NEW THIS FALL
I’m Four I’m Fantastic, Primary Ballet, Belly Dance, Portrait Drawing, Navigating Facebook, International Friday Nights, Asian Expedition, Freezer Meals, Budgeting for Life, Basic Yoga, Lifeguard Training, Real Estate Transactions, African Violets, Intro to Voiceovers, Fit After 55, Investing for Retirement, Intro to Spreadsheets, How to Create a Strategic Marketing Plan, and much more!
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FOR DESCRIPTIONS OF COURSES LISTED IN THIS SCHEDULE, VISIT www.richland.edu/cpe

NEED A ROOM FOR YOUR NEXT BUSINESS MEETING?

* FREE WI-FI
* FREE TABLE & CHAIRS USAGE
* FREE TECHNICAL EQUIPMENT
* ON-SITE CATERING AVAILABLE
* ROOMS ACCOMMODATE UP TO 224 PEOPLE

CONTACT: LISA ESKEW AT 217-875-7211, EXT. 6240 OR LDESKEW@RICHLAND.EDU

WHEN BAD WEATHER STRIKES . . .

Are classes cancelled?

Check the Richland website: www.richland.edu or tune into WAND TV for weather related closings.

Questions: 217.875.7200

REGISTER TODAY BY CALLING 217.875.7211, ext. 6265.

Visa, Mastercard, Discover accepted. Learn more at www.richland.edu/cpe
All classes, unless noted, are held in the Shilling Community Education Center, Room SC54, Parking Lot A+
REGISTER IN ADVANCE BY CALLING (217) 875-7211, EXT. 6265.
Visa, MasterCard, Discover accepted

MONDAY
Sect. 01 Mon, August 14-October 9
Sect. 02 Mon, October 16-December 11
(No Class September 4 & December 4)

I'M TWO, I'M TERRIFIC
DNCE 9266
Time: 11:00am - 11:30am
Instructor: Taylor, J .......................... Cost: $55.00

TUMBLING FOR TOTS (AGES 3-5)
A tumbling/dance class on coordination skills.
DNCE 9272
Time: 11:30am - 12:15pm
Instructor: Taylor, J .......................... Cost: $60.00

NEW CLASS!!
I'M FOUR, I'M FANTASTIC
One more year to kindergarten! Your child will gain confidence with the following: Learning to follow directions while using small and large motor skills, increasing coordination while moving to music (themed children's songs), and learning to interact with other children of the same age.
DNCE 9278
Time: 12:15pm-12:45pm
Instructor: Taylor, J .......................... Cost: $60.00

INTERMEDIATE BALLET
DNCE 8824
Time: 5:45pm - 7:00pm
Instructor: Davis, S
Location: Shilling Center S53B .......... Cost: $65.00

ADVANCED BALLET (AGES 13-ADULT)
Four or more years of ballet training and instructor approval.
DNCE 8178
Time: 7:00pm - 8:30pm
Instructor: McReynolds, N ............. Cost: $78.00

INTERMEDIATE & ADVANCED POINTE (AGES 13-ADULT)
Doctor's permission note on file for Pointe. Must be currently in ballet class at an intermediate level and have had previous Pointe work in Ballet IV & V along with 3 or more years of ballet.
DNCE 9248
Time: 8:30pm-9:00pm
Instructor: McReynolds, N ............. Cost: $30.00

TUESDAY
Sect. 01 Tue, August 15–October 10
Sect. 02 Tue, October 17–December 12
(No class August 29, December 5)

BEGINNING JAZZ/TAP COMBO (AGES 5-7)
Wear ballet or low tap shoes, tights and leotard.
DNCE 9296
Time: 4:30pm-5:00pm
Instructor: Staff, ..................................Cost: $55.00

PRIMARY BALLET/BALLET I (AGES 5-6)
DNCE 9247
Time: 5:00pm-6:00pm
Instructor: White, C .......................... Cost: $65.00

BALLET II & III (AGES 7-8)
DNCE 9185
Time: 6:00pm-7:00pm
Instructor: White, C .......................... Cost: $65

BALLET IV & V AND PRE-POINTE (AGES 9-11)
Three or more years of ballet training and instructor approval.
DNCE 9186
Time: 7:00pm-8:30pm
Instructor: White, C .......................... Cost: $78.00

WEDNESDAY
Sect. 01 Wed, August 16–October 4
Sect. 02 Wed, October 11–December 13
(No class November 22, December 6)

BEGINNING LYRICAL (AGES 12-18)
DNCE 9305
Time: 12:00pm-1:00pm
Instructor: Hauge, L .................. Cost: $65.00

PREBALLET TUMBLING & TAP (AGES 4-6)
Ballet and tap shoes required.
DNCE 9254
Time: 3:30pm-4:30pm
Instructor: Taylor, J .................. Cost: $65.00

