

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

November 17, 2020

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, November 17, 2020, in the Board Room of Richland Community College by Chairman Coopridier. Chairman Coopridier also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopridier, Dale Colee, Randy Prince, Bishop Wayne Dunning, Vicki Carr, Bruce Campbell, and Virginia Book

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on October 20, 2020 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the Regular Meeting on October 20, 2020. Bishop Dunning seconded. Voice vote being all ayes, Chairman Coopridier declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed those in attendance.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

Taemesha Hyder, Student Success Coach, effective October 12, 2020

Joshua McAlpine, Solutions Specialist, effective October 19, 2020

Jarry Brown, Instructional Technology Specialist, effective November 2, 2020

Retirements, Resignations, and Terminations

Susan Love, Project Read Plus Literacy Specialist, effective September 30, 2020

College Activities Report

Spring 2021 Registration Events:

- Thursday, December 3, 10am-6pm
- Saturday, December 12, 10am-2pm
- Wednesday, January 6, 10am-6pm
- Saturday, January 9, 10am-2pm
- January 14 – First Day of Spring 2021 Classes

We have opened up a virtual lobby for students that need to talk to someone in Student Success.

www.richland.edu/lobby

November 2020

November 20 The Macon County Law Enforcement Training Center

CC20-08 Graduation – Virtual

November 26-28 Thanksgiving Break (College Closed)

December 2020

December 7-10 Fall 2020 Semester Final Exams

December 11 Nursing Pinning Ceremony

5:30pm

December 17 Adult Education Graduation Ceremony

5:30pm

December 24-31 Winter Break (College Closed)

January 1, 2021

Upcoming Non-Credit Training

OSHA 10-hr General Industry 11/30/2020

OSHA 30-hr General Industry 11/30/2020

- Board of Trustees Meeting – Board Room, December 15, 2020
- Other activities listed in the Board Book

SPECIAL REPORTS

MONITORING REPORT

Greg Florian presented the Monitoring Report – Finances

REPORT OF ICCTA

Bruce Campbell reported on the last ICCTA meeting that was held virtually. Highlights include:

The ICCTA Board of Representatives took the following actions at its November 14, 2020 meeting, held via telephone and Zoom videoconference:

- * Adopted ICCTA's 2021 Legislative Goals <<https://iccta.memberclicks.net/2021-state-legislative-goals>>, which include a special focus on equity on higher education;
- * Analyzed the results of the November 3 general election. Failure of the graduated income tax amendment will place tremendous pressure on the state's finances. Gov. Pritzker has asked state agencies to trim their budgets by 5 percent to fill a potential \$4 billion shortfall over the next two fiscal years. The Illinois community college system could see 5-8 percent cuts;
- * Learned that COVID-19 concerns have led to cancellation of the Illinois General Assembly's fall 2020 veto session and modification of the February 2021 Community College National Legislative Summit <<https://www.nls.acct.org/>> to a virtual format;
- * Shared ideas on how to reach out to lawmakers remotely, such as inviting them to serve as guest lecturers, appear at virtual town halls, and participate in Zoom issue briefings;
- * Heard that the Illinois Community College Board plans to offer a webinar on enrollment strategies, in response to the system's 13.7 percent drop in fall 2020 enrollment;
- * Received positive feedback on ICCTA's November 13 seminar on diversity, equity, and inclusion, which featured presentations by State Rep. Chris Welch and representatives of Illinois Central College, the Association of Community College Trustees, and the Illinois Department of Human Rights;
- * Thanked local boards for hosting ICCTA's "road show" award presentations <<https://www.communitycolleges.org/iccta-s-awards-and-scholarships>>, which are taking place around the state in lieu of the association's June 2020 awards banquet;
- * Learned that trustees may soon be appointed to the ICCB board and the Illinois Board of Higher Education's Strategic Planning Advisory Committee <<https://www.ibhe.org/IBHE-Strategic-Planning-meetings.html>> ;
- * Were informed that the Illinois Community College Marketing Collaborative has selected a consultant to develop a statewide media campaign for fall 2021;
- * Reported that Trustee Roundtable participants shared 1) how their colleges are responding to possible budget reductions following the failure of the "Fair Tax" amendment, and 2) how colleges responding to the COVID-19 pandemic;
- * Approved several "housekeeping" amendments to the ICCTA Bylaws and Operations Manual;

- * Discussed possible non-dues revenue sources, including the addition of a job-posting page on the ICCTA website;
- * Noted the November 11 passing of Dr. Jerry Weber, former president of Kankakee Community College and the College of Lake County; and
- * Expressed a 'season of thanks' to trustees, presidents, and other community college advocates for the work they do for their students and higher education. Happy Thanksgiving!

COLLEGE SPOTLIGHT

Tricia Cordulack presented Scholarship Success – Reasons to be thankful

REPORT OF STUDENT TRUSTEE

Student Trustee Virginia Book presented the Student Leadership Council Report.

FOUNDATION REPORT

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda. It was recommended that the Board approve the Time and Place for 2021 Regular Meetings, and Authorization in Compliance with 5 Illinois Compiled Statutes 120-2.06.

Ritter moved to approve the Consent Agenda items, as presented. Carr seconded. Roll call vote being all ayes, Chairman Coopridger declared the motion carried.

OLD BUSINESS

Changes to Board Policy Section 5 – Social Media was presented for the second reading. No action was necessary.

NEW BUSINESS

APPROVAL FOR PROTECTION, HEALTH, AND SAFETY PROJECTS

A recommendation was made to the Board of Trustees to approve the projects of replacing hazardous service drive and draining, masonry restoration and cooling tower replacement and Resolution No. 21-5 authorizing a tax Protection, Health, and Safety tax levy of \$424,200.00 to fund these projects, as presented.

Campbell moved to approve the projects of replacing hazardous service drive and draining, masonry restoration and cooling tower replacement and Resolution No. 21-5 authorizing a tax Protection, Health, and Safety tax levy of \$424,200.00 to fund these projects, as presented. Carr seconded. Roll call vote being all ayes. Chairman Coopridier declared the motion carried.

APPROVAL OF INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF MT. ZION TAX INCREMENTAL FINANCING DISTRICT II

A recommendation was made to the Board of Trustees to approve the intergovernmental agreement with the Village of Mt. Zion Tax Incremental Financing District II.

Ritter moved to approve the intergovernmental agreement with the Village of Mt. Zion Tax Incremental Financing District II, as presented. Prince seconded. Roll call vote being all ayes. Chairman Coopridier declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The October 2020 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,109,753.44 for October 2020 was distributed to the Board prior to the meeting.

Carr moved to ratify the October bills and travel expenditures paid and approve the Financial Statement subject to audit. Ritter seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez thanked Teena Zindel-McWilliams and Tiffany Nichols for their collaboration that now allows us to welcome new employees virtually.
- President Valdez gave an update on Spring Enrollment and stated that the goal is very manageable at this point.
- President Valdez gave an update on a number of grants that the College has worked to obtain or is currently working on.

ITEMS FROM THE BOARD

- Bruce Campbell suggested that we invite Dr. Jim Reed, Executive Director of ICCTA to the Winter Board Retreat in January. In addition, he suggested that we look at the Core Values. They have not been reviewed in many years.

- Dr. Coopriider reminded the Trustees that the Sexual Harassment training is due by December 1, 2020

EXECUTIVE SESSION

None

ADJOURNMENT

Ritter moved and Bishop Dunning seconded to adjourn the meeting at 7:05 p.m.

Randy Prince, Secretary