

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

May 17, 2022

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, May17, 2022, in the Board Room of Richland Community College by Chairman Dunning. Chairman Dunning also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopriker, Dale Colee, Ben Andreas, Bishop Wayne Dunning, and Jacob Watkins

Trustees Absent: Vicki Carr

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on April 19, 2022 had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on April 19, 2022. Campbell seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Valerie Wells of the Herald and Review.

CHAIRMAN DUNNING AMENDED THE AGENDA TO INCLUDE THE ELECTION OF OFFICERS AND AD HOC COMMITTEE APPOINTMENTS

AD HOC APPOINTMENTS

Chairman Dunning appointed the following:

Liaison to the Richland Community College Foundation Board of Directors
Bruce Campbell

ICCTA Representative
Vicki Carr

Audit Committee

Dr. David Coopridge
Ben Andreas

Nominating Committee

Tom Ritter
Dale Colee

REORGANIZATION OF THE BOARD OF TRUSTEES

Appointment of Board Officers

Ritter moved and Colee seconded the following recommendations of officers for 2022-2023

Bishop Wayne Dunning – Chairman
Vicki Carr – Vice Chairman
Dale Colee – Secretary

WRITTEN COMMUNICATIONS

Personnel Update

Retirements, Resignations, and Terminations

- Greg Florian, Vice President, Finance and Administration, effective April 29, 2022
- Scott Sullivan, Admin Info Systems Specialist, effective April 29, 2022

SPECIAL REPORTS

REPORT OF ICCTA

Bishop Wayne Dunning reminded everyone that the next ICCTA meeting would be held in Chicago June 10-11, 2022. He encouraged all Trustees to attend.

MONITORING REPORT

Megan Moore presented the monitoring report – Budget

REPORT OF STUDENT TRUSTEE

Student Trustee Jacob Watkins presented the Student Leadership Council Report.

INSTITUTIONAL ADVANCMENT REPORT

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda. It was recommended that the Board approve the employment of Vice President, Finance and Administration, Jeremy Morris, effective May 23, 2022.

Ritter moved to approve the Consent Agenda item, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

NEW BUSINESS

APPROVAL TO PURCHASE PROCESS CONTROL TRAINERS

A recommendation was made to the Board of Trustees that would authorize the College Administration to purchase the AMATROL Process Control Trainers from Moss Enterprises of Johnson, Iowa for a total cost of \$149,805.00, as presented.

Campbell moved to approve the purchase that would authorize the College Administration to purchase the AMATROL Process Control Trainers from Moss Enterprises of Johnson, Iowa for a total cost of \$149,805.00, as presented. Andreas seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE MECHANICAL DRIVES TRAINER

A recommendation was made to the Board of Trustees that would authorize the College Administration to purchase the AMATROL Mechanical Drives Trainer from Moss Enterprises of Johnston, Iowa for a total cost of \$ 58,845.00, as presented.

Coopriider moved to approve the purchase that would authorize the College Administration to purchase the AMATROL Mechanical Drives Trainer from Moss Enterprises of Johnston, Iowa for a total cost of \$ 58,845.00, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REVISION TO BOARD POLICY 1.12.01 MEETINGS – SECOND READING

A recommendation was made to the Board of Trustees to revise Board Policy 1.12.01 based on changes made to the Open Meetings Act setting requirements for attending remotely and necessary to public notices, as presented. This was the second reading and no action was necessary.

CORPORATE RESOLUTION FOR FINANCIAL SERVICES

A recommendation was made to the Board of Trustees to adopt Resolution No. 22-8 acknowledging the individuals noted as authorized agents of the College to conduct banking business, as presented.

Campbell moved to adopt Resolution No. 22-8, acknowledging the individuals noted as authorized agents of the College to conduct banking business, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO EXTEND GENERATOR SERVICE AGREEMENT

A recommendation as made to the Board of Trustees that would authorize College Administration to extend our service agreement with Altorfer Power Systems of Urbana, IL for six years in the amount of \$35,568.00, as presented.

Campbell moved to approve the agreement that would authorize College Administration to extend our service agreement with Altorfer Power Systems of Urbana, IL for six years in the amount of \$35,568.00, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE AUTO-FLUSH MECHANISMS FOR RESTROOMS

A recommendation was made to the Board of Trustees that would authorize the College Administration to purchase automatic flush valves from Nichols Paper and Supply for a sum of \$14,160.00, as presented.

Dr. Coopriider moved to approve the purchase that would authorize the College Administration to purchase automatic flush valves from Nichols Paper and Supply for a sum of \$14,160.00, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The April 2022 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,651,636.87 for April 2022 was distributed to the Board prior to the meeting.

Ritter moved to ratify the April bills and travel expenditures paid and approve the Financial Statement subject to audit. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that we had a fantastic commencement. This was the largest amount of participants since 2018, and quite diverse. There were a lot of firsts and some amazing success stories.

ITEMS FROM THE BOARD

- Dr. Coopriider thanked Dr. Valdez for assisting his wife, Nancy, at the graduation. This is her first attendance in eight years.
- Dale Colee shared an amazing story from his radio show about the Prep Academy. Richland is taking care of whole student and making this community proud.
- Bruce Campbell complimented the Scholarship reception. Hearing the stories of the students and how thankful they are is so rewarding. He encouraged the other Trustees to attend in the future.
- Chairman Dunning publically thanked Joe Feinstein and Teena Zindel-McWilliams for their hard work at graduation.

EXECUTIVE SESSION

Ritter moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Campbell seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

Meeting convened into closed session at 6:29 p.m.

Meeting reconvened into open session at 7:05 p.m.

ADJOURNMENT

Andreas moved and Ritter seconded to adjourn the meeting at 7:06 p.m.

Dale Colee, Secretary