BEGINNING TAP II (AGES 6-8)
DNCE 9308
Time: 4:30pm-5:30pm
Instructor: Taylor, J .................. Cost: $65.00
TEEN/ADULT HIP HOP
(AGES 13-ADULT)
DNCE 8825
Time: 5:30pm-6:30pm
Instructor: Taylor, J......................... Cost: $65.00

ADULT BALLET
(AGES 12-ADULT)
Designed for the adult with prior ballet experience.
DNCE 8572
Time: 6:30pm-7:30pm
Instructor: McReynolds, N............. Cost: $65.00

BEGINNING/INTERMEDIATE POINTE
(AGES 12-ADULT)
Doctor's permission note on file for Pointe.
DNCE 9301
Time: 7:30pm-8:30pm
Instructor: Davis, S......................... Cost: $65.00

BEGINNING/INTERMEDIATE TAP
(AGES 10-ADULT)
DNCE 9220
Time: 8:30pm-9:15pm
Instructor: Hauge, L.................. Cost: $60.00

THURSDAY
Sect. 01 Thur, August 17-October 5
Sect. 02 Thur, October 12-December 14
(No class November 23, December 7)

KIDS HIP HOP
(AGES 4-6)
DNCE 9307
Time: 3:30pm-4:15pm
Instructor: Taylor, J......................... Cost: $60.00

YOUTH HIP HOP
(AGES 7-12)
DNCE 9244
Time: 4:30pm-5:30pm
Instructor: Taylor, J......................... Cost: $65.00

PRE-TAP/JAZZ
(AGES 3-6)
Tap shoes required. Must be 3 by September.
DNCE 9188
Time: 5:30pm-6:15pm
Instructor: Taylor, J......................... Cost: $65.00

BEGINNING TAP/JAZZ
(AGES 7-12)
Introduces basic tap skills and jazz exercises for the beginner.
DNCE 9189
Time: 5:30pm-6:15pm
Instructor: Taylor, J......................... Cost: $65.00

INTERMEDIATE/ADVANCED BALLET
(AGES 12-ADULT)
DNCE 9256
Time: 7:00pm-8:30pm
Instructor: McReynolds, N............. Cost: $78.00

ADVANCED JAZZ
(AGES 13-ADULT)
Two or more years of jazz or approval from instructor.
DNCE 9206
Time: 8:30pm - 9:30pm
Instructor: Hauge, L.................. Cost: $65.00

FRIDAY
Sect. 01 Fri, August 18–October 6
Sect. 02 Fri, October 13-December 15
(No class November 24 & December 8)
There is class Nov. 10 / Veteran's Day

RICHLAND APPRENTICE DANCE COMPANY
(AGES 8-10)
Performances held throughout the fall. Two or more years of ballet required.
DNCE 9300
Time: 4:30pm-5:15pm
Instructor: McReynolds, N............. Cost: $40.00

RICHLAND DANCE COMPANY
(AGES 11-18)
Performances held throughout the fall. Four or more years of ballet and permission from instructor required. Students provide their own dancewear and shoes.
DNCE 8213
Time: 5:15pm-6:15pm
Instructor: McReynolds, N............. Cost: $65.00

SATURDAY
Sect. 01 Sat, August 19-October 7
Sect. 02 Sat, October 14-December 16
(No class November 25 & December 9)

PRE-BALLET I
(AGES 3-4)
DNCE 9273
Time: 10:30am - 11:00am
Instructor: Gillis, M.................. Cost: $55.00

PRIMARY BALLET
(AGES 4-7)
DNCE 9306
Time: 10:30am-12:15pm
Instructor: Gillis, M.................. Cost: $60.00

I'M TWO, I'M TERRIFIC
DNCE 9266
Time: 11:00am-11:30am
Instructor: Gillis, M.................. Cost: $55.00

Upon registration for Richland Dance classes, parents agree to abide by all expectations and procedures in the Parent/Student Dance Handbook. Handbooks will be available in all dance classes, during registration, or in the Shilling Center offices.
## RICHLAND SPRING DANCE PROGRAM, 2018

All classes unless noted are held in the Shilling Community Education Center, Room SC54, Parking Lot A+. REGISTER IN ADVANCE BY CALLING (217) 875-7211, EXT. 6265. Visa, MasterCard, Discover accepted.

### MONDAY

<table>
<thead>
<tr>
<th>Sect. 01 Mon, January 08 – March 5</th>
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<tbody>
<tr>
<td>Sect. 02 Mon, March 19 – May 7</td>
</tr>
<tr>
<td>(No class February 19)</td>
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</tbody>
</table>

- **I'M TWO, I'M TERRIFIC**  
  Time: 11:00am - 11:30am .......... Cost: $55.00

- **TUMBLING FOR TOTS (AGES 3-5)**  
  Time: 11:30am - 12:15pm .......... Cost: $60.00

- **I'M FOUR I'M FANTASTIC**  
  Time: 12:15pm - 12:45pm .......... Cost: $60.00

- **INTERMEDIATE BALLET**  
  Time: 5:45pm - 7:00pm............  Cost: $65.00

### TUESDAY

<table>
<thead>
<tr>
<th>Sect. 01 Tue, January 9 – February 27</th>
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<tbody>
<tr>
<td>Sect. 02 Tue, March 6 – April 24</td>
</tr>
</tbody>
</table>

