MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**August 15, 2023**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, August 15, 203, in the Board Room of Richland Community College by Chairwoman Carr. Chairwoman Carr also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Tom Ritter, Dr. David Cooprider, Dale Colee, Ben Andreas, Bishop Wayne Dunning, Vicki Carr, and Marcy Rood

Trustees Absent: Austin Yutzy

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on July 18, 2023 had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on July 18, 2023. Bishop Dunning seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Joren Martin, Senior Accountant.

**WRITTEN COMMUNICATIONS**

##### Personnel Update

**New Employees**

**Name Position Start Date**

George Strohl Full-Time Tenure-Track Automotive Tech Instructor 08/07/2023

Jennifer Thomas Full-Time Tenure-Track English Instructor 08/07/2023

Schuy Weishar Full-Time Tenure-Track English Instructor 08/07/2023

Laura Philips Full-Time Math Faculty 08/07/2023

Mary Ziegler Accounts Payable 08/14/2023

**Retirements, Resignations, and Terminations**

**Name Position Last Day**

Lisa Eskew Workforce Development Operations Coordinator 07/21/2023

Megan Vaca Success Coach 07/27/2023

Nicole Sanders Adult Ed Transition Coordinator 07/28/2023

Deborah Yaden English Professor 07/31/2023

Elizabeth Jackson Online Support Specialist 08/31/2023

Tyrin Manns Administrative Assistant, Academic Success Center 08/04/2023

Trevor Smith EMS Coordinator 08/05/2023

Dr. Valdez shared and article with the Board - C2A3 – USDA, Community College Alliance for Agriculture Advancement Strengthen the Rural Workforce.

# SPECIAL REPORTS

**MONITORING REPORT**

Julie Melton presented the Monitoring Report – Intuitional Advancement

**REPORT OF ICCTA**

Chairwoman Carr reminded the Trustees about the upcoming Executive Retreat this week and the upcoming ICCTA meeting in Springfield on September 8-9.

**FACULTY REPORT**

Laurie Hughes addressed the Trustees regarding the upcoming negotiations. They are looking forward to great work and collaboration as we have had in the past.

**REPORT OF STUDENT TRUSTEE**

Meredith Johnson-Palmer presented the Student Trustee Report.

**INSTITUTIONAL ADVANCEMENT REPORT**

Julie Melton provided the Institutional Advancement report in the Board packet.

**NEW BUSINESS**

**FACULTY QUALIFICATIONS – FIRST READING**

A recommendation was made to the Board of Trustees:

New policy:

3.1.3.1 Faculty Qualifications

Richland Community College follows the guidelines outlined by the Illinois Community College Board and the Higher Learning Commission to hire faculty.

Change in Policy Number but no change in the policy:

~~3.1.3.1~~ 3.1.3.2 Academic Rank Initial Placement

This is the first reading, so no action is necessary

**HEALTHCARE ATI BOARD VITALS**

A recommendation as made to the Board of Trustees to approve the purchase of Board Vitals from ATI of Leawood, KS in the amount of $24,976.00, as presented.

**Bishop Dunning moved to approve the purchase of Board Vitals from ATI of Leawood, KS in the amount of $24,976.00, as presented. Root seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The July 2023 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $1,281,347.05 for July 2023 was distributed to the Board prior to the meeting.

Bishop Dunning moved to ratify the November bills and travel expenditures paid and approve the Financial Statement subject to audit. Colee seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez gave an updated on the upcoming Farm Progress Show. This will be a big show, as all vendor space is sold out. Trustees received their parking passes. Pins and shirts will be available next week. Please let Madonna know if you need a golf cart.
* Dr. Zuniga gave an update on Enrollment for Fall 2023. Headcount and credit hours are up so we are trending in the right direction. Many thanks to everyone involved. In addition, the collaboration with DPS#61has created a great impact in the increased number of dual credit students on campus.

ITEMS FROM THE BOARD

* Bishop Dunning, once again thanked everyone that made his basketball camp a great success.

**EXECUTIVE SESSION**

**Andreas moved to enter into closed session for the purpose of discussing individual**

**employments, as specified in Section 2 (c) (1); for the purpose of discussing collective**

**negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease**

**of real property, as specified in Section 2 (c) (5); for discussion of pending or probable**

**litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in**

**Section 2 (c) (16) of the Open Meetings Act. Bishop Dunning seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.**

Meeting convened into closed session at 6:31 p.m.

Meeting reconvened into open session at 7:07 p.m.

ADJOURNMENT

Andreas moved and Bishop Dunning seconded to adjourn the meeting at 7:08 p.m.

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Benjamin Andreas, Secretary