

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

July 20, 2021

PUBLIC HEARING FOR BUDGET

A Public Hearing for the FY2022 budget was held at 5:15 p.m. in the Board Room. There were no comments from the public, and the hearing adjourned at 5:28 p.m.

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:31 p.m. Tuesday, July 20, 2021, in the Board Room of Richland Community College by Chairman Dunning. Chairman Dunning also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dale Colee, Jaime Shobe-Brown, Bishop Wayne Dunning, Vicki Carr, and Rhiannon Hartman

Trustees Absent: Dr. David Coopriider, Bruce Campbell

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on June 15, 2021 had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on June 15, 2021. Colee seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Logan Kelly

WRITTEN COMMUNICATIONS

A letter was received from the Illinois Heartland Library System recognizing Louise Greene for her service.

Personnel Update

Retirements, Resignations, and Terminations

Anna Logan, Adult Ed ESLTP Coordinator, effective May 26, 2021
Elizabeth Conn, Project READ Literacy Specialist, effective May 28, 2021
Shannice Berry, Director, Enrollment Services, effective June 18, 2021
Seth Brozio, HCCT Program Coordinator, effective June 30, 2021

College Activities Report

July 2021

Registration going on now – richland.edu/registration

July 21-22 Final Exams Summer 2021 Semester

July 22 Registration Event
Walk-ins Welcome – Full-Service Registration
9am – 4pm
Student Success Center

August 2021

August 6 Registration Event
Walk-ins Welcome – Full-Service Registration
9am – 4pm
Student Success Center

August 7 Saturday Registration Event
Walk-ins Welcome – Full-Service Registration
10am – 2pm
Student Success Center

August 9 Convocation
9:30am – noon
Shilling Education Center

August 9 DPS Prep Academy Open House
6pm
Shilling Education Center

August 12 First Day of Fall Classes

July and August 2021

Every Tuesday Farmers Market
Bistro Five Thirty Seven (outside)
5-7:30pm

Media Coverage:

- Agriculture Building – Barn Raising
 - COVID Vaccine Clinics
 - Thinkwell Summer Camp
 - Auto Collision ASE Accreditation
- Board of Trustees Meeting – Board Room, August 17, 2021
 - Other activities listed in the Board Book

SPECIAL REPORTS

REPORT OF ICCTA

None

MONITORING REPORT

Dr. Isaac Zuniga presented the Monitoring Report – Student Profile

REPORT OF STUDENT TRUSTEE

Student Trustee Rhiannon Hartman presented the Student Leadership Council Report.

FOUNDATION REPORT

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda including Authorization in Compliance with 5 Illinois Compiled Statutes 120/2.06 and new hires, as presented.

Ritter moved to approve the Consent Agenda, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

OLD BUSINESS

2022 FISCAL YEAR BUDGET

Greg Florian, Vice President, Finance and Administration, presented the Fiscal Year 2022 budget to the Board. As required by statute, the tentative budget has been available for public inspection since June 15, 2021. Funding sources have been identified for all expenditures requested in the balanced budget.

Carr moved to adopt Resolution No. 21-1, Adopting Fiscal Year 2022 Budget, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

TRANSFER OF WORKING CASH EARNINGS

A recommendation was made to the Board of Trustees to adopt Resolution No. 21-2, Transferring the Interest earning of the Working Cash Fund, as presented.

Carr moved to adopt Resolution No. 21-2, Transferring of the Interest earning of the Working Cash Fund, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

NEW BUSINESS

APPROVAL TO CONTRACT WITH BLDD FOR PRELIMINARY DESIGN AND SITE PREP FOR AG BUILDING

A recommendation was made to the Board of Trustees authorize the Administration to contract with BLDD for design services necessary to provide for the placement of a used structure at a cost of \$20,000, as presented.

Ritter moved to authorize the Administration to contract with BLDD for design services necessary to provide for the placement of a used structure at a cost of \$20,000, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO CONTRACT FOR SITE DEVELOPMENT FOR NEW AG BUILDING

A recommendation was made to the Board of Trustees that would authorize the Administration to contract with Christy-Foltz of Decatur for the site work as described in the scope at a cost of \$162,460, as presented.

Carr moved to authorize the Administration to contract with Christy-Foltz of Decatur for the site work as described in the scope at a cost of \$162,460, as presented. Hartman seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE NEW DIESEL SEMI-TRUCK

A recommendation was made to the Board that would authorize the College Administration to purchase one (1) new Mack Anthem 64T Sleeper Tractor from Decatur Mack Sales & Service, Inc. from Decatur, Illinois for a total cost of \$130,352.00, as presented.

Carr moved to authorize the College Administration to purchase one (1) new Mack Anthem 64T Sleeper Tractor from Decatur Mack Sales & Service, Inc. from Decatur, Illinois for a total cost of \$130,352.00, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE STAND UP FORKLIFT AND STANDARD FORKLIFT

A recommendation was made to the Board that would authorize the College Administration to purchase the one (1) Stand Up Forklift and two (2) Standard Forklifts to Altorfer, Decatur, Illinois for a total cost of \$46,495.00, as presented.

Carr moved to authorize the College Administration to purchase the one (1) Stand Up Forklift and two (2) Standard Forklifts to Altorfer, Decatur, Illinois for a total cost of \$46,495.00, as presented. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE PERISHABLE FOOD SUPPLY

A recommendation was made the Board of Trustees that would grant the Administration approval to make purchases for perishable food and beverages greater than \$10,000 on an annual basis from Sysco, Hoelting, Marquis Beverage Services and Refreshment Services Pepsi, as presented.

Ritter moved to grant the Administration approval to make purchases for perishable food and beverages greater than \$10,000 on an annual basis from Sysco, Hoelting, Marquis Beverage Services and Refreshment Services Pepsi, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The June 2021 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$2,031,463.00 for June 2021 was distributed to the Board prior to the meeting.

Ritter moved to ratify the June bills and travel expenditures paid and approve the Financial Statement subject to audit. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez presented Chairman Dunning, Trustee Carr, and Trustee Ritter certificates of completion for their Trustee Training.
- All Trustees received a copy of the Richland ad that will be used in the Farm Progress publications.
- President Valdez informed the Trustees about the presentation that Ernie G. will share during the week of Convocation. Ernie G is a comedian that focuses on mental health. He will share his comedy with students, staff, faculty, and District 61.
- With the beautiful improvements happening in the South Wing, Greg will plan to present updates to the West Wing in the near future.

ITEMS FROM THE BOARD

- Vicki Carr asked about re-scheduling the Summer Board Retreat. Cris and Madonna will look at the calendar to try to figure out a new date.
- Tom Ritter was pleased to see the good coverage about Richland in the Herald and Review.
- Chairman Dunning thanked Trustee Colee for having him on his radio show. It is always great to share Richland success stories with the community.
- Dale Colee asked for ideas to share on his radio show.

EXECUTIVE SESSION

None

ADJOURNMENT

Carr moved and Colee seconded to adjourn the meeting at 6:26 p.m.

Dale Colee, Secretary