- **BEGINNING JAZZ/TAP COMBO (AGES 5-7)**  
  Time: 4:30pm - 5:00pm .......... Cost: $55.00

- **PRIMARY BALLET/BALLET I (AGES 5-6)**  
  Time: 5:00pm - 6:00pm ........... Cost: $65.00

- **BALLET II & III (AGES 7-8)**  
  Time: 6:00pm - 7:00pm .......... Cost: $65.00

- **BALLET IV & V AND PRE-POINTE (AGES 9-11)**  
  Time: 7:00pm - 8:30pm .......... Cost: $78.00

### WEDNESDAY

<table>
<thead>
<tr>
<th>Sect. 01 Wed, January 10 – February 28</th>
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<tbody>
<tr>
<td>Sect. 02 Wed, March 7 – April 25</td>
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</table>

- **BEGINNING LYRICAL (AGES 12-18)**  
  Time: 12:00pm - 1:00pm .......... Cost: $65.00

- **PREBALLET TUMBLING & TAP (AGES 4-6)**  
  Time: 3:30pm - 4:30pm .......... Cost: $65.00

- **BEGINNING TAP II (AGES 6-8)**  
  Time: 4:30pm - 5:30pm .......... Cost: $65.00

- **TEEN/ADULT HIP HOP (AGES 13-ADULT)**  
  Time: 5:30pm - 6:30pm .......... Cost: $65.00

- **ADULT BALLET (AGES 12-ADULT)**  
  Time: 6:30pm - 7:30pm .......... Cost: $65.00

### THURSDAY

<table>
<thead>
<tr>
<th>Sect. 01 Thur, January 11 – March 1</th>
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<tbody>
<tr>
<td>Sect. 02 Thur, March 8 – April 26</td>
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</tbody>
</table>

- **KIDS HIP HOP (AGES 4-6)**  
  Time: 3:30pm – 4:15pm ........... Cost: $60.00

- **YOUTH HIP HOP (AGES 6-12)**  
  Time: 4:30pm - 5:30pm .......... Cost: $65.00

- **PRE-TAP/JAZZ (AGES 3-6)**  
  Time: 5:30pm - 6:15pm .......... Cost: $65.00

- **BEGINNING TAP/JAZZ (AGES 7-12)**  
  Time: 6:15pm - 7:00pm .......... Cost: $65.00

- **INTERMEDIATE/ADVANCED BALLET (Ages 12-ADULT)**  
  Time: 7:00pm - 8:30pm .......... Cost: $78.00

- **ADVANCED JAZZ (AGES 13-ADULT)**  
  Time: 8:30pm - 9:30pm .......... Cost: $65.00

### SATURDAY

<table>
<thead>
<tr>
<th>Sect. 01 Sat, January 13 – March 3</th>
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<tbody>
<tr>
<td>Sect. 02 Sat, March 10 – May 5</td>
</tr>
<tr>
<td>(No class March 31)</td>
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</table>

- **RICHLAND APPRENTICE DANCE COMPANY (AGES 8-10)**  
  Time: 4:30pm - 5:15pm .......... Cost: $40.00

- **RICHLAND DANCE COMPANY (AGES 11-18)**  
  Time: 5:15pm - 6:15pm .......... Cost: $65.00

Upon registration for Richland Dance classes, parents agree to abide by all expectations and procedures in the Parent/Student Dance Handbook. Handbooks will be available in all dance classes, during registration, or in the Shilling Center offices.
BALLROOM DANCE

TEXAS TWO-STEP
DNCE 8371
Sect. 01 Fri, September 15-29
Time: 6:30pm-8:30pm
Instructor: Hempstead, C
Location: Shilling Center SC54 .......... Cost: $45.00

BEGINNING BALLROOM DANCE
Basic patterns in Rumba, Cha Cha and Foxtrot.
DNCE 8471
Sect. 01 Mon, October 16-30
Time: 6:00pm-8:00pm
Instructor: Hempstead, C
Location: Shilling Center SC38 .......... Cost: $65.00

SOCIAL DANCE BASICS
Waltz, Single Swing and Nightclub Two-Step.
DNCE 8826
Sect. 01 Tue, November 28, December 5-December 12
Time: 6:00pm-8:00pm
Instructor: Hempstead, C
Location: NSEC Building 117 .......... Cost: $65.00

BELLY DANCE

BELLY DANCE 101
DNCE 8514
Strengthen and tone your stomach muscles with the art of Belly Dance.
Sect. 01 Wed, September 6-October 25
Time: 5:30-6:30pm
Instructor: Duncan, E
Location: Shilling Center 53B .......... Cost: $65.00

ARTS/CRAFTS

PAINT LIKE ME PARTY
Supplies are included.
CRFT 8880
Sect. 01 Tue, September 19
Time: 6:00pm-8:00pm
Instructor: VanHoutan, E
Location: Shilling Center 53A .......... Cost: $25.00

