

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

August 17, 2021

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:32 p.m. Tuesday, August 17, 2021, in the Board Room of Richland Community College by Chairman Dunning. Chairman Dunning also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopriker, Dale Colee, Bruce Campbell, Bishop Wayne Dunning, and Vicki Carr

Trustees Absent: Jaime Shobe-Brown, and Rhiannon Hartman

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on July 20, 2021 had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on July 20, 2021. Carr seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Lulu Valencia.

WRITTEN COMMUNICATIONS

College Activities Report

August 2021

August 18 – Learn the Entrepreneurial Mindset
Sept. 15 Minority Mentor Protégé Program
Wednesdays at 5pm
www.richland.edu/mmpp

August 24 Last Day to Drop with Refund

August 31 No Class – Farm Progress Show

September 2021

September 1 No Class – Farm Progress Show

September 6 College Closed – Labor Day

September 7 & 8 Illinois Job Skills Training Orientations
Shilling Salons
September 7 – 3pm and 5pm
September 8 – 3pm

September 11 & 12 The 25th Anniversary Nutcracker Dance Auditions
Shilling Auditorium
2pm – 3pm

September 11 & 12 The 25th Anniversary Nutcracker Acting Auditions
Shilling Auditorium
3pm – 5pm

August and September 2021

Every Tuesday Farmers Market
Bistro Five Thirty Seven (outside)
5-7:30pm

Media Coverage:

- Richland Construction Projects
 - Richland Farmers Market
 - Farm Progress Show Barn Raising
 - Richland Registration Events
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- Board of Trustees Meeting – Board Room, September 21, 2021
 - Other activities listed in the Board Book

Personnel Update

Retirements, Resignations, and Terminations

Tricia Cordulack, Director, Scholarships and Alumni, effective June 30, 2021

Leslie Deeb, Student Success Coach, effective July 9, 2021

Clarice Thomas, Student Success Coach, effective July 23, 2021

Gail Bauer, English Faculty, effective July 31, 2021

SPECIAL REPORTS

COLLEGE SPOTLIGHT

Jessica Pickle presented an update on Liberal Arts Division

REPORT OF ICCTA

Vicki Carr reminded Trustees of the next ICCTA meeting that will be held in Springfield on September 9-11. Vicki and Wayne will also be attending ACCT in San Diego, CA in October and presenting on EnRich.

MONITORING REPORT

Tracy Withrow presented the Monitoring Report – Marketing

FACULTY REPORT

Janilyn Kocher, RFT President spoke to the Trustees regarding her teaching experiences.

MCLETC

Commander Tad Williams gave an update on MCLETC

REPORT OF STUDENT TRUSTEE

Student Trustee Rhiannon Hartman was not in attendance, but the Student Leadership Council Report was listed in the Board Book.

FOUNDATION REPORT

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda, as presented.

Campbell moved to approve the Consent Agenda, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

NEW BUSINESS

REQUEST TO HIRE BLDD AS ARCHITECTS FOR THE MASTER PLAN

A request was made to the Board of Trustees approve the Administration to contract with BLDD to develop project planning and specifications for the Master Plan Phase II renovations at a cost of \$859,000, as presented.

Ritter moved to approve the request that would approve the Administration to contract with BLDD to develop project planning and specifications for the Master Plan Phase II renovations at a cost of \$859,000, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE AMMUNITION FOR MCLETC

A recommendation was made to the Board of Trustees to approve the purchase of ammunition for the Macon County Law Enforcement Training Center from Kiesler's for \$27,597.80 and from Ray O'Herron's for \$32,200 (total \$59,797.80), as presented.

Campbell moved to approve the purchase of ammunition for the Macon County Law Enforcement Training Center from Kiesler's for \$27,597.80 and from Ray O'Herron's for \$32,200 (total \$59,797.80), as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE LAPSIM ST MODULE

A recommendation was made to the Board that would authorize the College Administration to purchase the LAPSIM® ST Module and all necessary licenses and updates from Surgical Science Inc., Minneapolis, Minnesota for a total cost of \$12,350.00, as presented.

Carr moved to authorize the College Administration to purchase the LAPSIM® ST Module and all necessary licenses and updates from Surgical Science Inc., Minneapolis, Minnesota for a total cost of \$12,350.00, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE ADDITIONAL BIOLOGY LAB AND PREP ROOM TEACHING TOOLS

A recommendation was made to the Board that would authorize the College Administration to purchase Set # 1 from Carolina Biological Supply Co., of Burlington, NC for \$9,502.20 and Set# 2 to American 3B Scientific of Tucker GA for \$29,812.70, as presented.

Ritter moved to authorize the College Administration to purchase Set # 1 from Carolina Biological Supply Co., of Burlington, NC for \$9,502.20 and Set# 2 to American 3B Scientific of Tucker GA for \$29,812.70, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The July 2021 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,636.464.06 for July 2021 was distributed to the Board prior to the meeting.

Ritter moved to ratify the July bills and travel expenditures paid and approve the Financial Statement subject to audit. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that enrollment for Fall Semester ended up at 2% under in headcount and 9% under in credit hours.
- President Valdez updated the Board on the mitigation for covid and mask mandate. All is going well and everyone is glad to be back on campus.

ITEMS FROM THE BOARD

- Dale Colee asked if Richland was keeping track of vaccinated employees/students. President Valdez explained that we are not tracking at this time, but will discuss in the future.

EXECUTIVE SESSION

Carr moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Dr. Coopriider seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

Meeting convened into closed session at 7:10 p.m.

Meeting reconvened into open session at 7:40 p.m.

ADJOURNMENT

Colee moved and Ritter seconded to adjourn the meeting at 7:42 p.m.

Dale Colee, Secretary