

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521**

July 18, 2006

PUBLIC HEARING FOR BUDGET

A Public Hearing for the FY2007 Budget was held at 5:17 p.m. in Conference Room A/B of the College.

CONVENING OF THE MEETING

Call to Order The regular meeting was called to order at 5:36 p.m. on Tuesday, July 18, 2006, in Conference Room A/B of the College by Chairman Prince. Chairman Prince also recited the College Vision, Mission and Core Values.

Roll Call

Members Present:

Carol Chiligris, Rita Colee, Julie Curry, Tim Dudley, Rev. Wayne Dunning, Michelle Jorgensen, Dr. Larry Osborne, and Randy Prince

Also present: Dr. Gayle Saunders, President, Attorney Darrell Woolums, and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of June 20, 2006, had been distributed to the Board prior to this meeting.

Curry moved to approve the minutes of the June 20, 2006, meeting. Osborne seconded. Roll call vote being all ayes, Chairman Prince declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS
WRITTEN COMMUNICATIONS

1. Correspondence from Belinda Dalton-Russell congratulating Richland Community College staff on a successful Diversity Conference

2. Correspondence from United States Senator Barack Obama regarding federal funding opportunities within the appropriations process
3. Correspondence from Coca-Cola Scholars Foundation announcing the Richland Community College recipient of the Coca-Cola Two-Year College Scholarship
4. College Activities Report:
 - Macon County Relay for Life will be held July 21-22, 2006.
 - Fifth Annual Volunteer Firefighter Extrication Challenge will be held on July 29, 2006.
 - Trustees Scholars Pizza Party and Orientation will be held on August 3, 2006.
 - Foundation Annual Dinner meeting will be held August 10, 2006, at 5:30 p.m.
 - New Employee reception will be held on August 14, 2006 from 4:00 – 5:00 p.m.
 - Fall Semester Kick-off for employees will be held August 14, 2006, at 5:00 p.m. in the Auditorium.
 - Board of Trustees meeting will be held August 22, 2006, at 5:30 p.m. in the Board Room.
5. Memorandum from Deborah McGee, Director, Human Resources, regarding the Personnel Updates:
 - Marie Scott, Director of Budgeting, has resigned her position effective June 28, 2006.
 - Michelle Corzine, Evening Secretary, has resigned her position effective August 18, 2006.
 - Sandra Hensen, Secretary II, has retired effective June 30, 2006.
6. Memorandum from Carol Condon, Executive Director, Foundation and Development, regarding the Foundation.
 - Carol Condon is attending a conference in Utah on how to build relationships with RCC Alumni.
 - A number of trustee scholars will be returning to RCC for the Fall 2006 semester. Others have completed their studies at RCC and will be going on to receive their bachelor degree.

SPECIAL REPORTS

REPORT OF THE PRESIDENT

Dr. Saunders reported that she attended the AACC President's Academy in Kennebunkport, Maine. Fifty community college presidents from across the country participated in the activities. A number of sessions were conducted including budgeting, fund-raising, incivility management, working President/Board relationships, President's contracts, and how to build strategic plans in and around budgets and how budgets coordinate with strategic planning processes.

Fall classes begin August 21.

Dr. Saunders reported that she will attend the Continuous Quality Improvement Network summer institute will be held on August 6-9, 2006, in Chicago, Illinois, along with 10 other Richland Community College staff members.

The October Board meeting will be held at the Clinton Country Club, Clinton, Illinois. Clinton residents will be invited to a reception prior to the meeting.

REPORT OF ICCTA

Carol Chiligris reported that most of the Illinois community colleges have agreed to join in the litigation to challenge the opinion of the Illinois Attorney General's Office that considers community colleges to be state agencies.

REPORT OF CAMPUS LIFE

Michelle Jorgensen reported that most clubs are inactive during the summer. The HOPE Club is selling bracelets and will be hosting a food and fan drive.

REPORT OF AGREEMENTS/CONTRACTS AUTHORIZED BY PRESIDENT SAUNDERS FOR THE MONTH OF JUNE 2006

During the month of June, Dr. Saunders signed two (2) documents that are listed in the Board Book. On June 21, Dr. Saunders signed the FY06 Contract for Services between the Illinois Department of Corrections and Richland Community College for the Decatur Correctional Center, Jacksonville Correctional Center and Pittsfield Work Camp, Lincoln Correctional Center, and Logan Correctional Center. On June 26, Dr. Saunders signed the FY07 Cooperative Agreement between the Office of Rehabilitation Services and Richland Community College for learning accommodation services.

All of the agreements are on file in the President's Office for review.

