

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE**

**September 15, 2020**

**CONVENING OF THE MEETING**

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, September 15, 2020, in the Board Room of Richland Community College by Secretary Prince. Secretary Prince also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dale Colee, Randy Prince, Bruce Campbell, Vicki Carr, and Virginia Book

Trustees Absent: Dr. David Coopriider and Bishop Wayne Dunning

Also present: Dr. Cris Valdez and other staff members

**MINUTES OF PREVIOUS MEETING**

The minutes of the Regular Meeting on August 18, 2020 had been distributed to the Board prior to this meeting.

**Ritter moved to approve the minutes of the Regular Meeting on August 18, 2020. Campbell seconded. Voice vote being all ayes, Secretary Prince declared the motion carried.**

**APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

Dr. Valdez and the Board of Trustees welcomed those in attendance.

**WRITTEN COMMUNICATIONS**

College Activities Report

Tracy Withrow presented the College Activities Report

- Board of Trustees Meeting – Board Room, October 20, 2020
- Other activities listed in the Board Book

**SPECIAL REPORTS**

## **REPORT OF ICCTA**

Bruce Campbell attended the ICCTA meeting on September 11-12, 2020 in Springfield, IL. He shared the itinerary of activities. Trustee Campbell encouraged Richland to make nominations for the awards that are distributed every Fall. He also encourage all Trustees to attend the next meeting that will be held in November.

## **MONITORING REPORT**

Greg Florian presented the monitoring report – Physical Plant and Facilities.

## **FACULTY REPORT**

Janilyn Kocher presented the Faculty Report that is listed in the Board Book.

## **REPORT OF STUDENT TRUSTEE**

Student Trustee Michaila Long presented the Student Leadership Council Report.

## **FOUNDATION REPORT**

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon.

## **NEW BUSINESS**

### **APPROVAL TO PURCHASE HUMAN PATIENT SIMULATOR**

A recommendation was made to the Board of Trustees that would authorize College Administration to purchase the Human Patient Simulator package and all necessary licenses and software updates from CAE Healthcare Inc., of Sarasota, Florida at a total cost of \$199,996.73, as presented.

**Campbell moved to approve the recommendation that was made to the Board of Trustees that would authorize College Administration to purchase the Human Patient Simulator package and all necessary licenses and software updates from CAE Healthcare Inc., of Sarasota, Florida at a total cost of \$199,996.73, as presented. Colee seconded. Roll call vote being all ayes, Secretary Prince declared the motion carried.**

### **APPROVAL OF CONTRUCTION CONTRACT**

A recommendation was made to the Board of Trustees that would authorize College Administration to execute a contract with Johnco Construction, of Makinaw, Illinois for the bid and alternates for Master Plan Phase I in the amount of \$8,527,300.00, as presented.

**Carr moved to approve the recommendation that would authorize College Administration to execute a contract with Johnco Construction, of Makinaw, Illinois for the bid and alternates for Master Plan Phase I in the amount of \$8,527,300.00, as presented. Campbell second. Roll call vote being all ayes, Secretary Prince declared the motion carried.**

## **FINANCIAL REPORT**

### **BILLS AND TRAVEL EXPENDITURES PAYABLE**

The August 2020 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,129,532.23 for August 2020 was distributed to the Board prior to the meeting.

**Ritter moved to ratify the August bills and travel expenditures paid and approve the Financial Statement subject to audit. Carr seconded. Roll call vote being all ayes, Secretary Prince declared the motion carried.**

## **REPORT OF THE PRESIDENT**

- President Valdez reported to the Board of Trustees that 2021 consolidated election packets are now ready. If interested, please make an appointment with Madonna to get the necessary information. Petitions can be distributed starting September 22, 2020.
- Shout out to Kona Jones, Director of On-Line Learning. Kona's article, *Responsible Use of Online Classroom Content* will be featured as an exemplar in the Educause 2020 Student Study report, and is scheduled to be published next month.
- President Valdez updated the Board of Trustees about the new Diversity, Inclusion, and Equity Committee that will be forming at Richland Community College.

## **ITEMS FROM THE BOARD**

- The Winter Board Retreat will be held January 14, 2021
- Dale Colee thanked and complimented Courtney Carson on his new radio show with Aric Lee. "Courtney is a great role model in our community".
- Virginia Book reiterated how student are learning how to adapt to the "new norm" of on-line learning.

## **EXECUTIVE SESSION**

None

**ADJOURNMENT**

**Campbell moved and Carr seconded to adjourn the meeting at 6:45 p.m.**

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Randy Prince, Secretary