

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

January 18, 2022

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, January 18, 2022, in the Board Room of Richland Community College by Chairman Dunning. Chairman Dunning also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopridge, Dale Colee, Vicki Carr, Bruce Campbell Bishop Wayne Dunning, and Rhiannon Hartman

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

OATH OF OFFICE AND SEATING OF APPOINTED TRUSTEE

Chairman Dunning administered the oath of office to Benjamin Andreas.

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on December 21, 2021 had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on December 21, 2021. Carr seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Valerie Wells of the Herald and Review.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

- Scott Sanchez, Food Service Supervisor – Café, effective December 6, 2021
- Antonio Valdez, Solutions Specialist, effective December 6, 2021

Retirements, Resignations, and Terminations

- Sara Strater, Accounting/Business Faculty, effective December 17, 2021
- Robert Grindy, English Faculty, effective December 31, 2021
- Rachel Walton, Medical Assistant Program Director/Faculty, effective December 31, 2021

SPECIAL REPORTS

REPORT OF ICCTA

Vicki Carr reported that there were no meetings. ACCT Legislative Summit is in February and the Governance Leadership Institute in is March. The next ICCTA meeting will be held March 10-11, 2022 in Peoria. In addition, Vicki shared ICCTA scholarship information with our Student Trustee, Rhiannon Hartman.

MONITORING REPORT

Commander Tom Schneider and Deputy Commander Jim Getz, presented the monitoring report, MCLETC

COLLEGE SPOTLIGHT

Julie Melton, Dr. Isaac Zuniga, Kona Jones, and Leanne Brooks presented the College Spotlight, Student Support and Wellness.

REPORT OF STUDENT TRUSTEE

Student Trustee Rhiannon Hartman presented the Student Leadership Council Report.

INSTITUTIONAL ADVANCEMENT REPORT

The Institutional Advancement report was in the Board Book for information only.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to employ the Full-time Director, EnRich Healthcare Program, Rebekah Zuniga, effective February 7, 2022, as presented.

Carr moved to approve the Consent Agenda item, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

NEW BUSINESS

APPROVAL TO AWARD A CONSTRUCTION CONTRACT FOR BISTRO PATIO IMPORVMENTS

A recommendation was made to the Board that would authorize the College Administration to issue a construction contract with Christy Foltz of Decatur for a total cost of \$139,379.00, as presented.

Colee moved to authorize the College Administration to issue a construction contract with Christy Foltz of Decatur for a total cost of \$139,379.00, as presented. Andreas seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO AWARD A CONSTRUCTION CONTRACT FOR AG/MAINTANCE BUILDING HVAC REPLACEMENT

A recommendation was made to the Board that would authorize the College Administration to issue a construction contract with Henson Robinson of Springfield for a total cost of \$98,675.00, as presented.

Colee moved to authorize the College Administration to issue a construction contract with Henson Robinson of Springfield for a total cost of \$98,675, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO AWARD CONSTRUCTION CONTRACT FOR ELECTRIC WATER COOLER REPLACEMENT

A recommendation was made to the Board that would authorize the College Administration to issue a construction contract with E.L. Pruitt of Decatur for a total cost of \$43,558.00, as presented.

Hartman moved to authorize the College Administration to issue a construction contract with E.L. Pruitt of Decatur for a total cost of \$43,558, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE FURNITURE FOR THE FOUNDATION OFFICE

A recommendation was made to the Board that would authorize the College Administration to purchase the additional furniture from Resource One of Springfield, Illinois for a total cost of \$15,411.11, as presented.

Ritter moved to authorize the College Administration to purchase the additional furniture from Resource One of Springfield, Illinois for a total cost of \$15,411.11, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The December 2021 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,738,426.54 for December 2021 was distributed to the Board prior to the meeting.

Ritter moved to ratify the December bills and travel expenditures paid and approve the Financial Statement subject to audit. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that Richland received notification of a Workforce Equity grant in the amount of \$600,000.00.
- Richland continues to monitor Covid rates. Currently, 83.3% are vaccinated, 16% are exempt and the rest are being tested weekly via SHIELD testing. SHIELD testing is available to the community. Hours are Monday and Thursday 1-5:30 p.m., Tuesday, Wednesday, and Friday 9 – 1:00 p.m. and Saturday 9 – noon.
- Covid continues to take a mental toll on everyone. The College is working, daily, to help everyone.

ITEMS FROM THE BOARD

- Dale Colee welcomed Ben Andreas as our new Trustee of the Board.
- Dale Colee thanked Dr. Valdez for a fantastic Board retreat last week. It was very motivating and productive.
- Dr. Coopriider apologized for not being able to attend the Board retreat.
- Chairman Dunning suggested a letter of appreciation from the Trustees to all employees for keeping focused and providing student support during the pandemic. Cris and Madonna will work to get that out and include a small care package to everyone.

EXECUTIVE SESSION

None

ADJOURNMENT

Colee moved and Carr seconded to adjourn the meeting at 6:34 p.m.

Dale Colee, Secretary