

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521**

September 19, 2006

CONVENING OF THE MEETING

Call to Order The regular meeting was called to order at 5:35 p.m. on Tuesday, September 19, 2006, in Conference Room A/B of the College by Chairman Prince. Chairman Prince also recited the College Vision, Mission and Core Values.

Roll Call

Members Present:

Carol Chiligris, Rita Colee, Julie Curry, Tim Dudley, Rev. Wayne Dunning, Michelle Jorgensen, Dr. Larry Osborne, and Randy Prince

Also present: Dr. Gayle Saunders, President, Attorney Darrell Woolums, Attorney Jim Zuehl, and other staff members

MINUTES OF PREVIOUS MEETINGS

The minutes of the regular meeting of August 22, 2006, had been distributed to the Board prior to this meeting.

Osborne moved to approve the minutes of the August 22, 2006, meeting, as amended. Colee seconded. Roll call vote being all ayes, Chairman Prince declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Linda Boles, Secretary/Treasurer for Richland Adjunct Federation of Teachers Local #6218, addressed the Board regarding the union's hope that, with the help of mediation, a fair agreement will be reached.

WRITTEN COMMUNICATIONS

1. College Activities Report
2. Memorandum from Deborah McGee, Director, Human Resources, regarding the Personnel Updates:
 - Sarah McDaniel, Administrative Assistant, Decatur Community Partnership, has resigned her position effective September 1, 2006.

- Tammy Stanton, Secretary I, Communications, Education, Humanities, and Fine Arts Division, has resigned her position effective September 13, 2006.

SPECIAL REPORTS

REPORT OF THE PRESIDENT

Dr. Saunders reported that the Student Welcome Back cook-out was held on September 7, 2006, and featured the "Barefoot Hawaiians".

Michele Bromberg, Nursing Act Coordinator for the Illinois Financial and Professional Regulation Department, conducted "A Central Illinois Listening Tour for Nursing Education" on September 7, 2006. Ms. Bromberg toured the Health Professions Division and met with Health Professions faculty prior to the round table discussions.

Constitution Day was observed on September 15, 2006. Carol Chiligiris, Tim Dudley, Rev. Wayne Dunning, and Randy Prince participated in the reading of the Declaration of Independence.

The Food Systems Policy Food Defense Tabletop exercise will be held on Friday, September 22, 2006, from 8:30 a.m. – 3:00 p.m. in the Shilling Salons.

Carol Chiligiris, Randy Prince, and Dr. Saunders will travel to Orlando, Florida, on October 10-14, 2006, for the ACCT Annual Leadership Congress.

The next board meeting will be October 17, 2006, at Clinton Country Club, Clinton, Illinois, beginning at 6:15 p.m.

The Fall scholarship reception will be held on Sunday, October 29, 2006, at 1:30 p.m. in the Shilling Salons. Board members are encouraged to attend.

A request to purchase welding equipment in the amount of \$12,000 will be presented at the October board meeting.

The College will be closed on October 9, 2006, in observance of Columbus Day.

REPORT OF ICCTA

Carol Chiligiris reported that she will attend the ICCTA seminar on September 29, 2006. The session will include a Legal Update on the Illinois Ethics Act and Part 1 of the Best Practices for Community Colleges. Carol encouraged all Board members to attend.

REPORT OF STUDENT TRUSTEE

Michelle Jorgensen reported that Student Senate elections will be held Wednesday, September 20, 2006, and Thursday, September 21, 2006. Newly elected senators will

be present at the November Board meeting. A double feature drive-in movie will be held on September 22, 2006.