SAT TEST REVIEW
Planning ahead for college? Start with this SAT prep class to gain insight into where you need to prepare.
Testing date November 4, 2017. Review instructions for registration online at: www.collegeboard.com

HOBL 8910

Sect. F1 English: Mon/Fri, Sept. 25-29 / Kristi Palmer
Sect. F2 Math: Mon/Fri, Oct 2 – 6 / Karen Lockhart
Sect. F3 Science: Tue/Fri, Oct. 10–13 & Mon, Oct. 16 / Rachel Nelson

Time for all Sections: 4:30pm – 6:00pm
Instructor: Staff
Location: Richland, Fairview Park Plaza
Cost: $200 (Includes textbook)

DESIGNED FOR HIGH SCHOOL JUNIORS AND SENIORS!!
LEARN TO CROCHET
Bring $10 material fee payable to instructor the first class.
CRFT 8498
Sect. F1 Thur, October 12-26
Time: 1:00pm-2:30pm
Instructor: Donohue, C
Location: Fairview Park Plaza F101 ..... Cost: $45.00

BEGINNING WATERCOLOR
Materials list given during registration.
CRFT 8449
Sect. 01 Tue, September 12-October 17
Time: 5:30pm-7:30pm
Instructor: Gruber, D
Location: South Wing 140 ................. Cost: $65.00

PORTRAIT DRAWING
Material list given during registration.
CRFT 8871
Sect. 01 Wed, September 20-October 25
Time: 6:00pm-7:30pm
Instructor: Rocha, R
Location: West Wing 207 .................. Cost: $65.00

OIL PAINTING BASICS
Supply list given at registration.
CRFT 8837
Sect. 01 Thur, October 12-November 16
Time: 3:30pm-5:30pm
Instructor: Gruber, D
Location: Shilling Center 53A .............. Cost: $65.00

INTRODUCTION TO COMPUTERS
If you’re new to using a computer or laptop, this is your first step.
PROD 1000
Sect. 01 Tue & Thur, October 24-26
Time: 5:30pm-9:15pm
Instructor: Wilson, L
Location: TBA .................................. Cost: $125.00

QUICKBOOKS
A beginner’s class. Textbook included.
PROD 1175
Sect. 01 Tue & Thur, November 7-16
Time: 5:30pm-8:30pm
Instructor: Wells-Metzler, J
Location: TBA .................................. Cost: $225.00

INTRODUCTION TO SPREADSHEETS
Textbook included.
PROD 1040
Sect. 01 Tue & Thur, October 10-12
Time: 5:45pm-9:30pm
Instructor: Trueblood, D
Location: TBA ................................. Cost: $150.00

NAVIGATING FACEBOOK
COMP 8741
Sect. 01 Thur, September 21
Time: 5:30pm-7:30pm
Instructor: Staff
Location: TBA ................................. Cost: $25.00

UTAH CONCEAL CARRY PERMIT

UTAH CONCEALED CARRY PERMIT
(CFP) (FOR NON-RESIDENTS) (PS766)
Firing a firearm is not required to obtain the Non-Resident Utah concealed firearm permit. The permit is valid for 5 years and covers 30 states; training is not required for renewal. This permit is perfect for people who travel and want to legally protect themselves and their family. DO NOT bring your firearm to class.
(Additional registration fee to State of Utah $47 payable on course date.) (Must be over 18.)
HOBL 8868
Sect. 01 Sat, September 23
Sect. 02 Sat, November 4
Time: 8:00am-12:00pm
Instructor: Humphrey, J
Location: Shilling Center SC14 .......... Cost: $105.00

CULINARY ARTS INSTITUTE

All culinary classes are held at the Richland Culinary Arts Institute located in the Shilling Community Education Center, Parking Lot A, Room SC23, unless noted. Note any allergies upon registration. Must sign Waiver of Liability.

BEEF STROGANOFF VS VEGETARIAN STROGANOFF
Watch the demonstration as Chef Joss prepares different versions of stroganoff.
CUL 1151
Sect. 01 Fri, November 3
Time: 5:30pm-8:00pm
Instructor: Joss, R ......................... Cost: $45.00

INTERNATIONAL FRIDAY NIGHTS
Must be 21; alcohol served.
CUL 1088
Sect. 01 Fri, September 15-29
Time: 6:00pm-8:30pm
Instructor: Tucker, B ....................... Cost: $120.00
SWORDS OF THE KITCHEN (KNIFE SKILLS)
Course fee includes a ten-inch chef knife.
CUL 1001
Sect. 01 Fri, October 20
Time: 6:00pm-8:00pm
Instructor: Tucker, B .................. Cost: $65.00

ADVANCED SWORDS OF THE KITCHEN (KNIFE SKILLS)
Course fee includes a boning knife. Must have completed “Swords of the Kitchen” previously. (Please bring knife from previous class.) Learn how to break down a chicken properly as well as more advanced techniques.
CUL 1143
Sect. 01 Fri, December 8
Time: 6:00pm-8:00pm
Instructor: Tucker, B .................. Cost: $85.00