CONSENT AGENDA

Charge-Backs

A recommendation to approve the charge-back for Pamela Ewing to attend College of DuPage in the Library Technical Assistant Certificate program for the Summer 2006 Term and Fall 2006 Semester was presented to the Board for approval.

A recommendation to approve the charge-back for Kristy L. Haltom to attend College of DuPage in the Library Technical Assistant AAS Degree program for the 2006-07 Academic Year and 2007 Summer Term was presented to the Board for approval.

Full-Time Employments

A recommendation to approve the employment of Jean Litchfield as a Tenure Track Nursing Instructor for the Health Professions Division at a salary of \$52,313, effective August 14, 2006, was presented to the Board.

A recommendation to approve the employment of Beth Hanks as a Tenure Track Nursing Instructor for the Health Professions Division at a salary of \$31,872, effective August 14, 2006, was presented to the Board.

Temporary Full-Time Employments

A recommendation to approve the employment of Brenda Lessen as a Temporary Nursing Instructor for the Health Professions Division at a salary of \$24,007, effective August 14, 2006, through December 15, 2006, was presented to the Board.

Documentation supporting the Consent Agenda on file with original copy of minutes.

Colee moved to approve the consent agenda items as presented. Osborne seconded. Roll call vote being all ayes, Chairman Prince declared the motion carried.

OLD BUSINESS

Construction Report

Greg Florian, Vice President of Finance and Administration, updated the Board on the current construction projects and the status of each. Construction of the Agribusiness and Occupational Technology Center is on schedule. Also, an initial review of the addition plans and cost estimate of the Fitness Center, Child Care, and Culinary Arts addition was conducted. The first construction estimate was over the proposed budget and has been returned to the architects for reconfiguration. The College is waiting for approval from the Illinois Community College Board for approval of the roof panel project.

NEW BUSINESS

Adoption of FY07 Budget

A recommendation to adopt Resolution No. 07-1, Resolution Adopting Budget, was presented to the Board.

A recommendation to adopt Resolution No. 07-2 provides that the Board of Trustees give authority to the Treasurer of the College to transfer the interest earnings from the investment of the Working Cash Fund to the Education Fund and/or the Operations and Maintenance Fund, was presented to the Board.

Chiligiris moved to adopt Resolution No. 07-1, Resolution Adopting Budget. Curry seconded. Roll call vote being seven ayes and one nay (Dunning), Chairman Prince declared the motion carried.

Osborne moved to adopt Resolution No. 07-2, Resolution Transferring Working Cash Earnings, as presented. Curry seconded. Roll call vote being seven ayes and one nay (Dunning), Chairman Prince declared the motion carried.

BOARD POLICIES, PROPOSALS, AND CHANGES

Effect of Changes in Program on Graduation – Policy 4.6.9 (5) – Second Reading

The Effect of Changes in Program on Graduation Policy 4.6.9 (5) is presented for a second reading.

The new language in Policy 4.6.9 (5) will clarify graduation requirements for students whose enrollment was interrupted by three or more years (or six successive semesters, excluding summers). With the change, these students would be required to follow graduation requirements from the catalog in effect at the time of reentry or any catalog published after reentry. In addition, the policy addresses graduation from specialized programs, such as health professions.

The policy has been reviewed by the Academic Standards Committee. The Institutional Effectiveness Group also has reviewed and approved the policy for Board consideration. No action is recommended at this time.

FINANCIAL REPORT

Bills Payable

The June 2006 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills for payment and ratification in the amount of \$827,902.66 for June 2006 was distributed to the Board prior to the meeting.

Osborne moved to approve the bills for payment and ratification as presented and to approve the Financial Statement to be filed for audit. Jorgensen seconded. Roll call vote being all ayes, Chairman Prince declared the motion carried.

EXECUTIVE SESSION

Dudley moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for discussion of collective negotiating matters, as specified in Section 2 (c) (2); for discussion of land acquisition, as specified in Section 2 (c) (5); for discussion of pending or

probable litigation, as specified in Section 2 (c) (11), and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act. Chiligiris seconded. Roll call vote being all ayes, Chairman Prince declared the motion carried.

Meeting recessed at 6:04 p.m.

Meeting convened into closed session at 6:10 p.m.

Meeting reconvened into open session at 8:43 p.m.

OTHER BUSINESS – None

ITEMS FROM THE BOARD

Rev. Dunning would like to reserve public comment on the Herald and Review newspaper article until after the hearing on August 4, 2006.

Carol Chiligiris will not be available on August 22, 2006, for the Board meeting.

ADJOURNMENT

Osborne moved and Colee seconded to adjourn the meeting at 8:45 p.m.

Tim Dudley, Secretary