

REVISED

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
BOARD OF TRUSTEES REGULAR MEETING
ONE COLLEGE PARK-DECATUR, ILLINOIS 62521**

November 21, 2006

The Vision: To be the premier source for education, workforce training, partnerships, and economic development.

College Mission: To offer educational programs which enable students to achieve their potential by obtaining the abilities, attitudes, and skills needed for personal and professional growth.

Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

- I. Convening of the Regular Meeting – 5:30 p.m.
 - A. Call to Order
 - B. Roll Call

- II. Minutes of the Regular Meeting on October 17, 2006 and Special Meeting on October 27, 2006***

- III. Appearance of Citizens and Introduction of Guests

- IV. Written Communications
 - Correspondence from Joseph Schrodtt, M.D., S.C., thanking Richland Community College and the Foundation for the sponsorship contribution to the Olivia Newton John concert.

 - Correspondence from Jan Kelsheimer, Easter Seals, thanking Richland Community College for hosting the unveiling of the Ornament of Hope.

 - Correspondence from William Kersten, Senior Vice President, Automotive Service Excellence (ASE), commending Richland Community College for maintaining program standards in automotive technology.

 - Correspondence from the Illinois Chapter of Land Improvement Contractors of America (LICA), thanking Dr. Saunders for acting as the Master of Ceremony for the featured speakers at the ILICA 2006 Conservation Expo on August 29-31, 2006.

 - Correspondence from Robert Bilyeu expressing his pleasure with Richland Community College's Commercial Drivers License course.

- College Activities Report
- Personnel Updates

V. Special Reports

- A. Report of the President
- B. Report of the Audit Committee
- C. FY06 Audit Presentation – May, Cocagne & King, P.C.
- D. College Spotlight – Travel Studies Opportunities – Steve Austin/Dency Grubbs
- E. Report of ICCTA
- F. Report of Student Trustee
- G. Agreements/Contracts authorized by President Saunders for the month of October 2006

VI. Executive Session (IVORY COLOR)

VII. Consent Agenda (PINK COLOR)

- A. Purchase Recommendations and Bids
 - 1. Purchase of Computer Hardware
 - 2. Purchase of Mini-Van
- B. Charge-Back
 - 1. Heather Logan – A.A.S. Veterinary Technology Degree – Parkland College
 - 2. Eric L. McKinney – Library Technical Assistant Certificate – College of DuPage
- C. Full-Time Employments
 - 1. Cynthia Clemens – Secretary I for ISTEP Program – Enrollment and Retention Services
 - 2. Damaris Kazmierczak – TRIO Academic Advisor – Enrollment and Retention Services
 - 3. Renee' Stivers – Director – Decatur Community Partnership
- D. Time and Place for 2007 Regular Meetings

VIII. Old Business (BLUE COLOR)

- A. FY06 Audit Report – May, Cocagne & King, P.C.**

B. Construction Report

IX. New Business (IVORY COLOR) - NONE

X. Board Policies, Proposals, and Changes (YELLOW COLOR)

A. Personnel Policies – Section 3 – First Reading

XI. Financial Report (GREEN COLOR)

A. Discussion of Fiscal Year Tax Levy – Preliminary Estimate

B. Treasurer's Report and Financial Statement (WHITE COLOR)

C. Bills for Ratification

XII. Adjournment

Bold and Italics Denotes Action Items