCHASE ACHIEVIT SOFTWARE**

A recommendation was made to the Board of Trustees that would allow Administration to purchase the AchievIt software in the amount of $21,600.00, as presented.

**Bishop Dunning moved to allow Administration to purchase the AchievIt software in the amount of $21,600.00, as presented. Diskey seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**APPROVAL TO PURCHASE TABLETOP MECHATRONICS LEARING SYSTEM**

A recommendation was made to the Board of Trustees that would allow College Administration to purchase the 870-PTAB82 Tabletop Mechatronics Learning System and all necessary components from Moss Enterprises, Johnston, IA for a total cost of $54,770.00, as presented.

**Carr moved to approve the purchase of the 870-PTAB82 Tabletop Mechatronics Learning System and all necessary components from Moss Enterprises, Johnston, IA for a total cost of $54,770.00, as presented. Rood seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**APPROVAL TO PURCHASE HVAC CONTROLS LEARNING SYSTEMS**

A recommendation was made to the Board of Trustees that would allow College Administration to purchase the T7300 HVAC Control Learning Systems from Moss Enterprises in Johnston, IA in the amount of $58,160.00, as presented.

**Bishop Dunning moved to approve the purchase of the T7300 HVAC Control Learning Systems from Moss Enterprises in Johnston, IA in the amount of $58,160.00, as presented. Rood seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The April 2025 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $1,538,058.45 for April 2025 was distributed to the Board prior to the meeting.

Rood moved to ratify the April bills and travel expenditures paid and approve the Financial Statement subject to audit. Andreas seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.

REPORT OF THE PRESIDENT

* The Trustees trialed new software that puts all presentations on their laptops. Everyone agreed that we should continue to use it in the future.
* HB3717 has had a lot of attention. This bill allows community colleges to grant baccalaureate degrees in applied sciences. Richland will consider it in the future, but the requirements are complicated.
* We will work to host the June Board of Trustees meeting at TCCi. Madonna will keep the Trustees posted.
* The Summer Board retreat is scheduled for July 10. President Valdez will not be available that day. Madonna will send some new dates out and get it moved.
* Courtney Carson updated the Trustees on a new partnership with Rivian in Bloomington and training their employees on essential skills.

ITEMS FROM THE BOARD

None

ADJOURNMENT

Ritter moved and Rood seconded to adjourn the meeting at 7:49 p.m.

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Dan Diskey, Secretary