

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

October 15, 2019

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, October 15, 2019, in classroom A at MCLETC by Chairman Coopriider. Chairman Coopriider also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dr. David Coopriider, Dale Colee, Bishop Wayne Dunning, Vicki Carr, and Michaila Long

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on September 17, 2019 had been distributed to the Board prior to this meeting.

Campbell moved to approve the minutes of the Regular Meeting on September 17, 2019. Ritter seconded. Voice vote being all ayes, Chairman Coopriider declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Gabriela Brunner, Carrie Barrick, and Kate McAlpine, all new employees. We also welcomed Kirsten Blakemore from Partners in Leadership.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

Peter Wetzel, Health Professions Retention Specialist, effective September 9, 2019
James Udulutch, Culinary Arts Faculty, effective September 23, 2019
Nicholas Shook, Tech Services Specialist II, effective September 30, 2019

Retirements, Resignations, and Terminations

Tammy Wilson, Literacy Specialist, effective September 27, 2019

College Activities Report

- Laramie Project – October 18, 2019 – 12:30 p.m. – W126
- Let's Do Lunch Recruitment Series – October 23, 2019 - 11:00 a.m. – Bistro Five Thirty Seven
- Sushi with Chef – October 24, 2019 – 9:30 a.m. – Café Atrium
- New Student Registration – October 28, 2019
- Penny Severn's Memorial Reception – October 29, 2019 – 5:30 p.m. – Shilling Education Center
- Trick or Treat with MCLETC – October 31, 2019 – 6:00 p.m. - 8:00 p.m.
- Relay for Life Luncheon – November 2, 2019 – noon – Shilling Education Center
- Meridian High School Student/Parent night – November 4, 2019 – 6:00 p.m. – C141
- Veterans Day – November 11, 2019 – College Closed
- Veterans Program – November 12, 2019 – 11:00 a.m. – Shilling Education Center
- Board of Trustees Meeting – Board Room, November 19, 2019
- Other activities listed in the Board Book

SPECIAL REPORTS

FACULTY REPORT

None

MONITORING REPORT

Dr. Denise Crews presented the Academic Profile Monitoring Report.

REPORT OF ICCTA

Bruce Campbell reminded Trustees that the next ICCTA meeting will be held on November 7-9, 2019 at the Hyatt Regency in Lisle, Illinois. He encouraged the Trustees to attend.

AGREEMENTS/CONTACTS SIGNED BY PRESIDENT VALDEZ

Dr. Valdez signed the Intergovernmental Agreement between Warrensburg-Latham High school and Richland Community College.

Dr. Valdez signed the Adult Education and Literacy Grant Agreement between the State of Illinois, Illinois Community College Board and Richland Community College.

Dr. Valdez signed a memorandum of understand between Richland Community College and the Board of Trustees of Illinois State University on behalf of its Mennonite College of Nursing with respect to the BSN transfer pathway from the AD to the RN to BSN program at ISU.

Dr. Valdez signed the Career and Technical Education Perkins Postsecondary Grant Agreement between the State of Illinois, Illinois Community College Board and Richland Community College.

REPORT OF STUDENT TRUSTEE

Student Trustee Michaila Long presented the Student Leadership Council Report. She also introduced members of Student Leadership Council: Vice President, Brandon Meis, Secretary, Genna Warnick, and Dalton Meis.

FOUNDATION REPORT

Tricia Cordulack updated the Board on the Illinois Agri-Women/Illinois Agricultural Resource Council. They approached us and the Decatur Park District Foundation for advise on applying for a DCEO grant for a summer Music Festival. They want to raise funds to provide opportunity to raise funds for Nurturing Entrepreneurial Women in Agriculture, Provide showcase for current Women in Ag Entrepreneurs and have workshop for women interested in developing their own Ag related business. We hope to involve Richland staff. We have asked Chef Tucker to do a cooking presentation. If they get the grant, it will be held in July 2020 in the new amphitheater.

Scholarship receptions were held September 24 & September 26. We really appreciate the support from Board of Trustees. Hundreds of students attend and we rely on the Board to help meet and greet the students.

Employee giving campaign will kick-off at all college meeting Oct 17, 2019. This is a joint venture with United Way Campaign. EARDC will hold several fundraising events. The Foundation has forms for employees to sign up for pay roll deduction. Employees can divide their gift and select where the money will be applied.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda. It was recommended that the Board authorize the destruction of the verbatim record of the March 20, 2018 closed session.

Prince moved to approve the Consent Agenda items, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Coopriker declared the motion carried.

NEW BUSINESS

APPROVAL TO ISSUE DEBT CERTIFICATES

A recommendation was made to the Board of Trustees to adopt Resolution 20-1 authorizing the issue of \$15,000,000.00 in General Obligation Debt Certificates for the College to finance renovation for Phase I Master Plan on the Richland Community College Campus, as presented.

