

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

March 10, 2020

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, March 10, 2020, in the Board Room of Richland Community College by Chairman Coopriders. Chairman Coopriders also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopriders, Dale Colee, Randy Prince, Bishop Wayne Dunning, and Michaila Long

Trustees Absent: Vicki Carr, Bruce Campbell

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on February 18, 2020 had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on February 18, 2020. Colee seconded. Voice vote being all ayes, Chairman Coopriders declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Valerie Wells of the Herald and Review, Jacob Gulso, Solutions Specialist, and Annetta Evans, ASC Administrative Assistant.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

- Alisha Thomas, Health Professions Administrative Assistant, effective February 17, 2020

College Activities Report

- Senior Day for MacArthur an Eisenhower High school – March 26, 2020
- Phi Theta Kappa Induction Ceremony – March 27, 2020 – 5:00 p.m. – Shilling Education Center
- Spring Holiday – College Closed – April 10, 2020
- Grad Fair – April 16, 2020 – 11:00 a.m. – Mueller Student Center
- MCLETC Graduation – April 17, 2020 – 2:00 p.m. Tabernacle Baptist Church
- Board of Trustees Meeting – Board Room, April 21, 2020
- Other activities listed in the Board Book

SPECIAL REPORTS

COLLEGE SPOTLIGHT

Jeff Davison presented Adult Education – Changes and Highlights of the Program

REPORT OF ICCTA

Bishop Wayne Dunning reminded everyone that the next ICCTA meeting will be held in Bloomington at Heartland Community College on March 13-14, 2020.

MONITORING REPORT

Robin Bollhorst presented Staff Profile

FACULTY REPORT

None

AGREEMENTS/CONTRACTS SIGNED BY PRESIDENT VALDEZ

Dr. Valdez signed the Articulation Agreement between Eastern Illinois University and Richland Community College.

REPORT OF STUDENT TRUSTEE

Student Trustee Michaila Long presented the Student Leadership Council Report.

FOUNDATION REPORT

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon.

NEW BUSINESS

PRESIDENTIAL EMPLOYMENT CONTRACT RESTATED

A recommendation was made to the Board of Trustees that the President's Employment contract be restated, effective June 30, 2020, as presented.

Ritter moved to approve the President's Employment Contract, effective June 30, 2020, as presented. Prince seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

TUITION INCREASE FISCAL YEAR 2021

It was recommended that the Board of Trustees approve the tuition rates for the Academic Year 2020-2021. Tuition per credit hour for the standard in-district tuition rate at \$139.00, the in-State out-of-district tuition rate at \$193.00, the out-of-State tuition rate at \$465.00, the Chargeback rate at \$251.00, the online tuition rate at \$175.00, the variable tuition rate for designated Health Professions classes at \$167.00, the standard fee at \$14.00, per credit hour and the reauthorize the practice of charging in-district tuition to student who live out of district and are attending an in-district educational institution, as presented.

Prince moved to approve the tuition rates for the Academic Year 2020-2021. Tuition per credit hour for the standard in-district tuition rate at \$133.00, the in-State out-of-district tuition rate at \$193.00, the out-of-State tuition rate at \$465.00, the Chargeback rate at \$251.00, the online tuition rate at \$175.00, the variable tuition rate for designated Health Professions classes at \$167.00, the standard fee at \$14.00, per credit hour and the reauthorize the practice of charging in-district tuition to student who live out of district and are attending an in-district educational institution, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

FISCAL YEAR 2021 GENERAL AND COURSE FEES

It was recommended that the Board of Trustees to approve the fee schedule to be applied starting with the Summer 2020 semester. The Deans, Business Services staff, and Vice Presidents have reviewed the current programs and fees. The course fees are used to support the cost of material, supplies, software or exams used in the specific course. The \$12.00 general student fee is allocate as follows: \$1.50 Student Life, \$1.50 Fitness Center usage, \$2.00 infrastructure, and \$7.00 technology, as presented.

Prince moved to approve the fee schedule to be applied starting with the Summer 2020 semester. The Deans, Business Services staff, and Vice Presidents have reviewed the current programs and fees. The course fees are used to support the cost of material, supplies, software or exams used in the specific course. The \$12.00 general student fee is allocate as follows: \$1.50 Student Life, \$1.50 Fitness Center usage, \$2.00

infrastructure, and \$7.00 technology, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopriider declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The February 2020 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$919,354.48 for February 2020 was distributed to the Board prior to the meeting.

Bishop Dunning moved to ratify the February bills and travel expenditures paid and approve the Financial Statement subject to audit. Ritter seconded. Roll call vote being all ayes, Chairman Coopriider declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that the College is being proactive in the COVID-19 updates. The College Administration is meeting and making updates to the College community as necessary.
- Richland Community College has applied for the Equity and Inclusion Grant through ICCTA
- Richland is working opportunities for growth in the Healthcare Professions area and Dr. Valdez will keep the Trustees posted, as he knows more.
- Thank you to the Board of Trustees for the positive comments on the new Presidential Contract. We will continue to do good work for a long time to come.

ITEMS FROM THE BOARD

- Dr. Coopriider the Trustee Colee completed and received their certificates for ICCTA's Trustee Training.
- Bishop Dunning congratulated Courtney Carson on his recent Education Award, and Rotary Grant Award. He also thanked the staff that is out and about in the community making a difference.

EXECUTIVE SESSION

None

ADJOURNMENT

Prince moved and Bishop Dunning seconded to adjourn the meeting at 6:43 p.m.

Randy Prince, Secretary