REPORT OF AGREEMENTS/CONTRACTS AUTHORIZED BY PRESIDENT SAUNDERS FOR THE MONTH OF AUGUST 2006

During the month of August, Dr. Saunders signed six (6) documents that are listed in the Board Book. On August 10, Dr. Saunders signed the Office of the Secretary of State, Illinois State Library Agreement for the FY 2007 Family Literacy Project and FY 2007 Adult/Volunteer Literacy Project. On August 16, Dr. Saunders signed the contract for Educational Dividends Services for the High Tech Edge Project to provide dual credit opportunities for high school students. On August 18, Dr. Saunders signed the FY 2007 Illinois Community College Board Career and Technical Education Program Perkins Postsecondary Grant Agreement. On August 29, Dr. Saunders signed the FY 2007 Illinois Community College Board Adult Education and Family Literacy Grant Agreement. On August 29, Dr. Saunders signed the FY 2007 Illinois Board of Higher Education Innovation Grant for Diversity in Faculty Hiring. On August 29, Dr. Saunders signed the FY 2007 Illinois Board of Higher Education Innovation Grant for Encouraging Diversity Growth through Education (EDGE) Program.

All of the agreements are on file in the President's Office for review.

EXECUTIVE SESSION

Dudley moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for discussion of collective negotiating matters, as specified in Section 2 (c) (2); for discussion of land acquisition, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11), and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act. Osborne seconded. Roll call vote being all ayes, Chairman Prince declared the motion carried.

Meeting recessed at 5:56 p.m.

Meeting convened into closed session at 5:56 p.m.

Meeting reconvened into open session at 6:56 p.m.

Vice Chairman Rita Colee left the meeting following Executive Session.

CONSENT AGENDA

Charge-Backs

A recommendation to approve the charge-back for Julie Ellis to attend Oakton Community College in the NCLEX Certificate program for the Fall 2006 semester was presented to the Board for approval.

Full-Time Employments

A recommendation to approve the employment of Rhonda Mitchell as Director of Budgeting for Finance and Administration at a salary of \$47,000, effective October 23, 2006, was presented to the Board.

A recommendation to approve the employment of Terry Robinson as Dean of Continuing and Professional Education at a salary of \$68,667, effective October 11, 2006, was presented to the Board.

A recommendation to approve the employment of James Bryon Kirwan as Director of Food Systems Policy Council at a salary of \$51,500, effective October 16, 2006, was presented to the Board.

Temporary Full-Time Employments

A recommendation to approve the employment of Dency Grubbs as Temporary ISTEP Specialist for Enrollment and Retention Services at a salary of \$1,971.66 per month, effective September 20, 2006, was presented to the Board.

Documentation supporting the Consent Agenda is on file with original copy of minutes.

Dunning moved to approve the consent agenda items as presented. Osborne seconded. Roll call vote being six ayes and one present (Dudley), Chairman Prince declared the motion carried.

OLD BUSINESS

Construction Report

Greg Florian, Vice President of Finance and Administration, updated the Board on the current construction projects and the status of each. Due to the frequent rain, the construction schedule for the Agri-Business and Occupational Technology Center has been extended beyond the original August 2007 date. Contractors have been urged to make adjustments to their work in order to get the project back on schedule. Because of these delays, the adjusted schedule shows the building to be completed in mid-September. Additionally, the structural steel supplier has experienced some difficulty getting the materials delivered. The concrete floor slab should be poured within the next week. Most of the plumbing and electrical work underneath the slab is in place. Weekly construction meetings continue in order to address concerns and answer questions so that the project will be completed on schedule.

The project timeline has been set for the insulated panel project. Bidding will begin in October with construction to begin in the spring.

The proposed Fitness Center, Childcare, and Culinary Arts additions are still over budget.

NEW BUSINESS – NONE

BOARD POLICIES, PROPOSALS, AND CHANGES – NONE

FINANCIAL REPORT

Bills Payable

The August 2006 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills for payment and ratification in the amount of \$1,192,297.88 for August 2006 was distributed to the Board prior to the meeting.

Osborne moved to approve the bills for payment and ratification as presented and to approve the Financial Statement to be filed for audit. Chiligris seconded. Roll call vote being all ayes, Chairman Prince declared the motion carried.

ADJOURNMENT

Osborne moved and Dunning seconded to adjourn the meeting at 7:07 p.m.

Tim Dudley, Secretary