

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE**

**August 18, 2020**

**CONVENING OF THE MEETING**

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, August 18, 2020, in the Board Room of Richland Community College and via Zoom by Chairman Coopridner. Chairman Coopridner also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopridner, Dale Colee, Randy Prince, Bishop Wayne Dunning, Vicki Carr, Bruce Campbell, and Virginia Book

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

**MINUTES OF PREVIOUS MEETING**

The minutes of the Regular Meeting on July 21, 2020 had been distributed to the Board prior to this meeting.

**Prince moved to approve the minutes of the Regular Meeting on July 21, 2020. Campbell seconded. Voice vote being all ayes, Chairman Coopridner declared the motion carried.**

**APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

Dr. Valdez and the Board of Trustees welcomed the Richland family.

**WRITTEN COMMUNICATIONS**

College Activities Report

Tracy Withrow presented the College Activities Report.

- Board of Trustees Meeting – Board Room, September 15, 2020
- Other activities listed in the Board Book

Personnel Update

Retirements, Resignations, and Terminations

Juanita Morris, Director of Institutional Effectiveness and Planning, effective July 14, 2020

## **SPECIAL REPORTS**

### **COLLEGE SPOTLIGHT**

Dr. Leanne Brooks presented ASC Services – Success Stories

### **REPORT OF ICCTA**

Bishop Wayne Dunning attended the Executive Board meeting that was held at Heartland Community College on August 14 -15, 2020. Topics of discussion included. Covind-19, Personnel, and Budgeting. The next ICCTA meeting is scheduled for September 11, 2020 in Springfield. Everyone is encouraged to attend.

### **MONITORING REPORT**

Tracy Withrow presented the Monitoring Report – Marketing and Community Affairs

### **FACULTY REPORT**

None

### **REPORT OF STUDENT TRUSTEE**

Student Trustee Virginia Book presented the Student Leadership Council Report.

### **FOUNDATION REPORT**

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon.

### **NEW BUSINESS**

#### **APPROVAL TO PURCHASE LAPSIM-ST MODULE**

A recommended was made to the Board of Trustee that would authorize the College Administration to purchase the LAPSIM ST Module and all necessary licenses and updates from Surgical Science Inc., Minneapolis, Minnesota for a total cost of \$13,300.00, as presented.

**Prince moved to approve the purchase of the LAPSIM ST Module and all necessary licenses and updates from Surgical Science Inc., Minneapolis, Minnesota for a total cost of \$13,300.00, as presented. Campbell second. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.**

## **FINANCIAL REPORT**

### **BILLS AND TRAVEL EXPENDITURES PAYABLE**

The July 2020 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,383,310.37 for July 2020 was distributed to the Board prior to the meeting.

**Prince moved to ratify the July bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.**

## **REPORT OF THE PRESIDENT**

- President Valdez reported to the Board of Trustees that we are 95.4% of goal for Enrollment for Fall Semester.
- Convocation was held on August the 11, 2020. Three breakout session were followed Convocation – Culture, Wellness, and Diversity. Approximately 70 employees participated. Those groups will work to develop solutions to share with all employees.
- Spring Semester is right around the corner. Plans are being made for the delivery of instruction.

## **ITEMS FROM THE BOARD**

- Randy Prince thanked the employees that were involved in working to boost enrollment.
- Bishop Dunning thanked the Trustees that are always working to promote the good of Richland Community College.
- Bruce Campbell shared newspaper articles that highlighted Bishop Dunning and Dr. Coopridier.

## **EXECUTIVE SESSION**

None

**ADJOURNMENT**

**Prince moved and Bishop Dunning seconded to adjourn the meeting at 6:50 p.m.**

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Randy Prince, Secretary