Bishop Dunning moved to adopt Resolution 20-1 authorizing the issue of \$15,000,000.00 in General Obligation Debt Certificates for the College to finance renovation for Phase I Master Plan on the Richland Community College Campus, as presented. Carr seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

APPROVAL OF OFFICE PC UPGRADE

A recommendation was made to the Board of Trustees to purchase computer equipment from CDW-G of Vernon Hills, Illinois in the amount of \$10,003.30, as presented.

Bishop Dunning moved to approve the purchase of computer equipment from CDW-G of Vernon Hills, Illinois in the amount of \$10,003.30, as presented. Prince seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

SMART CLASSROOM UPGRADES

A recommendation was made to the Board of Trustees to purchase computer equipment from CDW-G of Vernon Hills, Illinois in the amount of \$14,342.28, as presented.

Bishop Dunning moved to approve the approval of computer equipment from CCW-G of Vernon Hills, Illinois in the amount of \$14,342.28, as presented. Prince seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

APPROVAL TO CONTRACT FOR FIBER OPTIC SYSTEM INSTALL

A recommendation was made to the Board of Trustees to authorize the College Administration to contract with Bodine Communications of Decatur, Illinois to install a fiber optic cabling system at a cost of \$27,949.00, as presented.

Campbell moved to approve the contract with College Administration and Bodine Communications of Decatur, Illinois to install a fiber optic cabling system at a cost of \$27,949.00, as presented. Prince second. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

APPROVAL TO CONTRACT FOR VARIABLE FREQUENCY DRIVE REPLACEMENT

A recommendation was made to the Board of Trustees to authorize the College Administration to contract with Bodine Electric of Decatur, Illinois to remove and install new Variable Frequency Drives in the Schrodt Education Center at a cost of \$13,540.00, as presented.

Prince moved to authorize the College Administration to contract with Bodine Electric of Decatur, Illinois to remove and install new Variable Frequency Drives in the Schrodt Education Center at a cost of \$13,540.00, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopriker declared the motion carried.

APPROVAL TO CONTRACT FOR HVAC REPLACEMENT

A recommendation was made to the Board of Trustees to authorize the College Administration to contract with E.L. Pruitt Co. of Decatur, Illinois to remove and replace the HVAC equipment in the Ag/Maintenance building at a cost of \$23,635.00, as presented.

Prince moved to authorize the College Administration to contract with E.L. Pruitt Co. of Decatur, Illinois to remove and replace the HVAC equipment in the Ag/Maintenance building at a cost of \$23,635.00, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopriker declared the motion carried.

APPROVAL TO CONTRACT FOR SOIL & WATER BUILDING HVAC REPLACEMENT

A recommendation was made to the Board of Trustees to authorize College Administration to contract with E.L. Pruitt Co. of Decatur, Illinois to remove and replace the HVAC equipment in the Macon County Soil and Water District Building at a cost of \$45,835.00, as presented.

Campbell moved to authorize College Administration to contract with E.L. Pruitt Co. of Decatur, Illinois to remove and replace the HVAC equipment in the Macon County Soil and Water District Building at a cost of \$45,835.00, as presented. Carr seconded. Roll call vote being all ayes, Chairman Coopriker declared the motion carried.

APPROVAL TO CONTRACT FOR ADEL GLENN CHILD CARE HVAC REPLACEMENT

A recommendation was made to the Board of Trustees to authorize the College Administration to contract with E.L. Pruitt Co. of Decatur, Illinois to remove and replace the HVAC equipment in the Adel Glenn Child Care Center at a cost of \$24,800.00, as presented.

Carr moved to authorize College Administration to contract with E.L. Pruitt Co. of Decatur, Illinois to remove and replace the HVAC equipment in the Adel Glenn Child Care Center at a cost of \$24,800.00, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Coopriker declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The September 2019 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,040,213.70 for September 2019 was distributed to the Board prior to the meeting.

Prince moved to ratify the September bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopriider declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that Richland is reporting the largest increase in enrollment in the State.
- President Valdez is participating the Student Engagement Bags Tournament. Each participate is matched up with a student making for great interactions. And, by the way, the President is winning!

ITEMS FROM THE BOARD

- Bruce Campbell congratulated all those that contributed to the Chief Learning Officers Gold award presented to Richland Community College and Partners In Leadership.
- Dr. Coopriider thanked Commander Tad Williams for the excellent tour of the Macon County Law Enforcement Training Center.

EXECUTIVE SESSION

None

ADJOURNMENT

Prince moved and Colee seconded to adjourn the meeting at 7:00 p.m.

Randy Prince, Secretary