HOLIDAY LEFTOVERS—NOW WHAT?
Learn how to repurpose your holiday leftovers into fun and exciting meals that your family will love.
CUL 1152
Sect. 01 Fri, November 17
Time: 6:00pm-8:00pm
Instructor: Tucker, B .................. Cost: $45.00

FREEZER MEALS
Create 5 meals for a family of 4 to take home. All food is supplied; just bring a cooler.
CUL 1153
Sect. 01 Sat, September 9
Time: 12:00pm-4:00pm
Instructor: Tucker, B .................. Cost: $125.00

MUFFINS AND SCONES
Learn basic preparations involving quick breads.
CUL 1154
Sect. 01 Sat, November 4
Time: 12:00pm-2:00pm
Instructor: Tucker, B .................. Cost: $35.00

FOOD & WINE PAIRING
Learn how to pair the perfect wine with your meal. Must be 21.
CUL 1119
Sect. 01 Fri, October 27
Time: 6:00pm-8:00pm
Instructor: Tucker, B .................. Cost: $65.00

LEARNING THE CLASSICS
Learn the traditional Steak Au Poivre and create a meal suitable for a high-end restaurant.
CUL 1139
Sect. 01 Fri, August 18
Time: 6:00pm-8:30pm
Instructor: DeVeria, A .................. Cost: $55.00

ASIAN EXPEDITION
Explore Asian flavors with a variety of dishes including Asian Citrus Salmon.
CUL 1140
Sect. 01 Fri, December 1
Time: 6:00pm-8:00pm
Instructor: DeVeria, A .................. Cost: $45.00

FINANCIAL

BASIC ESTATE STRATEGIES
Without an estate strategy, you have a default “strategy” in place—the laws of your state—that may not align with your desires.
FIN 8825
Sect. 01 Thur, October 12
Time: 5:45pm-7:00pm
Instructor: Daniels, A
Location: South Wing 187 ............... Cost: $10.00

INVESTING FOR WOMEN
FIN 8570
Sect. F1 Tue, November 7
Time: 5:30pm-7:00pm
Instructor: Reynolds, M
Location: Fairview Park Plaza F101 ...... Cost: $20.00

FINANCIAL PLANNING FOR 20-YEAR-OLDS AND BEYOND
During our third decade we establish habits that determine our personal finance success for the rest of our adult lives. Join us in learning great financial habits. You’ll learn to manage your money and never allow money to manage you.
FIN 8828
Sect. 01 Tue & Thur, November 7-9
Time: 6:00pm-8:00pm
Instructor: Hempstead, C
Location: South Wing 187 ............... Cost: $50.00

MUTUAL FUND ANALYSIS AND SELECTION
FIN 8829
Sect. 01 Tue & Thur, October 3-10
Time: 6:00pm-8:00pm
Instructor: Hempstead, C
Location: South Wing 181 ............... Cost: $40.00

BUDGETING FOR LIFE
FIN 8823
Sect. F1 Thur, October 12-26
Time: 6:00pm-7:30pm
Instructor: Garry, N
Location: Fairview Park Plaza F101 ...... Cost: $25.00

REGISTER TODAY
217-875-7211, ext. 6265
CONVERSATIONAL GERMAN
PROD 3381
Sect. 01 Wed, September 27-November 1
Time: 6:00pm-8:00pm
Instructor: Schroeder, L
Location: Clinton Higher Ed Center CL01 Cost: $75.00

CONVERSATIONAL SPANISH
Required textbook: Learn Spanish, by Juan Diago; ASIN: B06WWCKLY7.
PROD 3370
Sect. 01 Tue, September 19-October 24
Time: 6:00pm-8:00pm
Instructor: Lanza Pomales, A
Location: South Wing 187 Cost: $75.00

CONVERSATIONAL ITALIAN
PROD 3398
Sect. 01 Thu, September 21-October 26
Time: 6:00pm-8:00pm
Instructor: Foss, M
Location: South Wing 182 Cost: $75.00

INTERMEDIATE CONVERSATIONAL ITALIAN
LANG 8823
Sect. 01 Thu, November 2-December 7
Time: 6:00pm-8:00pm
Instructor: Foss, M
Location: South Wing 182 Cost: $75.00

BASIC YOGA
Bring a yoga mat.
HLFT 8028
Sect. 01 Mon, September 11-November 20
Time: 5:00pm-6:00pm
Instructor: Nicholls, D
Location: Shilling Center SC54 Cost: $65.00
(No class October 9)

RICHLAND FITNESS CENTER
Richland Fitness Center Hours are
Monday – Thursday, 5:45 am - 6:30 pm
Friday - 5:45 am - 6:00 pm
Call 217.875.7211, ext. 6324 to register or for more info

