

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

June 21, 2022

PUBLIC HEARING FOR BUDGET

A Public Hearing for the FY2023 budget was held at 5:15 p.m. in the Board Room. There were no comments from the public, and the hearing adjourned at 5:25 p.m.

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, June 21, 2022, in the Board Room of Richland Community College by Chairman Dunning. Chairman Dunning also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopriders, Dale Colee, Bruce Campbell, Bishop Wayne Dunning, and Jacob Watkins

Trustees Absent: Vicki Carr, Ben Andreas

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on May 17, 2022 had been distributed to the Board prior to this meeting.

Campbell moved to approve the minutes of the Regular Meeting on May 17, 2022. Colee seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed those in attendance.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

- Teresa Flesch, Payroll Coordinator, effective May 16, 2022

Retirements, Resignations, and Terminations

- Brenda Hubner, Health Information Technology Faculty, effective May 13, 2022
- Britt Semenow, Accommodation Specialist, effective May 13, 2022
- Mary Ann Riedell, Nursing Faculty, effective May 31, 2022
- Rosemarie Grindy, English Faculty, effective May 31, 2022
- Judy Miller, Health Professions Faculty, effective May 31, 2022
- Steve Gilbertz, Accounting/Business Faculty, effective May 31, 2022

SPECIAL REPORTS

REPORT OF ICCTA

Bishop Wayne Dunning reported on the ICCTA Annual Meeting that was held this June 10-11, 2022 in Chicago.

COLLEGE SPOTLIGHT

Courtney Carson presented EnRich/Minority Mentor Protégé Program

REPORT OF STUDENT TRUSTEE

Student Trustee Jacob Watkins presented the Student Leadership Council Report.

INSTITUTIONAL ADVANCMENT REPORT

The report was included in the Board documents.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda. It was recommended that the Board approve the destruction of the verbatim record on October 20, 2020, approve the full-time employment of the Director, Adult Education, and approve the full-time employment of the tenure track English faculty, as presented.

Dr. Coopriider moved to approve the Consent Agenda, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

OLD BUSINESS

FISCAL YEAR 2023 BUDGET

A recommendation was made to the Board of Trustees to approve the FY23 Budget and adopt Resolution 22-10 – Resolution Adopting Fiscal Year 2023 Budget, as presented.

Ritter moved to approve the FY23 Budget and adopt Resolution 22-10 – Resolution Adopting Fiscal Year 2023 Budget, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

TRANSFER OF WORKING CASH EARNINGS

A recommendation was made to the Board of Trustees that would authorized the transfer of interest earning from the Working Cash Fund to the General Fund, and adopt Resolution 22-9 – Transferring the Interest Earnings of the Working Cash Fund, as presented.

Campbell moved to adopt Resolution No. 22-9 – Transferring the Interest Earnings of the Working Cash Fund, as presented. Colee second. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

NEW BUSINESS

REVISIONS TO BOARD POLICY 1.12.01 – MEETINGS – THIRD READING/ADOPTION

A recommendation was made to the Board of Trustees to adopt revisions to Board Policy 1.12.01 – Meetings, as presented.

Ritter moved to adopt the revisions to Board Policy 1.12.01 – Meetings, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE COMPUTER EQUIPMENT

A recommendation was made to the Board of Trustees for the purchase of computer equipment from CDW-G of for Vernon Hills, IL \$11,361.70, as presented.

Dr. Coopriider moved to approve the recommendation to purchase computer equipment from CDW-G of Vernon Hills, IL in the amount of \$11,361.70, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion.

PURCHASE OF KITCHEN EQUIPMENT FOR ICDOC KITCHEN

A recommendation was made to the Board of Trustees for the purchases of the required kitchen equipment for the IDOC in the amount of \$39,537.31 from Eco Lab for \$2,131.21; Direct Supply for \$1,189.99; MJ Kellner for \$35,756.19 and Sam's Club for \$459.92, as presented.

Ritter moved to approved the purchases of the required kitchen equipment for the IDOC in the amount of \$39,537.31 from Eco Lab for \$2,131.21; Direct Supply for \$1,189.99; MJ Kellner for \$35,756.19 and Sam's Club for \$459.92, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairmen Dunning declared the motion carried.

APPROVAL TO PURCHASE PERISHABLE FOOD SUPPLY

A recommendation was made to the Board of Trustees that would grant Administration approval to make purchases for perishable food and beverages greater than \$10,000.00 on an annual basis from Sysco, Vermilion Valley Produce, Marquis Beverage Services and Refreshment Services Pepsi, as presented.

Campbell moved to grant Administration approval to make purchases for perishable food and beverages greater than \$10,000.00 on an annual basis from Sysco, Vermilion Valley Produce, Marquis Beverage Services and Refreshment Services Pepsi, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE ADVERTISING OF ENRICH AND CTE PROGRAMS

A recommendation was made to the Board of Trustees that would authorize College Administration to approve an agreement with the SOVLR Group for \$131,835.00 to design and purchase media opportunities, and to approve the estimate from DynaGraphics for up to \$31,751.79 to print and install wraps on the fleet of semi cabs, trailer, dump truck and the new purchased food truck, as presented.

Campbell moved to approve and authorize College Administration to approve an agreement with the SOVLE Group for \$131,835.00 to design and purchase media opportunities, and to approve the estimate from DynaGraphics for up to \$31,751.79 to print and install wraps on the fleet of semi cabs, trailer, dump truck and the new purchased food truck, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The May 2022 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,180,451.74 for May 2022 was distributed to the Board prior to the meeting.

Dr. Coopridier moved to ratify the May bills and travel expenditures paid and approve the Financial Statement subject to audit. Ritter seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that he would participate in the CEDS planning. The Comprehensive Economic Development Strategy (CEDS) contributes to effective economic development in America's communities and regions through a locally based, regionally driven economic development planning process. Economic development planning – as implemented through the CEDS – is not only a cornerstone of the U.S. Economic Development Administration's (EDA) programs, but successfully serves as a means to engage community leaders, leverage the involvement of the private sector, and establish a strategic blueprint for regional collaboration. The CEDS provides the capacity-building foundation by which the public sector, working in conjunction with other economic actors (individuals, firms, industries), creates the environment for regional economic prosperity.
- The Summer Board retreat is scheduled for July 14, 2022. Dr. Valdez shared the book: The Great Upheaval with the Trustees. He will be sending out highlights in the next couple of weeks. This will pertain to the "What If" planning section of the retreat.
- Culture Champions have arranged a number of outings for Richland staff, faculty and Trustees. Julie Melton will send the information in case anyone would like to participate.

ITEMS FROM THE BOARD

- Dr. Coopridier suggested we try to schedule a Board meeting at one of our district high schools.
- Bishop Dunning reminded Trustees that the next election would be in 2023. This is a great time to start reaching out to potential Trustees. Terms for Dunning and Campbell will end in 2023.

EXECUTIVE SESSION

None

ADJOURNMENT

Colee moved and Watkins seconded to adjourn the meeting at 6:52 p.m.

Dale Colee, Secretary