

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE
February 15, 2022**

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, February 15, 2022, in the Board Room of Richland Community College by Chairman Dunning. Chairman Dunning also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopriider, Dale Colee, Vicki Carr, Bishop Wayne Dunning, Bruce Campbell, Ben Andreas and Rhiannon Hartman

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on January 18, 2022 had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on January 18, 2022. Campbell seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed all in attendance.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

- Monica Brigham, Student Success Coach II, effective January 3, 2022
- Nikki Newbon, Student Success Coach II, effective January 10, 2022

Retirements, Resignations, and Terminations

- Barb Mosier, Administrative Assistant, Events, effective January 7, 2022
- Gabriela Brunner, Career & Completion Coach, effective January 8, 2022

- Jeff Davison, Director, Adult Education, effective January 28, 2022

Changes

- Theresa Ragan, Administrative Assistant, effective January 3, 2022
- Carrie Barrick, Accountant, effective January 18, 2022
- Tiffany Mills, Financial Aid Specialist, effective January 31, 2022
- April Cramer, Purchasing Coordinator, effective January 31, 2022

SPECIAL REPORTS

AUDIT REPORT

Chad Lucas and Teri Taylor of Sickich presented the audit report for year ended June 30, 2021

REPORT OF ICCTA

Vicki Carr reminded the Trustees that the next ICCTA meeting would be held in Peoria, IL on March 11-12, 2022. Dr. Valdez gave an update on the National Legislative Summit that was held in Washington D.C.

MONITORING REPORT

John Oliver presented the Monitoring Report – Community/Partnerships

COLLEGE SPOTLIGHT

John Oliver and MacKenzie Larrick presented the College Spotlight on CTE Programs

EXECUTIVE SESSION

Ritter moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Dr. Coopriider seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

Meeting convened into closed session at 6:52 p.m.

Meeting reconvened into open session at 7:20 p.m.

REPORT OF STUDENT TRUSTEE

Student Trustee Rhiannon Hartman presented the Student Leadership Council Report.

INSTITUTIONAL ADVANCEMENT REPORT

Julie Melton reported on top accomplishments, projects in progress and new opportunities on the horizon.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda, as presented.

Ritter moved to approve the Consent Agenda, as presented. Andreas seconded. Roll call vote being all ayes, Chairman Dunning declared the motion

NEW BUSINESS

RECOMMENDATION FOR TENURE

A recommendation was made to the Board of Trustees that would grant tenure to Dr. David Larrick and Christopher Schmersahl, as presented.

Hartman moved to approve the recommendation that would grant tenure to Dr. David Larrick and Christopher Schmersahl, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE DISSECTION CART

A recommendation was made to the Board that would authorize the College Administration to purchase the Dissection Cart with Lid & Misting System and all necessary accessories from Mopec, of Madison Heights, Michigan for a total cost of \$23,094.30, as presented.

Colee moved to approve the purchase the Dissection Cart with Lid & Misting System and all necessary accessories from Mopec, of Madison Heights, Michigan for a total cost of \$23,094.30, as presented. Hartman seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE F250 PICKUP TRUCK

A recommendation was made to the Board that would authorize the College Administration to purchase one (1) new 2022 Ford Super Duty F250 Pickup Truck from Morrow Brothers Ford, Inc. from Greenfield, Illinois for a total cost of \$41,375.00, as presented.

Dr. Coopriider moved to approve the purchase one (1) new 2022 Ford Super Duty F250 Pickup Truck from Morrow Brothers Ford, Inc. from Greenfield, Illinois for a total cost of \$41,375.00, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE F550 TRUCK

A recommendation was made to the Board that would authorize the College Administration to purchase one (1) new 2022 Ford Super Duty F550 Chassis Cab (Dump Truck) from Morrow Brothers Ford, Inc. from Greenfield, Illinois for a total cost of \$80,865.00, as presented.

