MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**June 17, 2025**

**PUBLIC HEARING FOR BUDGET**

A Public Hearing for the FY2026 budget was held at 5:38 p.m. in the Boardroom of TCCi. There were no comments from the public, and the hearing adjourned at 6:00 p.m.

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 6:03 p.m. Tuesday, June 17, 2025, in the Board Room of TCCi by Chairman Colee. Chairman Colee also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Tom Ritter, Dan Diskey, Dale Colee, Bishop Wayne Dunning, Vicki Carr, Marcy Rood and Rachale Pender

Trustees Absent: Ben Andreas

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on May 20, 2025, had been distributed to the Board prior to this meeting.

Diskey moved to approve the minutes of the Regular Meeting on May 20, 2025. Rood seconded. Voice vote being all ayes, Chairman Colee declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Jason Waks, Graphic Designer.

**WRITTEN COMMUNICATIONS**

##### Personnel Update

**New Employees**

**Name Position Start Date**

Vineece Thompson Student Accounts Specialist I 05/05/2025

**Changes**

**Name Position Start Date**

Allison Shupparra Lead Success Coach to Director of Student Success 05/26/2025

**Retirements, Resignations, and Terminations**

**Name Position Last Day**

Haden Richardson Food Service Supervisor 05/14/2025

Jody Burtnett Registrar 05/23/2025

Marcella Cremer Math Faculty 05/31/2025

Sue Webster Coordinator, Student Engagement 05/31/2025

# SPECIAL REPORTS

**COLLEGE SPOTLIGHT**

Jeff Davison presented Adult Education – Changes and Highlights of the Program

**REPORT OF ICCTA**

Bishop Wayne Dunning gave a report on the Annual Conference held in Bloomington. He also encouraged the Trustees to attend future meetings.

**REPORT OF STUDENT TRUSTEE**

Student Trustee Rachael Pender presented the Student Leadership Council Report.

**CONSENT AGENDA**

A recommendation was made to the Board of Trustees to approve the Consent Agenda. It was recommended that the Board approve the employment of Director of Culture, Connection, and Student Life, Full-time tenure track clinical instructor of associate degree nursing, two math faculty and the Director of Student Success.

**Bishop Dunning move to approve the Consent Agenda. Carr seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**OLD BUSINESS**

**TRANSFER OF WORKING CASH EARNINGS**

A recommendation was made to the Board of Trustees that would authorize the transfer of interest earnings from the Working Cash Fund to the General Fund and adopt Resolution 25-9 – Transferring the Interest Earnings of the Working Cash Fund, as presented.

**Bishop Dunning moved to adopt Resolution No. 25-9 – Transferring the Interest Earnings of the Working Cash Fund, as presented. Rood seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**FISCAL YEAR 2026 BUDGET**

A recommendation was made to the Board of Trustees to approve the FY26 Budget and adopt, as presented.

**Bishop Dunning moved to approve the FY26 Budget, as presented. Carr seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**NEW BUSINESS**

**BOARD POLICY REVISIONS SECTION 3 – THIRD READING AND ADOPTION**

Revision to Board Policy Section 3 was presented to the Board. No changes have been made since the first reading.

**Carr moved to adopt Board Policy Section 3, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**EVENT POLICY – SECOND READING**

Board Policy 5.23 – Use of College Facilities was presented to the Board of Trustees for the second reading. No changes have been made. No action is necessary at this time.

**BORAD POLICY 4.15.18 – HAZIING – FIRST READING**

Federal public law 118-173 (the Stop Campus Hazing Act) requires that Boards of all higher education institutions adopt a policy which prohibits hazing on all college-owned property and provides for discipline in the event that an act of hazing occurs.

The policy presented meets these standards and is provided for your consideration to be added under section 4.15 (Students Rights and Responsibilities) of the Board Policy Manual.

This is the first reading. No action is necessary at this time.

**ACCESSIBILITY POLICY – FIRST READING**

An Accessibility Policy has been developed to encompass the recognition of the commitment of the College to adhere to applicable federal and state laws as they relate to accessibility needs, as well as identify those who are authorized to address the establishment of accessibility procedures and guidelines. As a result of the need for the establishment of such a policy, the following Accessibility Policy is proposed for approval by the Board of Trustees

**5.24 Accessibility**

Richland Community College recognizes the importance of adhering to the guidelines set by Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and other applicable federal and state laws. Richland is committed to removing disability-related barriers for all institutional programs and services.

Documentation of disability may be required for individual accommodations.

This is the first reading. No action is necessary at this time.

**PRESIDENTIAL EMPLOYMENT CONTRACT RESTATED**

A recommendation was made to the Board of Trustees to approve the contract for Dr. Cristobal Valdez, as presented.

**Bishop Dunning moved to approve the contract for Dr. Cristobal Valdez, as presented. Carr seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

**ACCEPTANCE OF FY23 AUDIT**

The final report from Sikich has not been received for the FY23 Audit. A recommendation was made to table this agenda item until the July Board of Trustees meeting.

**Rood moved to table the Acceptance of the FY23 Audit until the final report is received. Diskey seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The May 2025 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $2,371,157.27 for May 2025 was distributed to the Board prior to the meeting.

Bishop Dunning moved to ratify the May bills and travel expenditures paid and approve the Financial Statement subject to audit. Diskey seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez reported to the Board of Trustees that there are a number of legislative bills waiting to be signed by the Governor. New policies and necessary adjustments will be made by the College for those bills affecting us.
* There are meetings scheduled with DCEO and EDA regarding future funding. President Valdez will keep the Board of Trustees informed as more information is received.
* President Valdes will be sending out the draft agenda for the Summer Board retreat. Trustees, please review and let us know if there is anything else we need to discuss. The Retreat will be held July 24 on campus.

ITEMS FROM THE BOARD

* Vicki Carr thanked Bishop Dunning for serving as President of the ICCTA over this past year. Wayne represented Richland Community College very well and we are very proud of the work he has done.

**EXECUTIVE SESSION**

None

ADJOURNMENT

Rood moved and Bishop Dunning seconded to adjourn the meeting at 6:47 p.m.

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Dan Diskey, Secretary