MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**April 18, 2023**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:31 p.m. Tuesday, April 18, 2023, in the Board Room of Richland Community College by Chairman Dunning. Chairman Dunning also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Tom Ritter, Dr. David Cooprider, Dale Colee, Ben Andreas, Bishop Wayne Dunning, Vicki Carr, Bruce Campbell, and Jacob Watkins

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on March 21, 2023 had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on March 21, 2023. Andreas seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed the family of Student Trustee, Jacob Watkins, Brian Silotto, and Sheree Zalanka.

**REPORT OF SELECTION OF STUDENT TRUSTEE**

Meredith Johnson-Palmer made a recommendation to the Board of Trustees to seat Austin Yutzy to fill the 2023-2024 term of office commenting April 18, 2023

**SWEARING IN AND SEATING OF STUDENT TRUSTEE FOR 2023-2024**

Chairman Dunning administered the Oath of Office to Austin Yutzy, new student member of the Board of Trustees for 2023-2024, and formally seated her as a student trustee.

 **WRITTEN COMMUNICATIONS**

##### Personnel Update

**New Employees**

**Name Position Start Date**

Alexis Newbon Workforce Equity Initiative Program Navigator 03/06/2023

Zackary Ossowski Maintenance II-HVAC 03/13/2023

Megan Broderick Program Director Early Childhood Education 03/21/2023

William Akers Food Service/MCLETC 03/20/2023

**Changes**

**Name Position Start Date**

Sandy Scharf Administrative Assistant, Business Office 03/06/2023

# SPECIAL REPORTS

**REPORT OF ICCTA**

Vicki Carr reminded Trustees of the upcoming Lobby Day that will be held in Springfield on May 2-3, 2023. The ICCTA Annual Meeting will be held in June.

**BOARD SPOTLIGHT**

Meredith Johnson-Palmer presented the Board Spotlight – Student Profile/Enrollment.

**REPORT OF STUDENT TRUSTEE**

Student Trustee Austin Yutzy presented the Student Leadership Council Report.

**INSTITUTIONAL ADVANCEMENT REPORT**

Julie Melton provided the Institutional Advancement Report to the Board of Trustees.

**CONSENT AGENDA**

The Consent Agenda was presented to the Board of Trustees regarding the Authorization in compliance, Employment of Full-time Track faculty for Automotive Technology and English Instructors, as presented.

**Dr. Cooprider moved to approve the Consent Agenda, as presented. Carr seconded. Roll call vote being ally ayes, Chairman Dunning Declared the motion carried.**

**NEW BUSINESS**

**REVISION TO BOARD POLICY 3.6 – BEREAVEMENT LEAVE – ALL EMPLOYEES – 3.6.5.7.1 – FAMILY BEREAVEMENT LEAVE POLICY**

Revisions were made to Board Policy 3.6.5.7.1 and presented to the Board of Trustees. This is the third reading and asking for approval and adoption.

**Campbell moved to approve and adopt Board Policy 3.6.5.7.1, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.**

**FISCAL YEAR 2024 COURSE FEE MODIFICATION**

A recommendation was made to the Board of Trustees to approve the fee modification for CDL 1001 Class “B” License Training, starting with the Summer 2023 semester, as presented.

**Andreas moved to approve the fee modification for CDL 1001 Class “B” License Training, starting with the Summer 2023 semester, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.**

**TIMELYCARE MENTAL HEALTH TELEHEALTH SERVICES CONTRACT**

A recommendation was made to the Board of Trustees provide mental health services to our students, we recommend that the Board direct the administration to enter into a contract with Timely Telehealth, LLC of Fort Worth, TX, for an initial amount of $39,200, as presented.

**Campbell moved to approve the mental health services to our students, we recommend that the Board direct the administration to enter into a contract with Timely Telehealth, LLC of Fort Worth, TX, for an initial amount of $39,200, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The March 2023 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $2,363,504.87 for March 2023 was distributed to the Board prior to the meeting.

Dr. Cooprider moved to ratify the March bills and travel expenditures paid and approve the Financial Statement subject to audit. Ritter seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REPORT OF THE PRESIDENT

* There will be a Special Board of Trustees meeting on April 27, 2023 at 5:30 p.m.to seat the newly elected and re-organize the Board.
* An agreement was signed with the Decatur Transit System that will allow Richland students to ride the bus for free.
* Dr. Valdez told the Trustees about the new Decennial Committee of Local Government that needs to be created by June 2023. The Committee is scheduled to meet three times in 18 months and must meet OMA requirements. The committee comprised of the Board of Trustees and two community members will need to report effectiveness to the State. Dr. Valdez will keep the Trustees informed on the next steps.

ITEMS FROM THE BOARD

* Ben Andreas complimented the College on the State of the College event that was held on April 12, 2023. He was thrilled with the diverse student participation and information shared with our community.
* Dale Colee thanked Teena Zindel-McWilliams for sharing the Richland history on his radio show. It really highlighted were the College has been and where we are going.
* Chairman Dunning congratulated Ben Andreas for being selected Alumnus of the Year.

 **EXECUTIVE SESSION**

**Carr moved to enter into closed session for the purpose of discussing individual**

**employment, as specified in section 2 (c) (1); for the purpose of discussing collective**

**negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease**

**of real property, as specified n Section 2 (c) (5); for discussion of pending or probable**

**litigation, as specified in Section 2 (c) (16) of the open Meeting Act. Dr. Cooprider seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.**

Meeting convened into closed session at 6:33 p.m.

Meeting reconvened into open session at 7:03 p.m.

ADJOURNMENT

Colee moved and Campbell seconded to adjourn the meeting at 7:04 p.m.

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Dale Colee, Secretary