

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

October 20, 2020

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:31 p.m. Tuesday, October 21, 2020, in the Board Room of Richland Community College by Chairman Coopridier. Chairman Coopridier also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopridier, Dale Colee, Randy Prince, Bishop Wayne Dunning, Vicki Carr, Bruce Campbell and Virginia Book

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on September 15, 2020 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the Regular Meeting on September 15, 2020. Bishop Dunning seconded. Voice vote being all ayes, Chairman Coopridier declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Valerie Wells of the Herald and Review.

WRITTEN COMMUNICATIONS

Personnel Update

Retirements, Resignations, and Terminations

Name	Position	Last Day
Craig Lucas	Chemistry Faculty	08/15/2020
Joe Draeger	Welding Faculty	08/15/2020
Jacob Gulso	Solution Specialist	08/28/2020
Laquitta Ford	Director, TRiO Program	08/31/2020
Dean Schultz	TRiO Education & Learning Specialist	08/31/2020
LaShonda Anderson	TRiO Career & Transfer Specialist	08/31/2020
Liz Wanless	Accounts Payable Specialist	09/11/2020
Robert Brice	Director, Skilled Trades	09/11/2020

College Activities Report

Tracy Withrow presented the College Activities Report

- Board of Trustees Meeting – Board Room, November 17, 2020
- Other activities listed in the Board Book

SPECIAL REPORTS

REPORT OF ICCTA

Bruce Campbell asked the Trustees to provide suggested goals for ICCTA and to review awards information so that Richland can submit nominations. The deadline for nominations are February 26, 2021. The next ICCTA meeting will be held in Schaumburg, Illinois on November 13-14, 2020. Bruce encourage the Trustees to attend. He and Bishop Dunning plant to attend.

MONITORING REPORT

Dr. Denise Crews presented the Monitoring Report – Academic Profile

FACULTY REPORT

Janilyn Kocher presented the Faculty Report

REPORT OF STUDENT TRUSTEE

Student Trustee Virginia Book presented the Student Leadership Council Report.

FOUNDATION REPORT

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda including Authorization in Compliance with 5 Illinois Compiled Statues 120/2.06, as presented.

Prince moved to approve the Consent Agenda, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopriider declared the motion carried.

OLD BUSINESS

EXAMINATION OF CLOSED SESSION MINUTES

The Illinois Public Community College Act requires each public body to review minutes of all closed meeting no less than semi-annually. A determination shall be made and reported in an open session for the need for continued confidentiality of those closed minutes or if they can be made available for public inspection. On September 15, 2020, the minutes of closed (executive) sessions conducted between December 18, 2001 and July 21, 2020 were examined.

It is recommended that the following sets of minutes **require continued confidentiality** and should remained sealed:

December 18, 2001; June 17, 2003; November 18, 2003; June 20, 2006; June 10, 2008; March 17, 2009; March 19, 2013; March 18, 2014; October 18, 2016; November 15, 2016; December 20, 2016; January 17, 2017; January 31, 2017; February 21, 2017; March 21, 2017; April 10, 2017; June 20, 2017; August 15, 2017; October 17, 2017; December 19, 2017; January 16, 2018; March 20, 2018; April 17, 2018; June 19, 2018; December 18, 2018, December 17, 2019, January 21, 2020, February 18, 2020, April 24, 2020, May 19, 2020, July 21, 2020

Prince moved to approve the continued confidentiality of the closed session minutes, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

BOARD POLICES, PROPOSALS, AND CHANGES

Changes of the Board of Trustees Policy Section 5 – Social Media was presented to the Board for first reading. No action is necessary at this time.

EXECUTIVE SESSION

Campbell moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Carr seconded. Voice vote being all ayes, Chairman Coopridier declared the motion carried.

Meeting convened into closed session at 6:15 p.m.

Meeting reconvened into open session at 6:38 p.m.

NEW BUSINESS

PURCHASE OF TECHNICAL SERVICES COVID TECHNOLOGY

A recommendation was made to the Board of Trustees to purchase computer equipment from CDW-G of Vernon Hills, Illinois in the amount of \$29,815.56, as presented.

Prince moved to approve the recommendation to purchase computer equipment from CDW-G of Vernon Hills, Illinois in the amount of \$29,815.56, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

RAMP FY2022

A recommendation was made to the Board of Trustees to approve the Fiscal Year 2022 RAMP projects and authorize College Administration to submit the projects to the Illinois Community College Board, as presented.

Campbell moved to approve the recommendation of the FY22 RAMP projects and authorize College Administration to submit the projects to the Illinois Community College Board, as presented. Prince seconded. Roll call vote being all ayes, Chairman Coopriders declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The September 2020 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,605,280.63 for September 2020 was distributed to the Board prior to the meeting.

Prince moved to ratify the September bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopriders declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that Richland would be keeping the same protocol for Spring Semester.
- President Valdez commended Faculty for their diligent work with our students during this time.
- There are a number of Grant opportunities in progress right now. President Valdez will keep the Trustees posted, as he knows more.

ITEMS FROM THE BOARD

- Dale Colee expressed his appreciation to Bishop Dunning for his great work in the community.
- Student Trustee Virginia Book announced that she has been accepted to the University of Nebraska and will be attending starting in January 2021.
- Bishop Dunning thanked Dr. Coopriders for his dedication to Richland and the Board.

ADJOURNMENT

Prince moved and Dunning seconded to adjourn the meeting at 6:56 p.m.

Randy Prince, Secretary