BEGINNER WEIGHT TRAINING
HLFT 8855
Sect. 01 Mon & Wed, September 18-October 16
Time: 4:00pm-5:00pm
Instructor: Staff
Location: Workforce Develop Inst 116 Cost: $65.00

THE CIVIL WAR AND WOMEN
HOBL 8893
Sect. 01 Thu, September 14-28
Time: 3:00pm-4:30pm
Instructor: Kocher, J
Location: Shilling Center 53A Cost: $45.00

HOW THE PYRAMIDS AND KARNAK TEMPLE WERE BUILT
HOBL 8908
Sect. 01 Thu, October 5-19
Time: 5:30pm-7:00pm
Instructor: Joss, R
Location: TBA Cost: $45.00

HIEROGLYPHICS
Introduction to Egyptian writings.
HOBL 8895
Sect. 01 Thu, November 2-16
Time: 5:30pm-7:00pm
Instructor: Joss, R
Location: TBA Cost: $45.00

SIMPLE SEWING FOR THE BEGINNER
Bring your portable machine along with 1 yard of your choice cotton fabric, thread and scissors as we learn to make a large tote.
HOBL 8906
Sect. 01 Tue, September 5-12
Time: 6:00pm-8:00pm
Instructor: Hicks, J
Location: Shilling Center 53A Cost: $55.00

HOW TO CREATE A STRATEGIC MARKETING PLAN
Do you have a small business or are you thinking about starting one soon? Ideas are great, but success comes from selling your products or services. Learn the best practices on branding, buying advertising, creating PR, using social media and improving your sales efforts. Join us for three informative sessions, and walk away with a basic marketing plan you can use to increase your sales!
HOBL 8907
Sect. 01 Tue, September 12-26
Time: 5:30pm-7:30pm
Instructor: Phillips, C
Location: Shilling Center SC15 Cost: $85.00
EXTREME COUPONING
Bring a notepad.
HOBL 8772
Sect. 01 Thur, September 21
Time: 5:30pm-8:00pm
Instructor: Sabo, L
Location: Shilling Center 53A .......... Cost: $25.00

BEGINNING GUITAR
Bring your acoustic guitar.
HOBL 8638
Sect. F1 Tue, September 26-October 31
Time: 6:00pm-7:30pm
Instructor: Whitted, E
Location: Fairview Park Plaza F103 .........................
Cost: $110.00

MENTAL HYPNOSIS
Learn visualization, relaxation, and self-hypnosis techniques in
a fun and interactive workshop. Handouts provided.
HOBL 8897
Sect. 01 Tue, October 10
Time: 6:00pm-8:00pm
Instructor: Lauper, J
Location: South Wing 177 .................. Cost: $25.00

INTRODUCTION TO DIGITAL PHOTOGRAPHY
How to take a better picture with your digital camera! Bring
your camera and instruction manual.
PROD 1155
Sect. 01 Thu, October 5-November 9
Time: 6:30pm-8:30pm
Instructor: Cicenas, E
Location: South Wing 177 ............... Cost: $65.00

LIFEGUARD CERTIFICATION
LIFEGUARD TRAINING
(AGES 15-ADULT)
Is lifeguarding in your future? Upon successful completion
of the Lifeguard Course the student will attain four (4)
separate American Red Cross Certifications: Lifeguarding,
First Aid, AED/CPR (Professional Rescuer), and Oxygen
Administration. All required materials for successful
completion of the Lifeguard Course are included.
HLFT 8854
Sect. 01 Fri, September 8
Time: 6:30pm-9:00pm
& Sat, September 9
Time: 9:30am-3:00pm
Instructor: Manning, L .................. Cost: $225.00
Sect. 02 Sat September 16
Time: 9:30am-3:00pm
& Sun, September 17
Time: 10:00am-4:00pm
Instructor: Manning, L
Location: YMCA CL1 .................. Cost: $225.00

REAL ESTATE TRANSACTIONS
REAL ESTATE TRANSACTIONS | PROD 2399, PROD 2400
Time: 5:30 – 9:30 p.m.
And Saturdays: Sept. 30, Nov. 18
Time: 8:30am – 2:30pm (30 minute lunch)
Final Test Date: Tue, Dec. 5 // 5:30pm – 9:30pm
Instructor: Bruce Campbell
Location: Fairview Park Plaza, Room: FP002
Cost: $575 (Includes textbooks)

Upon completion of this self-study course, students should be able to understand the broad
concepts of real estate and be prepared to complete the Illinois Salesman’s License Exam
successfully. Under new laws in effect as of April 2011 all real estate salespersons are now
called Brokers and owners are referred to as Managing Brokers. 15 hours of classroom time
are mandatory for the post education study. This class will prepare you for State testing for your
Broker’s licensure for real estate sales. Participants should be able to understand most of the
various segments of the real estate industry – for example, Illinois License laws, financing, real
estate brokerage, appraising, property management, development, contracts, and fair housing.

All dates and times listed are subject to change without notice; you must have schedule
flexibility with this class. No refunds after September 5, 2017.

