

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

August 16, 2022

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, August 16, 2022, in the Board Room of Richland Community College by Chairman Dunning. Chairman Dunning also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopridger, Dale Colee, Vicki Carr, Bishop Wayne Dunning, Bruce Campbell, and Jacob Watkins

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on July 19, 2022 had been distributed to the Board prior to this meeting.

Campbell moved to approve the minutes of the Regular Meeting on July 19, 2022. Colee seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Krystle Temple, Director of Adult Education and Matthew Jackson, Senior Programmer Analyst.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

- Robert Beeson, MCLETC Tech Services Specialist III, effective July 14, 2022
- Lottie Metsker, MCLETC Housekeeper, effective July 18, 2022
- Adam Lovall, Grant Coordinator, effective July 25, 2022

Retirements, Resignations, and Terminations

- Timothy Brelsfoard, Welding Faculty, effective May 31, 2022
- Don Shepard, Police Officer, effective July 12, 2022
- Tiffany Mills, Financial Aid Specialist, effective July 15, 2022
- Curt Happe, Automotive Faculty, effective July 15, 2022
- Margaret Swaim, Admin Assistant, HR/Business Office, effective July 29, 2022
- Chris Senger, Electrical Systems Faculty, effective July 29, 2022

SPECIAL REPORTS

COLLEGE SPOTLIGHT

Julie Melton and Teena Zindel-McWilliams presented the 50th Anniversary Kick off.

MONITORING REPORT

Julie Melton presented the Monitoring Report – Institutional Advancement

REPORT OF ICCTA

Vicki Carr reported that the ICCTA Executive Committee Retreat will be held on August 19-20 in Glen Ellyn. The next ICCTA Meeting will be held September 9-10 at the Crowne Plaza in Springfield. Everyone is encouraged to attend. Vicki also announced that she has volunteered to Chair the Awards and Scholarship committee. She encourages Richland to submit some nominations.

FACULTY REPORT

Janilyn Kocher presented the Faculty Report.

REPORT OF STUDENT TRUSTEE

Student Trustee Jacob Watkins presented the Student Leadership Council Report.

INSTITUTIONAL ADVANCEMENT

Julie Melton provided the Institutional Advancement report.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda, as presented.

Campbell moved to approve the Consent Agenda, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

NEW BUSINESS

APPROVAL TO PURCHASE FLUID PIPING TRAINER

A recommendation was made to the Board of Trustees that would authorize College Administration to purchase the Piping Learning System and all necessary components from Moss Educational & Industrial Training Solutions of Cedar Rapids, IA for a total cost of \$17,035.00, as presented.

Carr moved to approve and authorize College Administration to purchase the Piping Learning System and all necessary components from Moss Educational & Industrial Training Solutions of Cedar Rapids, IA for a total cost of \$17,035.00, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

RECOMMENDATION TO REVISE BOARD POLICY 1.21 – VALUE AND TENETS FOR RICHLAND COMMUNITY COLLEGE EMPLOYEES – FIRST READING

A recommendation was made to the Board of Trustees that would add the values of Integrity, Inclusion, Equity and Belonging to the current values. This is the first reading and no action was necessary.

APPROVAL TO AWARD CONSTRUCTION CONTRACT FOR AG BUILDING ALTERNATES

A recommendation was made to the Board of Trustees that would authorized College Administration to contract with Christy-Foltz of Decatur for the construction of the head house and green house at a cost of \$428,021, and \$511,826, as presented.

Ritter moved to approve and authorized College Administration to contract with Christy-Foltz of Decatur for the construction of the head house and green house at a cost of \$428,021, and \$511,826, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The July 2022 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$883,671.94 for July 2022 was distributed to the Board prior to the meeting.

Carr moved to ratify the July bills and travel expenditures paid and approve the Financial Statement subject to audit. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported the comprehensive enrollment summary. Most community colleges are showing a decreased enrollment by 10-15%. Richland is reporting being down 6.9% for headcount, and down 1.8% for FTE. 46% of our students are attending on-line while 54% are in the classroom. Our enrollment is shifting, not shrinking.
- President Valdez and others from the College attended the Do Something Great Awards luncheon today. Julie Pangrac from Project READ Plus and our Trustee Dale Colee and his family were award recipients. Congratulations to all recipients!
- President Valdez will attend Farm Progress in Boone, IA at the end of the month. Greg Florian will attend as well and has been asked to manage the relationship with Farm Progress in 2023.

ITEMS FROM THE BOARD

- Dr. Coopriider thanked Julie Melton for presenting at ROMEOS.
- Bruce Campbell thanked and complimented those that were involved with the Annual Dinner. It was a wonderful evening and honoring Dr. Novak was just fabulous!
- Bruce Campbell encouraged everyone to read The Great Upheaval. Excellent book!
- Chairman Dunning thanked Dr. David Larrick for hosting a science camp for children in the community.

EXECUTIVE SESSION

Carr moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Ritter seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

Meeting convened into closed session at 6:50 p.m.

Meeting reconvened into open session at 8:27 p.m.

ADJOURNMENT

Carr moved and Ritter seconded to adjourn the meeting at 8:30 p.m.

Dale Colee, Secretary