

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE  
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521**

**January 20, 2009**

**CONVENING OF THE MEETING**

Call to Order The regular meeting was called to order at 5:34 p.m. Tuesday, January 20, 2009, in Conference Room A/B of the College by Vice-Chairman Colee. Vice-Chairman Colee also recited the College Vision, Mission and Core Values.

Roll Call

Members Present: Bruce Campbell, Carol Chiligris, Dale Colee, Dr. Larry Osborne, and Randy Prince

Member Absent: Amy Bliefnick, Rev. Wayne Dunning, and Michele Houston

Also present: Dr. Gayle Saunders, President, Attorney Darrell Woolums, and other staff members

**MINUTES OF PREVIOUS MEETING**

The minutes of the regular meeting of December 16, 2008, had been distributed to the Board prior to this meeting.

**Prince moved to approve the minutes of the regular meeting of December 16, 2008, as corrected. Chiligris seconded. Voice vote being all ayes, Vice-Chairman Colee declared the motion carried.**

**APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

New employees were introduced to the Board.

**WRITTEN COMMUNICATIONS**

1. Correspondence from Catherine M. Shannon, Director, Illinois Department of Labor, notifying Richland Community College of the termination of the FY2009 Illinois Support, Training & Employment Program (ISTEP) Grant
2. Correspondence from Commander Robert Haley, Statewide Patrol Support Command, Illinois State Police, following State Police assistance in the recent defensive driving training of Monsanto drivers from a 7-state region held at Richland Community College in November

3. College Activities Report:

- Worldwide Youth in Science and Engineering (WYSE) Competition will be held on February 4. Approximately 200 high school students will compete in specialized testing
- Culinary Arts Institute ribbon cutting ceremony held on January 28, 2009, at 5:30 PM

4. Personnel Update

Resignation

- Victoria Burris, December 19, 2008

Full-Time Employment

- Vivian Goodman, Executive Director, Decatur Community Partnership

Employment Title Changes

- Janean Garrett, Admissions and Recruitment Specialist
- Kathryn Mast, Director, Student Success
- Cathy Sebok, Director, Admissions and Recruitment
- JoAnn Wirey, Registrar

5. Foundation Report

The Foundation received a total of \$1,092,315 for calendar year 2008. Students receiving scholarships total 495 and the total amount of scholarships is \$467,434.

## **SPECIAL REPORTS**

### **REPORT OF THE PRESIDENT**

**Inauguration of President Obama** – Dr. Saunders reported that the inauguration ceremony of President Obama was shown in the Mueller Student Center. Heather Kind-Keppel, Director of Student Life, and students in Professor Larry Klugman's class were recognized for their efforts in this presentation.

**Spring 2009 Enrollment** – Dr. Saunders reported that enrollment has increased 5% over last spring.

**Annual 8<sup>th</sup> Grade Career Fair** – The annual 8<sup>th</sup> Grade Career Fair was held on January 8-13 with approximately 1,700 students in attendance. Special thanks were extended to Leslie DeVore for a successful event.

**Spring Convocation** – The Spring convocation was held on January 8. The College recognized employees in seven categories.

**Winter Board Retreat** – The Winter Board Retreat will be held January 30-31, 2009, in Bloomington, Illinois.

**ACCT National Legislative Summit** – The American Community College Trustees National Legislative Summit is scheduled for February 9-11, 2009, in Washington, DC.

### **College Spotlight**

Chef LJ Klink, Director, Culinary Arts Institute, highlighted the transformation of the kitchen and the state-of-the-art equipment, the skills students are taught, and the events that allowed students to utilize these skills.

### **REPORT OF ICCTA**

Carol Chiligris reported that she will be traveling to Washington, DC, on February 9-11, 2009, to attend the National Legislative Summit. Illinois Community College Trustees Association meetings will be held at that time.

### **CONSENT AGENDA**

#### **Full-Time Employment Changes**

A recommendation to approve the employment of Deborah McGee as Director of Counseling and Advisement Services, effective January 21, 2009, was presented to the Board.

