

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

May 18, 2021

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:31 p.m. Tuesday, May 18, 2021, in the Board Room of Richland Community College by Chairman Dunning. Chairman Dunning also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Vicki Carr, Bruce Campbell, Dale Colee, Bishop Wayne Dunning, and Rhiannon Hartman

Trustees Absent: Dr. David Coopriider

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on April 20, 2021 and the Special Meeting on April 27, 2021 had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on April 20, 2021 and the Special Meeting on April 27, 2021. Carr seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Valerie Wells of the Herald and Review, Ashley Grayned of DPS #61, students and parents of the Prep Academy, and family and friends of Chairman Dunning.

AD HOC APPOINTMENTS

Chairman Dunning appointed the following:

Liaison to the Richland Community College Foundation Board of Directors
Bruce Campbell

ICCTA Representative
Vicki Carr

Audit Committee

Dr. David Coopridner
Jaime Shobe-Brown

Nominating Committee

Tom Ritter
Dale Colee

WRITTEN COMMUNICATIONS

College Activities Report

May 2021

Summer and Fall Registration going on now – richland.edu/registration
Summer classes begin June 1, 2021
Fall classes begin August 12, 2021

May 29 Macon County Law Enforcement Training Center
CC 21-10 Graduation
Online Ceremony – MCLETC Facebook Page, Richland YouTube Page
10am

May 31 Memorial Day
College Closed

June 2021

June 1 Richland Farmer's Market
5pm – 7:30pm
Outside the Bistro Five Thirty Seven

June 4 Summer Hours Begin – Closed on Fridays through July 30

Women In Trades Event – Recruitment Event to promote CTE Careers to Women

Virtual Events at 3pm:
Week 1 (May 13) - Agriculture
Week 2 (May 20) - Welding
Week 3 (May 27) - HVAC
Week 4 (June 3) - ENGT Technology
Week 5 (June 9) - Automotive
Keynote Speaker - June 10 at 4pm

Media Coverage:

- Women in Trades Event
- Graduation Coverage
- MCLETC RC 21-11 – over 873 interactions on social media with 1532 views.
- Farmer’s Market
 - Board of Trustees Meeting – Board Room, June 15, 2021
 - Other activities listed in the Board Book

Personnel Update

Retirements, Resignations, and Terminations

Stephanie Zimmerman, Admin Info Systems Specialist, effective April 15, 2021

SPECIAL REPORTS

REPORT OF ICCTA

Trustee Campbell attended a zoom meeting on May 4, 2021 and that session included a review of House Bills. Chairman Dunning was elected as Secretary of the ICCTA. The next meeting will be held in Bloomington, IL on June 4-5, 2021.

MONITORING REPORT

Megan Moore presented the monitoring report on the budget.

FACULTY REPORT

Janilyn Kocher presented the Faculty Report.

COLLEGE SPOTLIGHT

Kona Jones presented the College Spotlight – Teaching and Learning Center at Richland.

REPORT OF STUDENT TRUSTEE

Student Trustee Rhiannon Hartman presented the Student Leadership Council Report.

FOUNDATION REPORT

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda. It was recommended that the Board approve the employment Full-time Tenure Track Surgical Technology Faculty, Molly Ploessl, effective June 1, 2021.

Campbell moved to approve the Consent Agenda items, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

NEW BUSINESS

APPROVAL TO PURCHASE LAB DISHWASHER

A recommendation was made to the Board of Trustees that would authorize the College Administration to purchase the Laboratory Dishwasher and all necessary accessories from Thomas Scientific, LLC, of Swedesboro, New Jersey for a total cost of \$ 11,215.41, as presented.

Ritter moved to approve and authorize the College Administration to purchase the Laboratory Dishwasher and all necessary accessories from Thomas Scientific, LLC, of Swedesboro, New Jersey for a total cost of \$ 11,215.41, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE AUTOCLAVE

This agenda item will be tabled to the June meeting, as documents were not available.

ADOPTION OF BOARD POLICIES 4.6, 4.7.3, & 4.18.1

Teena Zindel-McWilliams and Meredith Johnson-Palmer presented revisions to the following:

- Board Policy 4.6: Reorder sections of the Policy as students would encounter in their educational journey, update grading designations, change GPA standard to 2.0 for academic standing, define “drop” and “withdrawal,” and rename Semester Academic Honors.
- Board Policy 4.7.3: Clarify how transfer credits from other institutions will be incorporated into a student’s Richland transcript.
- Board Policy 4.18.1: Change Financial Aid GPA standard to 2.0 to mirror academic standing proposed GPA.

Carr moved to adopt the revisions to Board Policies 4.6, 4.7.3 & 4.18.1, as presented. Ritter seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

ADOPTION OF BOARD POLICIES 4.15.3, 4.15.4, AND STUDENT GRIEVANCE PROCEDURE

Dr. Denise Crews presented revisions to Board Policies 4.15.3 and 4.15.4, as presented

Carr moved to adopt the revisions to Board Policies 4.15.6 and 4.15.4, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL OF A CONSTRUCTION CONTRACT FOR A PROTECTION, HEALTH, AND SAFETY PROJECT TO REPLACE HAZARDOUS SERVICE DRIVE AND MASONRY RESTORATION

A recommendation was made to the Board of Trustees that would authorize the Administration to contract with Entler Excavation & Construction of Decatur for this project at a cost of \$227,000.00, as presented.

Carr moved to approve and authorize the Administration to contract with Entler Excavation & Construction of Decatur for this project at a cost of \$227,000.00, as presented. Ritter seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL OF A CONTRACT TO CONTRACT WITH FBI BUILDINGS INCORPORATED FOR THE ACQUISITION OF A DEMONSTRATION STRUCTURE

A recommendation was made to the Board of Trustees that would authorize the Administration to contract with FBI Buildings for a used structure at a cost not to exceed \$300,000 for the acquisition and placement, as presented.

Campbell moved to approve and authorize the Administration to contract with FBI Buildings for a used structure at a cost not to exceed \$300,000 for the acquisition and placement, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The April 2021 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,199,262.07 for April 2021 was distributed to the Board prior to the meeting.

Ritter moved to ratify the April bills and travel expenditures paid and approve the Financial Statement subject to audit. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REPORT OF THE PRESIDENT

- You are invited! June 2 and 3 join us as we are excited to host our 1st vaccine clinic for students, staff, and their family members aged 12+ (with parental consent).

In partnership with the Macon County Health Department, we are offering Pfizer (June 2) and Johnson & Johnson (June 3) at the Richland Main Campus.

As we move through this pandemic, we all have to make the very personal choice, to vaccinate or not to vaccinate. Now is the time. We encourage members of our college community to vaccinate.

In Illinois, the latest data from IDPH states more than 4.8 million (38.37% of total population) is now fully vaccinated. What questions do you have?

For more information and scheduling: <https://www.richland.edu/shield/clinic/>

- The Return to Campus plan has been shared with everyone. The goal is to get all employees back to campus two days per week in June, three days per week in July and full time in August.

ITEMS FROM THE BOARD

- Bruce Campbell complimented and thanked Chairman Dunning's family and friends for attending.
- Chairman Dunning thanked the Trustees for always keeping focused and creating good discussion to improve the College.
- Chairman Dunning also asked everyone to keep Dr. Coopriider in their prayers for continued healing.

EXECUTIVE SESSION

Colee moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Carr seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

Meeting convened into closed session at 6:56 p.m.

Meeting reconvened into open session at 7:37 p.m.

ADJOURNMENT

Carr moved and Ritter seconded to adjourn the meeting at 7:38 p.m.

Dale Colee, Secretary