

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE**

**July 19, 2022**

**CONVENING OF THE MEETING**

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, July 19, 2022, in the Board Room of Richland Community College by Chairman Dunning. Chairman Dunning also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dale Colee, Vicki Carr, Bishop Wayne Dunning, Ben Andreas and Jacob Watkins

Trustees Absent: Dr. David Coopriider, Bruce Campbell

Also present: Dr. Cris Valdez and other staff members

**MINUTES OF PREVIOUS MEETING**

The minutes of the Regular Meeting on June 21, 2022 had been distributed to the Board prior to this meeting.

**Ritter moved to approve the minutes of the Regular Meeting on June 21, 2022. Andreas seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.**

**APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

Dr. Valdez and the Board of Trustees welcomed Teresa Flesch, Payroll Coordinator.

**WRITTEN COMMUNICATIONS**

Personnel Update

New Employees

- Debra Embrey, Custodian Supervisor, MCLETC, effective June 6, 2022
- Jodi Schoen, Coordinator, Career Program Support, effective June 13, 2022
- Jacob Hunter, Programmer Analyst, effective June 13, 2022
- Tyson Lowe, Food Service Worker, MCLETC, effective June 13, 2022
- Matthew Jackson, Senior Programmer Analyst, effective June 27, 2022
- Krystle Tempel, Director, Adult Ed, effective June 27, 2022

- Clifton Ulbricht, Student Accounts Specialist I, effective June 27, 2022

#### Retirements, Resignations, and Terminations

- Tracy Withrow, Director Marketing/Public Relations, effective June 1, 2022
- Joe Tury, Creative Marketing Specialist II, effective June 1, 2022
- Krista Foxx, Creative Marketing Specialist I, effective June 1, 2022
- Jacki Pham, Math and Academic Specialist, effective June 2, 2022
- Justin Mills, Maintenance II – HVAC, effective June 10, 2022
- Leanne Brooks, Director, Academic Success Center, effective June 15, 2022
- Keldon Pigati, Tech Services Specialist II, effective June 16, 2022
- Shantel Rogers, Executive Administrative Assistant, External Affairs, effective June 23, 2022
- Lisa Manalisay, Interim Director, Adult Ed, effective June 24, 2022
- Robin Bollhorst, Special Assistant to the President, effective June 30, 2022
- John Daum, CIM Faculty, effective June 30, 2022
- Louise Greene, Director Library Service, effective June 30, 2022

## **SPECIAL REPORTS**

### **REPORT OF ICCTA**

Vicki Carr reminded everyone that the next ICCTA meeting will be held in Springfield on September 8-9, 2022

### **COLLEGE SPOTLIGHT**

Krystal Tempel presented Adult Education

### **MONITORING REPORT**

Dr. Isaac Zuniga presented the Monitoring Report – Student Profile

### **REPORT OF STUDENT TRUSTEE**

Student Trustee Jacob Watkins presented the Student Leadership Council Report.

### **INSTITUTIONAL ADVANCMENT REPORT**

The Institutional Advancement report was in the Board book for information.

### **CONSENT AGENDA**

A recommendation was made to the Board of Trustees to approve the Consent Agenda. It was recommended that the Board approve the Full-Time Tenure Track Engineering Technology Faculty, and the employment of Full-Time Director of Essential Skills.

**Carr moved to approve the Consent Agenda, as presented. Watkins seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.**

## **NEW BUSINESS**

### **APPROVAL OF MCLETC ACADEMIC LAPTOP REPLACEMENTS**

A recommendation was made to the Board of Trustees for the purchase of computer equipment from CDW-G of Vernon Hills, IL, in the amount of \$15,683.00, as presented.

Carr moved to approve the purchase of computer equipment from CDW-G of Vernon Hills, IL, in the amount of \$15,683.00, as presented. Andreas seconded. Roll call vote being all ayes. Chairman Dunning declared the motion carried.

### **APPROVAL TO AWARD CONSTRUCTION CONTRACT FOR NEW AG BUILDING**

A recommendation was made to the Board of Trustees that would authorize Administration to contract with Christy-Foltz of Decatur for this project at a cost of \$3,761,778 for the Base Bid, as presented.

Ritter moved to authorize Administration to contract with Christy-Foltz of Decatur for this project at a cost of \$3,761,778 for the Base Bid, as presented. Carr seconded. Roll call vote being all ayes. Chairman Dunning declared the motion carried.

## **TRANSFER OF FUNDS**

A recommendation was made to the Board of Trustees that would authorize an equity transfer of \$850,000 from the Education Fund to a Board restricted fund designated for equipment purchases, as presented.

**Carr moved to approve and authorize an equity transfer of \$850,000 from the Education Fund to a Board restricted fund designated for equipment purchases, as presented. Ritter seconded. Roll call vote being all ayes. Chairman Dunning declared the motion carried.**

## **FINANCIAL REPORT**

### **BILLS AND TRAVEL EXPENDITURES PAYABLE**

The June 2022 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,307,411.15 for June 2022 was distributed to the Board prior to the meeting.

**Ritter moved to ratify the June bills and travel expenditures paid and approve the Financial Statement subject to audit. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.**

### **REPORT OF THE PRESIDENT**

- President Valdez updated the Trustees on current Covid protocols. Testing has been rescinded and the College is looking to partner with someone in the Community for continued testing.
- Master Plan Phase II is being evaluated and the estimate is up about 40%. Administration will review and report back to the Board at the August meeting.
- President Valdez thanked the Trustees for their contribution of value statements at the Summer Retreat. The committee will review and bring something back to the August Board meeting.
- Election Day (November 8) is being researched to see if this is a state mandated Holiday. President Valdez has polled his colleagues and will do more research to make sure the College is compliant.

### **ITEMS FROM THE BOARD**

- Ben Andreas, Vicki Carr, Dale Colee, and Chairman Dunning thanked President Valdez and Cabinet for the information and productivity that was presented at the Summer Board Retreat held on July 14, 2022.
- Chairman Dunning publicly thanked Josh McAlpine and Antonio Valdez for their participation at the Community Day held at his church. The gentleman presented Richland loud and proud!
- Chairman Dunning thanked Richland for allowing the Trustees participation at Splash Cove. It was a great time!

### **EXECUTIVE SESSION**

None

### **ADJOURNMENT**

**Colee moved and Carr seconded to adjourn the meeting at 6:30 p.m.**

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Dale Colee, Secretary