

CORE VALUES AWARD NOMINATION FORM

Do you know employees who, through performance, attitude, behavior and actions, embrace the College's core values? If so, we want to recognize them! Submit details about their efforts via the form below to nominate them for the Core Values Award to be announced and presented at the Annual Recognition Awards Presentation during Spring 2009 Convocation.

Before submitting your nomination, read the information with the identifiers (such as name, department, etc.) removed to see how well the information will be communicated to the Selection Committee. The Selection Committee will only read the form once all identifiers are removed by Human Resources. The Committee's decision will be based solely on that information. Once you feel certain you have communicated all the criteria with the elimination of the identifiers, proceed by submitting the form. ***All submissions will be kept confidential by HR. No one on the Employee Appreciation Taskforce will see the names of the nominees.***

Nomination Deadline: October 31, 2008 at 4 p.m.

Nominator Information

Name:

Department:

Extension:

E-mail address:

Signature of Nominator:

Date:

Nominee Information

Name:

Department:

Extension:

E-mail address:

For Office Use Only – Nomination ID #:
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Please return completed nomination forms to the RCC Human Resources Office by 4 p.m. on Friday, October 31, 2008. Thank you!

For Office Use Only – Nomination ID #:

Rationale for nominations: For each category below, describe the reasons the nominee should be considered for the award. Use additional space as needed. Try to refrain from using names and other identifying information.

I. Listed below are the core values. Please check the core values which you feel the nominee demonstrates through his or her performance, attitude, behavior and actions.

- a. ____ Commitment
- b. ____ Respect
- c. ____ Excellence
- d. ____ Accountability
- e. ____ Diversity

II. Describe how the nominee demonstrates the core values checked above:

III. Describe any “WOW” factor the nominee has displayed in relation to the core values:

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