MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**May16, 2023**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, May 16, 2023, in the Board Room of Richland Community College by Chairwoman Carr. Chairman Carr also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Tom Ritter, Dr. David Cooprider, Dale Colee, Vicki Carr, Ben Andreas, and Austin Yutzy

Trustees Absent: Marcy Rood and Bishop Wayne Dunning

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on April 18, 2023 and the Special Meeting on April 27, 2023 had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on April 27, 2023 and the Special Meeting on April 27, 2023. Andreas seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed those in attendance.

**AD HOC COMMITTEE APPOINTMENTS**

Chairman Carr appointed the following:

**Liaison to the Richland Community College Foundation Board of Directors**

Tom Ritter

**ICCTA Representative**

Vicki Carr and Bishop Wayne Dunning

**Audit Committee**

Ben Andreas and Marcy Rood

**Nominating Committee**

Dale Colee and Bishop Wayne Dunning

 **WRITTEN COMMUNICATIONS**

##### Personnel Update

**New Employees**

**Name Position Start Date**

John McKee Maintenance II 04/17/2023

Patrick O’Dell Truck Driving Training Specialist 04/17/2023

**Changes**

**Name Position Start Date**

Clifton Ulbricht Accommodations Specialist 04/24/2023

# SPECIAL REPORTS

**REPORT OF ICCTA**

Chairwoman Carr gave an updated of the Legislative Summit held on May 2 - 3, 2023. She reminded Trustees of the next meeting on June 1-3, 2023 in Bloomington. Mandatory Trustee Training will be available for those needing to complete.

**FACULTY REPORT**

Janilyn Kocher presented her last report of President of the Teachers Federation. She thanked the College and Trustees and stated that she learned a lot in her role.

**STRATEGIC PLANNING LEADERSHIP UPDATE**

The Strategic Plan Leadership team gave the Trustees an update on the Strategic Plan.

**MONITORING REPORT**

Joe Feinstein presented the Monitoring Report on the Budget.

**REPORT OF STUDENT TRUSTEE**

Student Trustee Austin Yutzy presented the Student Leadership Council Report.

**INSTITUTIONAL ADVANCEMENT REPORT**

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon.

**CONSENT AGENDA**

A recommendation was made to the Board of Trustees to approve the Consent Agenda. It was recommended that the Board approve the employment of Jacque Manicki as Full-Time Director of the Academic Success Center, as presented.

**Ritter moved to approve the Consent Agenda, as presented. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**NEW BUSINESS**

**PRESIDENTIAL EMPLOYMENT CONTRACT RESTATED**

A recommendation was made to the Board of Trustees that the President’s Employment contract be restated, effective July 1, 2023, as presented.

**Andreas moved to approve the President’s Employment contract, effective July 1, 2023, as presented. Yutzy seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried**.

**QUEST NETVAULT PLUS CONTRACT**

A recommendation was made to the Board of Trustees that would allow College administration to enter into a contract with Quest Software, Inc. of Aliso Viejo, California to supply their for NetVault Plus software in the amount of $80,000.94, as presented.

**Andreas moved to approve a contract with Quest Software, Inc. of Aliso Viejo, California to supply their NetVault Plus software in the amount of $80,000.94, as presented. Dr. Cooprider seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**COLLEGE BRIDGE PROGRAM LAPTOPS**

A recommendation was made to the Board of Trustees to approve the purchase of 100 laptops from CDW Government of Vernon Hills, IL in the amount of $37,904.00, as presented.

**Dr. Cooprider moved to approve the purchase of 100 laptops from CDW Government of Vernon Hills, IL in the amount of $37,904.00, as presented. Ritter seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**JENZABAR ONE ENTERPRISE RESOUCE PLANNING SYSTEM BASE MIGRATION CONTRACT**

A recommendation was made to the Board of Trustees that would allow College administration to enter into a contract with Jenzabar, Inc, of Harrisonburg, VA to upgrade to the Jenzabar One software platform for an amount not to exceed $3,000,000, as presented.

**Yutzy moved to allow College administration to enter into a contract with Jenzabar, Inc, of Harrisonburg, VA to upgrade to the Jenzabar One software platform for an amount not to exceed $3,000,000, as presented. Colee seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY**

A recommendation was made to the Board of Trustees to form a Decennial Committee on Local Government Efficiency that would include the Board of Trustees, the President, and two community members to study efficiencies of Richland Community College Board Policy and perform other activities as stated in the Act.

**Dr. Cooprider moved to approve the formation of a Decennial Committee on Local Government Efficiency that would include the Board of Trustees, the President, and two community members to study efficiencies of Richland Community College Board Policy and perform other activities as stated in the Act. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The April 2023 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $1,468,961.87 for April 2023 was distributed to the Board prior to the meeting.

Colee moved to ratify the April bills and travel expenditures paid and approve the Financial Statement subject to audit. Dr. Cooprider seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez reported to the Board of Trustees that this is finals week and graduation is Friday May 19, 2023 at the Civic Center at 7:00 p.m. Everyone is invited to attend the celebration of our students.

ITEMS FROM THE BOARD

* Dale Colee thanked Joe Feinstein and the staff involved in the budget process. Very good presentation.
* Tom Ritter had very positive comments on the Jack and Barbara McCoy event honoring their scholarship contributions to the community.

 **EXECUTIVE SESSION**

**Andreas moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Colee seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.**

Meeting convened into closed session at 7:03 p.m.

Meeting reconvened into open session at 8:23 p.m.

ADJOURNMENT

Andreas moved and Ritter seconded to adjourn the meeting at 8:24 p.m.

­­­­­­­­­­­­­

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Benjamin Andreas, Secretary