

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

December 17, 2019

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, December 17, 2019, in the Board Room of Richland Community College by Chairman Coopridier. Chairman Coopridier also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopridier, Dale Colee, Bishop Wayne Dunning, Vicki Carr, and Michaila Long

Trustees Absent: Bruce Campbell

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on November 19, 2019 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the Regular Meeting on November 19, 2019. Carr seconded. Voice vote being all ayes, Chairman Coopridier declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Valerie Wells from the Herald and Review and James Udulutch, Culinary Faculty.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

- Jennifer Sergeant, Temporary Program Director, Workforce Equity, effective November 18, 2019
- Steven Shields, Custodian, effective November 18, 2019
- Sherry Strocher, Custodian, effective November 18, 2019

College Activities Report

- MCLETC Graduation – Shilling Auditorium, December 20, 2019
- College Closed – December 23, 2019 – January 2, 2020
- Saturday Registration – January 4, 2020 – 10:00 a.m. – 2:00 p.m. – Student Success Center
- Winter Board Retreat – January 9, 2020 1:00 p.m. – Decatur Conference Center – Kirkland Room
- First day of Spring Classes – January 15, 2020
- Board of Trustees Meeting – Board Room, January 21, 2020
- Other activities listed in the Board Book

SPECIAL REPORTS

AUDIT PRESENTATION

Bishop Dunning and Vicki Carr reported that the Audit Committee meeting was held on December 13, 2019 with Sikich.

Chad Lucas from Sikich presented the Audit Report to the Board of Trustees

REPORT OF ICCTA

None

MONITORING REPORT

Greg Florian presented the Financial Monitoring Report

FACULTY REPORT

None

REPORT OF STUDENT TRUSTEE

Student Trustee Michaila Long presented the Student Leadership Council Report.

FOUNDATION REPORT

Tricia Cordulack thanked those that were able to attend the Joint Boards Holiday Celebration. She invited the Trustees to participate in the Alumni Trivia Night on January 25, 2020. Tricia thanked the Trustees for the opportunity to work as the Interim Director of the Foundation and reminded them that Julie Melton would be back on January 8, 2020.

NEW BUSINESS

APPROVAL OF A PROTECTION, HEALTH, & SAFETY PROJECT

A recommendation was made to the Board of Trustees to approve multiple Protection, Health & Safety Projects. Those include: Infill Coiling Door on Shilling Center Bistro in the amount of \$23,000.00, Masonry and Sealant Repairs in the amount of \$10,000.00, Replace Sidewalk at the Scherer Center Main Entrance in the amount of \$35,00.00, Replace Entry Doors and Frames at Shilling, Scherer, and Mueller Center in the amount of \$99,000.00, Roof Replacement at Scherer and Andreas Center and Re-Coat Ag/Maintenance Building in the amount of \$859,645.00, and adopt Resolution 20-3, as presented.

Carr moved to approve the multiple Protection, Health, and Safety Projects and adopt Resolution 20-3, as presented. Prince seconded. Roll call vote being all ayes, Chairman Coopridier approved the motion carried.

RECOMMENDATION TO CONTRACT ELECTRIC POWER EXTENSION

A recommendation was made to the Board of Trustees that would authorize College Administration to enter into an electric power supply contract that provides a rate less than \$.0422 per kWh and expires no later than June 2026, as presented.

Prince moved to authorize College Administration to enter into an electric power supply contract that provides a rate less than \$.0422 per kWh and expire no later than June 2026, as presented. Dunning seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

RECOMMENDATION TO CONTRACT FOR WIND TURBINE MAINTENANCE

A recommendation was made to the Board of Trustees that would allow College Administration to enter into a maintenance service agreement with PowerGrid Partner of Oregon, Ohio for a three-year term at a total cost of \$20,100.00, as presented.

Bishop Dunning moved to authorize College Administration to enter into a maintenance service agreement with PowerGrid Partners of Oregon, Ohio for a three-year term at a total cost of \$20,100.00, as presented. Carr seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

RECOMMENDATION TO PURCHASE DUMP TRUCK FOR CDL

A recommendation was made that would authorize College Administration to purchase a used Mack 350 from W&W Truck & Trailer Sales of Carmi, Illinois in the amount of \$25,250.00, as presented.

Bishop Dunning moved to approve the recommendation that would authorize College Administration to purchase a used Mack 350 from W&W Truck & Trailer Sales in Carmi, Illinois in the amount of \$25,250.00, as presented. Carr seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

RECOMMENDATION TO PURCHASE COMPUTER EQUIPMENT

A recommendation was made to the Board of Trustees to purchase Cybersecurity Program Laptops from CDW-G of Vernon Hills, Illinois in the amount of \$13,918.56, as presented.

Bishop Dunning moved to approve the purchase for Cybersecurity Program Laptops from CDW-G of Vernon Hills, Illinois in the amount of \$13,918.56, as presented. Carr seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

FY2021 TAX LEVY – RESOLUTION NO. 20-4

A recommendation was made to the Board of Trustees to adopt Resolution 20-4 Fiscal Year Tax Levy, as presented.

Carr moved to adopt Resolution No. 20-4 Fiscal year Tax Levy, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The November 2019 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,756,536.01 for November 2019 was distributed to the Board prior to the meeting.

Prince moved to ratify the November bills and travel expenditures paid and approve the Financial Statement subject to audit. Carr seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that Don Askins has successfully complete the Law Enforcement Certification Examination. Congratulation Don!
- January 3, 2020, three new session of Essential Skills will begin.
- Industrial Job Skills Training will start a 16-week program focusing on Healthcare at Crossings.

- Richland has been selected as a Bellwether Finalist. Competition will take place in February in San Antonio, Texas.
- President Valdez shared the National Community College Benchmark Data Project numbers with the Board of Trustees. Richland has shown progress since 2018 in areas such as, Part-time student completed or transfers in six years, Persistence Rate, Student completion/transfers/ continuing, Developmental Completer Success Rate and CFI. More information will be discussed regarding this at the Winter Board Retreat on January 9, 2020.

ITEMS FROM THE BOARD

- Randy Prince wanted to mention the passing of Helen Brown, wife of our late President, Howard Brown. Helen was 96 years old and had a deep dedication to Richland Community College. Her and Howard were long time donors and always worked to promote Richland. She will be greatly missed.

EXECUTIVE SESSION

None

ADJOURNMENT

Prince moved and Dunning seconded to adjourn the meeting at 6:46 p.m.

Randy Prince, Secretary