MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**June 16, 2020**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, June 16, 2020, in the Board Room and via Zoom of Richland Community College by Chairman Cooprider. Chairman Cooprider also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Tom Ritter, Dr. David Cooprider, Dale Colee, Randy Prince, Bishop Wayne Dunning, Vicki Carr, Bruce Campbell, and Virginia Book

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on May 19, 2020 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the Regular Meeting on May 19, 2020. Carr seconded. Voice vote being all ayes, Chairman Cooprider declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed the Richland family.

 **WRITTEN COMMUNICATIONS**

##### Personnel Update

 College Activities Report

* Tracy Withrow presented the College Activities Report.
* Board of Trustees Meeting – Board Room, July 21, 2020
* Other activities listed in the Board Book

 New Employees

* Leslie Deeb, Student Success Coach, effective 05/18/2020

Retirements, Resignations, and Terminations

* Jennifer Peterson, Accts Rec Coordinator. – MCLETC, effective 05/11/2020
* Jeanne Helm, Child Care Faculty, effective 05/15/2020
* Barry Long, Student Success Coach, effective 05/15/2020
* William Mertell, Welding Faculty, effective 05/15/2020

# SPECIAL REPORTS

**PRELIMINARY FY21 BUDGET**

Greg Florian presented the FY21 Tentative Budget to the Board of Trustees.

**ENROLLMENT**

Dr. Valdez gave an update on the Summer and Fall Semester enrollment numbers.

**REPORT OF ICCTA**

None

**FACULTY REPORT**

None

**COLLEGE SPOTLIGHT**

Rev. Courtney Carson presented Essential Skills – Success Stories.

**REPORT OF STUDENT TRUSTEE**

Student Trustee Virginia Book presented the Student Leadership Council Report.

**FOUNDATION REPORT**

Tricia Cordulack reported on top accomplishment, projects in progress and new opportunities on the horizon.

**NEW BUSINESS**

**RECOMMENDATION TO APPROVE A ONE-YEAR EXTENSION OF THE CONTRACT FOR RICHLAND FEDERATION OF TEACHERS LOCAL 4262 FOR 2020-2021 (TABLED)**

**Carr moved to take the motion from the table. Prince seconded. Roll call being all ayes. Dr. Cooprider declared the motion carried.**

**A recommendation was made to table the motion until the July Board of Trustees meeting. Roll call vote being three ayes, and five nays. Chairman Cooprider declared the motion not approved.**

A recommendation was made that the Board of Trustees approve the one-year extension of the

2018-2020 RFT contract as amended by the Memorandum of Understanding, as presented.

**Prince moved to approve the one-year extension of the 2018-2020 RFT contract as amended by the Memorandum of Understanding, as presented. Roll call vote being five ayes, and three nays. Dr. Cooprider declared the motion carried.**

**APPROVAL TO CONTRACT FOR VARIABLE FREQUENCY DRIVE**

Arecommendation was made to the Board of Trustees that would authorize the

Administration to contract with Electrical Service Company of Decatur, IL to install five (5) VFD controls and two (2) new motors in the Schilling Education Center, in the amount of $20,360.00, as presented.

**Carr moved to approve the recommendation that would authorized College Administration to contract with Electrical Services Company of Decatur, IL to install five VFD controls and two new motors in the Schilling Education Center, in the amount of $20,360.00, as presented. Prince seconded. Roll call vote being all ayes, Dr. Cooprider declared the motion carried.**

**ADOPTION OF COVID-19 RETURNTO WORK POLICY**

A recommendation was made to the Board of Trustees to adopt a return to work policy that addresses certain considerations necessary for a return to work and on-campus instruction under the Governor’s Restore Illinois Plan, as presented.

**Prince moved to adopt the Covid-19 return to work policy. Carr seconded. Roll call vote being all ayes, Chairman Cooprider declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The May 2020 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $813,678.43 for May 2020 was distributed to the Board prior to the meeting.

Prince moved to ratify the May bills and travel expenditures paid and approve the Financial Statement subject to audit. Campbell seconded. Roll call vote being all ayes, Chairman Cooprider declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez reported to the Board of Trustees about the Restore Richland Plan. Information has been sent to employees, students, and media.

ITEMS FROM THE BOARD

* Dr. Cooprider reminded the Trustees that our Summer Board Retreat would be held on July 9, 2020 on the Richland Campus. Please submit any agenda items to Dr. Valdez or Madonna.
* Dale Colee wanted to congratulate Bishop Dunning on the wonderful work he has been doing in our community.

 **EXECUTIVE SESSION**

None

ADJOURNMENT

Dunning moved and Campbell seconded to adjourn the meeting at 7:15 p.m.

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Randy Prince, Secretary