MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**April 15, 2025**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:32 p.m. Tuesday, April 15, 2025, in the Board Room of Richland Community College by Chairwoman Carr. Chairwoman Carr also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Tom Ritter, Dan Diskey, Dale Colee, Ben Andreas, Bishop Wayne Dunning, Marcy Rood, Vicki Carr and Brayden Thomas

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on March 18, 2025, had been distributed to the Board prior to this meeting.

Rood moved to approve the minutes of the Regular Meeting on March 18, 2025. Ritter seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed William Soquet, Donor Information and Database Coordinator.

**SWEARING IN AND SEATING OF STUDENT TRUSTEE**

Chairwoman Carr administered the Oath of Office to Rachael Pender, new student member of the Board of Trustees for 2025-2026, and formally seated her as a student trustee.

 **WRITTEN COMMUNICATIONS**

##### Personnel Update

 **Changes**

**Name Position Start Date**

Raquel Spain Food Service Supervisor to Kitchen Lead 3/17/2025

Kortinee Miller Food Service worker to Kitchen Lead 3/31/2025

Julie Melton presented the Illinois Community College Month Proclamation.

# SPECIAL REPORTS

**REPORT OF ICCTA**

Bishop Dunning gave an update on the Governance Leadership Institute. He also reminded the Trustees about the upcoming Lobby Day in Springfield and Annual Meeting that will be held in Bloomington in June. Bishop Dunning encouraged the College to work on nominations for the next round of awards through ICCTA.

**REPORT OF STUDENT TRUSTEE**

Student Trustee Rachael Pender presented the Student Leadership Council Report.

**CONSENT AGENDA**

A recommendation was made to the Board of Trustees to approve the Consent Agenda, as presented.

**Ritter moved to approve the Consent Agenda, as presented. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**NEW BUSINESS**

**APPROVAL TO PURCHASE SIX PORTABLE AC/DC ELECTRICAL LEARNING SYSTEMS**

A recommendation was made to the Board that would authorize the College Administration to purchase six (6) Amatrol 990-ACDC1 Portable AC / DC Electrical Learning Systems from Moss Enterprises of Johnson, Iowa for a total cost of $58,830.00, as presented.

**Andreas moved to authorize the College Administration to purchase six (6) Amatrol 990-ACDC1 Portable AC / DC Electrical Learning Systems from Moss Enterprises of Johnson, Iowa for a total cost of $58,830.00, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

 **BOARD POLICY 4.2.0 – RESIDENCY STATUS – SECOND READING**

Updates to this policy were required for compliance with ICCB Administrative Rule 1501.501 and Section 2.-16.02 of the Illinois Public Community College Act.

No action is required at this time.

**APPROVAL TO PURCHASE CONSULAB’S SET OF 12 OHM’S LAW TRAINERS**

A recommendation was made to the Board that would authorize the College Administration to purchase a classroom kit of 12 Consulab Educatech Ohm’s Law trainers from Consulab Educatech Inc in Quebec, Canada for a total cost not to exceed $45,000 in expectation of probable tariff, as presented.

Diskey moved to authorize the College Administration to purchase a classroom kit of 12 Consulab Educatech Ohm’s Law trainers from Consulab Educatech Inc in Quebec, Canada for a total cost not to exceed $45,000 in expectation of probable tariff, as presented. Rood seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

**BOARD POLICY REVISIONS SECTION 3 – PERSONNEL – FIRST READING**

Revisions to Board Policy Section 3 – Personnel were presented to the Board of Trustees. This is the first reading. No action is necessary**.**

**APPROVAL FOR PURCHASE OF TOW-BEHIND MOWER**

A recommendation was made to the Board of Trustees that would authorize the Administration to purchase a Land Pride 12-foot rotary cutter for the price of $19,542.75 from Birkey’s Farm Store of Urbana, IL, as presented.

**Bishop Dunning moved to authorize the Administration to purchase a Land Pride 12-foot rotary cutter for the price of $19,542.75 from Birkey’s Farm Store of Urbana, IL, as presented. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**APPROVAL TO CONTRACT FOR A PHYSICAL PLANT ENERGY FEASIBILITY STUDY**

A recommendation was made to the Board of Trustees that would authorize the Administration to enter into an “Ameren-sponsored Improvement Feasibility Study” with Ruyle

Mechanical Systems of Peoria, IL for an amount of $27,942.00, as presented.

**Andreas moved to authorize the Administration to enter into an “Ameren-sponsored Improvement Feasibility Study” with Ruyle**

**Mechanical Systems of Peoria, IL for an amount of $27,942.00, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The March 2025 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $1,536,944.65 for March 2025 was distributed to the Board prior to the meeting.

Diskey moved to ratify the March bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez updated the Trustees on a number of upcoming events:
	+ Legislative Visit from Reagan Derring – April 16, 2025, at noon.
	+ EV Innovation Hub Grand Opening – April 23, 2025, at 11:00 a.m. at TCCi.
	+ Board of Trustees Special Meeting/Board Retreat – Apil 22, 2025 at 10:00 a.m. in the Boardroom.
	+ Richland Commencement – May 16, 2025. Please arrive by 6:30 p.m.
	+ IMA Workforce Solutions Summit – Richland Community College Campus.

ITEMS FROM THE BOARD

None

 **EXECUTIVE SESSION**

None

ADJOURNMENT

Colee moved and Rood seconded to adjourn the meeting at 6:37 p.m.

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Banjamin Andreas, Secretary