Campbell moved to approve the purchase of one (1) new 2022 Ford Super Duty F550 Chassis Cab (Dump Truck) from Morrow Brothers Ford, Inc. from Greenfield, Illinois for a total cost of \$80,865.00, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO RE-PURCHASE AUTOCLAVE

A recommendation was made to the Board that would authorize the College Administration to purchase the Autoclave and all necessary accessories from Fisher Scientific Education, of Hanover Park, Illinois for a total cost of \$ 48,031.61, as presented. The memo provided in the Board documents stated \$37,525.80. The memo has been revised to reflect the correct amount of \$48,031.61.

Hartman moved to approve the purchase the Autoclave and all necessary accessories from Fisher Scientific Education, of Hanover Park, Illinois for a total cost of \$ 48,031.61, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

BOND RESOLUTION

Resolution providing the issue of Taxable General Obligation Bonds, Series 2022A, and General Obligation Bonds, Series 2022B, of the District for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchase thereof, as presented.

Ritter moved to adopt the Bond Resolution, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL OF FEITH DOCUMENT MANGMENT SYSTEM SOFTARE UPGRADE

A recommendation was made to the Board of Trustees that would allow College Administration to enter into an agreement with FEITH Systems of Fort Washington, PA perform the migration and upgrade of the Richland's FEITH system for an amount of \$46,187.00, as presented.

Dr. Coopriider moved to approve the purchase of the upgrade with FEITH Systems of Fort Washington, PA that would allow College Administration to perform the migration and upgrade of the Richland's FEITH system for an amount of \$46,187.00, as presented. Ritter seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

ACCEPTANCE OF FY2021 AUDIT

A recommendation was made to the Board of Trustees to accept the FY2021 Audit, as presented.

Dr. Coopriider moved to accept the FY2021 Audit, as presented. Ritter seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

FACULTY PROMOTIONS

A recommendation was made to the Board of Trustees that would grant the following Faculty Promotions: Christopher Schmersahl from Associate Professor to Professor, Paula Rudolph from Instructor to Assistant Professor, and Michelle Stephens from Associate Professor to Professor, as presented.

Hartman moved to approve Faculty Promotions: Christopher Schmersahl from Associate Professor to Professor, Paula Rudolph from Instructor to Assistant Professor, and Michelle Stephens from Associate Professor to Professor, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

RECOMMENDATIONS FOR CONTINUANCE

A recommendation was made to the Board of Trustees that would move the following faculty entering their second year, August 2023, as tenure-track full-time faculty: Tim Brelsfoard, Instructor, Welding, Brian Kalata, Instructor, Culinary Arts, Dr. Matthew Wiediger, Associate Professor, Psychology, Bridget Harrison, Instructor, Associate Degree Nursing, Molly Ploessl, Instructor Surgical Technology, and Greg Marcello, Associate Professor, Biology, as presented.

Andreas moved to approve the recommendations for continuance, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

ADOPTION OF RESOLUTION NO. 22-5 REDUCING NUMBER OF FACULTY

Resolution No. 22-5, Reducing the Number of Faculty was presented to the Board of Trustees for adoption.

Ritter moved to adopt Resolution No. 22-5, Reducing the Number of Faculty. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The January 2022 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$2,500,540.82 for January 2022 was distributed to the Board prior to the meeting.

Dr. Coopriider moved to ratify the January bills and travel expenditures paid and approve the Financial Statement subject to audit. Campbell seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees about the \$3.2 million partnership with DMH. Each Trustee received the press release.
- President Valdez updated the Trustees on the most recent covid mandates that will be rolled out on campus.

ITEMS FROM THE BOARD

- Dale Colee shared with the other Trustees that Thomas McNamara, who recently passed away, was a Richland Trustee from 1977-1985.

ADJOURNMENT

Dr. Coopriider moved and Colee seconded to adjourn the meeting at 8:10 p.m.

Dale Colee, Secretary