A recommendation to approve the employment of Carmin Ross as Director of Financial Aid and Veteran's Affairs, effective January 21, 2009, was presented to the Board.

#### **Authorization in Compliance with 5 ILCS 120/2.06**

A recommendation to authorize the destruction of the verbatim record of the June 19, 2007, closed session was presented to the Board.

**Prince moved to approve the consent agenda items as presented. Osborne seconded. Roll call vote being all ayes, Vice-Chairman Colee declared the motion carried.**

### **OLD BUSINESS**

#### **Construction Report**

Greg Florian, Vice President of Finance and Administration, updated the Board on the current construction projects and the status of each.

The fitness center and flooring replacement project has been awarded and the work is 90% complete.

The Illinois Transportation Enhancement Program (ITEP) is being finalized and will be placed on the Illinois Department of Transportation project schedule. The bids will go out in March 2009.

The Center for Sustainability and Innovation construction is progressing well. The wall panels are being installed. The building should be enclosed by mid-January. Roofing materials will be installed soon.

The College is working with a consultant and engineers on the Wind Turbine project. The College will work with several of the potential suppliers and designers to assure that there is adequate supplier interest which will result in competitive bids being received.

The Protection, Health, and Safety projects have been approved by the Illinois Community College Board. The projects will begin once funding is received in summer 2009.

### **Fairview Park Plaza Update**

Doug Brauer, Vice President, Economic Development and Innovative Workforce Solutions, reported to the Board on the status of the Fairview Park Plaza Center.

The Continuous Improvement Team reported out in December 2008. The team presented their programming, marketing, and other recommendations for the Center to maximize its use for a wide variety of courses and activities.

Senior programming, non-credit courses, and professional development workshops will be offered in the spring. The Fairview Park Plaza Center has a conference room and rental space available for meetings or workshops. GED and adult education classes also will be offered at the Center. The marketing team is working on a flyer that will be mailed in the next 2 weeks.

Classes will begin at the location on February 17, and a grand opening is scheduled for March 5, 2009.

### **NEW BUSINESS**

#### **Resolution In Support of 25 x '25 Illinois Renewable Energy Alliance**

A recommendation to adopt Resolution No. 09-5, Resolution In Support of 25 x '25 Illinois Renewable Energy Alliance, was presented to the Board.

25 x '25 is a national coalition organized to promote a national goal for America's energy future. The coalition's goal for America is to produce 25% of the country's energy from renewable resources such as biofuels, wind, solar, and hydro by the year 2025. The Illinois alliance is comprised of groups representing agriculture, academia, and the economic development sectors working to improve farm income and prosperity in rural Illinois.

**Campbell moved to adopt Resolution No. 09-5, Resolution in Support of 25 x '25 Illinois Renewable Energy Alliance, as presented. Osborne seconded. Voice vote being all ayes, Vice-Chairman Colee declared the motion carried.**

## **FINANCIAL REPORT**

### **Bills Payable**

The December 2008 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills for payment and ratification in the amount of \$945,343.11 for December 2008 was distributed to the Board prior to the meeting.

**Campbell moved to approve the bills for payment and ratification as presented and to approve the Financial Statement to be filed for audit. Osborne seconded. Roll call vote being all ayes, Vice-Chairman Colee declared the motion carried.**

## **ITEMS FROM THE BOARD**

Randy Prince stated that January 20 is an historical day in the United States, and we always have a smooth transition of power. With one of Illinois' sons being elected, the future is bright not only for Richland but our community and country. Richland is well positioned to help a lot of people, and we are seeing that in the enrollment numbers.

Dale Colee commended Chef Klink and the Culinary Arts Institute program and the students on the success of the program and looks forward to the ribbon cutting ceremony. Richland will be at the forefront of this economic 'down time' and it is well-positioned to handle it.

## **ADJOURNMENT**

**Osborne moved and Chiligris seconded to adjourn the meeting at 6:25 p.m.**

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Bruce Campbell, Secretary