Register by September 5! Call: 217-875-7211, Ext. 6265.
PARALEGAL ONLINE STUDY PROGRAM

Midwest Paralegal Study Program, in partnership with Richland Community College, is offering a 12-month Paralegal certificate of completion. The five-class generalist and entry-level program gives a comprehensive overview of paralegal roles and responsibilities. Recommended for people with a minimum of a high school diploma/GED or for those in the legal profession seeking advancement. If you elect to take individual classes instead of the complete 5-course program, you will not receive a program certificate of completion.

ALL STUDENTS must email instructor before registration for advising & take the free orientation seminar online at zoran1990@juno.com or visit the Website www.paralegalstudies.com; but you must register at Richland, 217-875-7211, Ext. 6265, at least seven days before the start date.

This 5-course series begins with a “FREE” one-hour online orientation seminar to discover if this program may be the new career field change for you!

http://www.paralegalstudies.com/free_orientation.htm

Horticulture

Sustainable Agriculture
Classes are held in the Horticulture Building, Room M100
Parking lot B

GOBLINS AND GHOSTS WREATH
HRCT 8878
Sect. 01 Mon, September 25
Time: 5:30pm-7:30pm
Instructor: Boyd, A...........................
Cost: $45.00

WINTER ESSENTIAL HERB GARDENING
Bring a small rectangular planter; we'll supply the rest.
HRCT 8880
Sect. 01 Thur, November 9
Time: 5:45pm-7:15pm
Instructor: Koenigs, D...........................
Cost: $15.00

FALL VEGETABLE GARDENING
HRCT 8881
Sect. 01 Wed, October 11
Time: 5:45pm-7:00pm
Instructor: McLaughlin, D.................Cost: $20.00

AFRICAN VIOLETS
HRCT 8882
Sect. 01 Wed, November 1
Time: 5:30pm-7:00pm
Instructor: Koenigs, D......................Cost: $20.00

WELCOME SIGN FLORAL WREATH
All-occasion front door wreath.
HRCT 8883
Sect. 01 Wed, November 15
Time: 5:30pm-7:00pm
Instructor: Boyd, A..........................Cost: $50.00

WHEN BAD WEATHER STRIKES...
ARE CANCELLED?!
CHECK THE RICHLAND WEBSITE
WWW.RICHLAND.EDU OR TUNE INTO WAND TV FOR WEATHER-RELATED CLOSINGS.

COMMERCIAL DRIVER’S LICENSE PROGRAM
Class “A” or “B” CDL license
Additional training available: Refresher Course for A or B driver’s license.
Call (217) 875-7211, Ext. 6261, for the current class schedule and cost.

*Must hold a valid Class A Commercial Driver’s License.

11
VOICEOVERS

INTRODUCTION TO VOICEOVERS
Fun, empowering 90-minute online class covering the different types of voiceovers and what tools are needed to find success. Receive coaching and a professional voiceover evaluation. Gain the knowledge necessary to decide if voiceover is something you’d like to pursue. Ages 18 and over. Taught by a professional voice actor from the Voice Acting Training Company, Voices For All.

HOBL 8889
Sect. 01 August 21-December 22
Instructor: Staff
Location: Online .......................... Cost: $59.00

INTRODUCTION TO VOICEOVERS
Explore in the classroom the voiceover industry! Discover current trends, opportunities, and tools you need to find success. Read a real script and receive coaching from your instructor, a professional working voice actor from Voices For All, to improve your delivery. Receive a professional voiceover evaluation later. One-time, 2-hour, introductory class. Must be 18+

HOBL 8909
Sect. 01 Wed, November 1
Time: 6:00pm-8:00pm
Instructor: Staff
Location: Shilling Center 53A .......... Cost: $59.00

WINE

Must be 21!

WINE 101-DEMYSTIFYING WINE
WINE 8475
Sect. 01 Tue, September 5-28
Time: 6:30pm - 8:00pm
Instructor: Graham, K
Location: Decatur Club CL1 .......... Cost: $65.00

Creative Center
for Learning

CLASSES FOR SENIORS 55 +
All Classes are located at Fairview Park Plaza Center, 1485 W. King St. unless listed.

CALL TO REGISTER:
217. 875.7211, EXT. 6265

WRITING YOUR MEMOIRS
Learn 7 strategies for writing memoirs. Bring writing paper, iPad or index cards.
CRLRN8920
Sect. F1 Wed, September 20-27
Time: 10:00am-12:00pm
Instructor: Splittstoesser, S .......... Cost: $35.00

SCRUBBIES FOR POTS & PANS
Great to give as gifts! Bring material fee of $3 payable to instructor.
CRLRN8926
Sect. F1 Tue, October 10
Time: 1:00pm-2:30pm
Instructor: Splittstoesser, S ......... Cost: $10.00

EXTREME COUPONING
CRLRN8772
Sect. F1 Tue, October 3
Time: 9:30am-11:30am
Instructor: Sabo, L ...................... Cost: $20.00

