MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**July 21, 2020**

**PUBLIC HEARING FOR BUDGET**

A Public Hearing for the FY2021 budget was held at 5:15 p.m. in the Board Room. There were no comments from the public, and the hearing adjourned at 5:31 p.m.

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:32 p.m. Tuesday, July 21, 2020, in the Board Room and Zoom of Richland Community College by Chairman Cooprider. Chairman Cooprider also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Vicki Carr, Bruce Campbell, Dr. David Cooprider, Dale Colee, Randy Prince, Bishop Wayne Dunning, and Virginia Book

Trustees Absent: Tom Ritter

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on June 16, 2020 had been distributed to the Board prior to this meeting.

Carr moved to approve the minutes of the Regular Meeting on June 16, 2020. Bishop Dunning seconded. Voice vote being all ayes, Chairman Cooprider declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed the Richland family.

 **WRITTEN COMMUNICATIONS**

 College Activities Report

* Virtual guide to Richland Transfer Students – July 22, 2020 – via zoom
* Virtual guide to Accommodations – July 23, 2020 – via Zoom
* Saturday Registration – July 25, 2020 – Student Success Center
* Saturday Registration – August 8, 2020 – Student Success Center
* Fall Classes Begin – August 17, 2020
* Board of Trustees Meeting – Board Room, August 18, 2020
* Other activities listed in the Board Book

# SPECIAL REPORTS

**COLLEGE SPOTLIGHT**

Julie Pangrac – presented Project READ Plus

**REPORT OF ICCTA**

None

**MONITORING REPORT**

Dr. Isaac Zuniga presented Student Profile

**FACULTY REPORT**

Janilyn Kocher presented online learning

**REPORT OF STUDENT TRUSTEE**

Student Trustee Virginia Book presented the Student Leadership Council Report.

**FOUNDATION REPORT**

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon.

**CONSENT AGENDA**

A recommendation was made to the Board of Trustees to approve the Consent Agenda including Authorization in Compliance with 5 Illinois Complied Statues 120/2.06, as presented.

**Bishop Dunning moved to approve the Consent Agenda, as presented. Carr seconded. Roll call vote being all ayes, Chairman Cooprider declared the motion carried.**

**OLD BUSINESS**

**2021 FISCAL YEAR BUDGET**

Greg Florian, Vice President, Finance and Administration, presented the Fiscal Year 2021 budget to the Board. As required by statute, the tentative budget has been available for public inspection since June 21, 2020. Funding sources have been identified for all expenditures requested in the balanced budget.

**Carr moved to adopt Resolution No. 21-2, Adopting Fiscal Year 2021 Budget, as presented. Prince seconded. Roll call vote being all ayes, Chairman Cooprider declared the motion carried.**

**TRANSFER OF WORKING CASH EARNINGS**

A recommendation was made to the Board of Trustees to adopt Resolution No. 21-1, Transferring the Interest earning of the Working Cash Fund, as presented.

**Prince moved to adopt Resolution No. 21-1, Transferring of the Interest earning of the Working Cash Fund, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Cooprider declared the motion carried.**

**TRANSFER OF FUNDS**

A recommendation was made to the Board of Trustees to authorize a funds transfer of $1,000,000 from the Operations and Maintenance Fund to the Operations and Maintenance Restricted Fund, as presented.

**Bishop Dunning moved to authorize a funds transfer of $1,000,000 from the Operations and Maintenance Fund to the Operations and Maintenance Restricted Fund, as presented. Carr seconded. Roll call vote being all ayes, Chairman Cooprider declared the motion carried.**

**NEW BUSINESS**

 Arecommended that the Board of Trustees grant the Administration

approval to make purchases for perishable food and beverages greater than

$10,000 on an annual basis from Sysco, Hoelting, Marquis Beverage Services and

Refreshment Services Pepsi, as presented.

**Prince moved to authorize Administration to purchase perishable food and beverages greater than $10,000.00 on an annual basis from Sysco, Hoelting, Marquis Beverage Services and Refreshment Services Pepsi, as presented. Carr seconded. Roll call vote being all ayes, Chairman Cooprider declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The June 2020 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $664,864.47 for June 2020 was distributed to the Board prior to the meeting.

Car moved to ratify the June bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Cooprider declared the motion carried.

REPORT OF THE PRESIDENT

* Dr. Valdez updated the Trustees about three new grant opportunities. R3 Grant – submitted this week in the amount of $720,000. Community Foundation Grant – will be submitted on Friday for $400,000. Department of Labor grant that will be submitted din October. Richland will apply for $40 million.
* Dr. Valdez shared the Comprehensive Enrolment Summary from Monday. We have 27 days until the beginning of the semester and need 96 FTE’s to meet the goal. We currently have 35 students scheduled to enroll on Saturday with another Saturday registration scheduled for August 8. The handout was shared with all Trustees.

ITEMS FROM THE BOARD

* Vicki Carr shared her concern about students that will need food accommodations once unemployment is decreased. Greg explained that we are discontinuing free lunches at the end of July, but working with Chef Tucker to provide a reduced cost menu for students. In addition, the Food Pantry is still available for those in need.

 **EXECUTIVE SESSION**

**Cooprider moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Carr seconded. Voice vote being all ayes, Chairman Cooprider declared the motion carried.**

Meeting convened into closed session at 7:09 p.m.

Meeting reconvened into open session at 7:32 p.m.

ADJOURNMENT

Bishop Dunning moved and Carr seconded to adjourn the meeting at 7:33 p.m.

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Randy Prince, Secretary