FIT AFTER 55
CRLRN8905
Sect. 01 Mon & Wed, September 18-October 30
Time: 1:00pm-2:00pm
Instructor: Broyles, S
Location: Workforce Develop Inst 116...Cost: $30.00
(No class October 9)

CROCHET AN AFGHAN IN 2 SESSIONS
Students should know how to chain/single crochet. Bring 3 skeins worsted weight yarn (your choice in colors), large-eyed tapestry needle, scissors and size J crochet hook.
CRLRN8911
Sect. F1 Wed, October 18-25
Time: 1:00pm-3:00pm
Instructor: Splittstoesser, S ............ Cost: $20.00

CHAIR YOGA
CRLRN8903
Sect. F1 Mon, October 2-November 13
Time: 3:00pm-3:45pm
Instructor: Scribner, L ................. Cost: $35.00
(No class October 9)

REGISTER TODAY
217-875-7211, ext. 6265
Advance registration requested as classes cancel 7 days prior to start for low enrollment.
BEGINNING BRIDGE
Focuses on the bidding process, vocabulary, and mechanics of bridge.
CLTN 8387
Sect. 01 Tue, October 3-November 7
Time: 9:00am-11:30am
Instructor: Tomlianovich, M..................... Cost: $60.00

INVESTING FOR RETIREMENT
What is a stock, bond, mutual fund? What are the strategies and lingo of investing?
CLTN 8473
Sect. 01 Mon, September 11-18
Time: 6:00pm-8:00pm
Instructor: Hempstead, C...................... Cost: $40.00

INTRODUCTION TO WORD PROCESSING
Textbook included.
PROD 1030
Sect. 02 Mon & Wed, October 16-18
Time: 5:45pm-9:30pm
Instructor: Conrad, M......................... Cost: $150.00

INTRODUCTION TO SPREADSHEETS
Textbook included.
PROD 1040
Sect. 02 Mon & Wed, November 6-8
Time: 5:45pm-9:30pm
Instructor: Conrad, M......................... Cost: $150.00

CONVENIENTLY REGISTER at any of our three locations

Richland Community College
One College Park | Decatur, Illinois | 217.875.7200

Richland Fairview Park Plaza Center
1485 West King | Decatur, Illinois | 217.462.0480

Clinton Higher Education Center
140 Sunrise Court | Clinton, Illinois | 217.935.6791

RICHLAND COMMUNITY COLLEGE POLICY PROHIBITS DISCRIMINATION ON THE BASIS OF RACE, COLOR, RELIGION, SEX, MARITAL OR PARENTAL STATUS, NATIONAL ORIGIN OR ANCESTRY, AGE, MENTAL AND/OR PHYSICAL DISABILITIES (EXCEPT WHERE THEY ARE BONA FIDE OCCUPATIONAL QUALIFICATIONS), SEXUAL ORIENTATION, GENDER IDENTITY, MILITARY OR VETERAN STATUS, OR OTHER LEGALLY PROTECTED CHARACTERISTICS OR CONDUCT.

THE FOLLOWING PERSONS HAVE BEEN DESIGNATED TO HANDLE INQUIRIES REGARDING THE NON-DISCRIMINATION POLICIES:
LEANNE R. BROOKS | SECTION 504 COORDINATOR
ONE COLLEGE PARK, DECATUR, IL | 875-7200
DO YOU HAVE PLANS FOR DINNER?

We all know it’s too hot to cook!

Come see us at

BISTRO

FIVE THIRTY SEVEN
LOCATED AT RICHLAND COMMUNITY COLLEGE

and let us do the cooking for you.

Mention this ad and we will throw in a FREE DESSERT

We hope to see you soon!

Open Tuesday & Thursday
Lunch: 11am - 1pm & Dinner: 6pm - 8pm
For reservations call 217.875.7211, ext. 537
# Registration Form

**continuing and professional education | richland community college**

Name ____________________________________________________ Student ID/Social Security No. __________________________ Term/Year ____________________

Address ____________________________________________________ City/State/Zip _____________________________ Home Phone __________________________

Company Name __________________________________________________________________________________________________________________________

Company Address ________________________________________________ City/State/Zip _____________________________ Business Phone ___________________

Birth Date ____________________________ Email __________________________________________________________ (Email address is required for online courses)

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<th>HOURS</th>
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o Check Enclosed *(payable to Richland Community College)*

o Visa o Mastercard o Discover   VIN ___________

o Card Number ____________________________ Expiration Date __________________

Name of Card Holder ______________________________________________________________

Parent’s Name (if student is a minor) ______________________________________________

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**NOTE:** Full refunds are issued for cancelled classes. No refunds are issued for classes after the registration deadline, which is 7 days prior to class start. On withdrawals prior to the registration deadline, a $10.00 administration fee will be deducted.

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Please mail to

Richland Community College  
Continuing and Professional Education Division  
One College Park | Decatur, Illinois 62521-8513  
217.875.7211, ext. 6265 | 217.875.6964 (fax)