



(Associate in Applied Science)

Business
Human Resource Management Specialty

ICCB Code: 038C

| Required Courses | | | | | | |
|--|-----|-----|----|-----|--------|----------|
| First Semester | Lec | Lab | Cr | RCC | Sem/Yr | Transfer |
| ACCT 101 Financial Accounting | 4 | 0 | 4 | | | |
| BUS 100 Business Fundamentals | 3 | 0 | 3 | | | |
| BUS 110 Business Mathematics (or Math 104) | 3 | 0 | 3 | | | |
| CIS 110 Business Applications for Microcomputers | 2 | 2 | 3 | | | |
| ENGL 110 Communicating in the Workplace (or Engl 101) | 3 | 0 | 3 | | | |
| Subtotals | 15 | 2 | 16 | | | |
| Second Semester | Lec | Lab | Cr | | | |
| ACCT 102 Managerial Accounting (or Acct 211) | 4 | 0 | 4 | | | |
| BUS 235 Human Resource Management | 3 | 0 | 3 | | | |
| ECON 231 Macroeconomics | 3 | 0 | 3 | | | |
| P REL 100 Human Relations | 3 | 0 | 3 | | | |
| SPCH 120 Business & Professional Speaking (or Spch 101) | 3 | 0 | 3 | | | |
| Subtotals | 12 | 0 | 16 | | | |
| Third Semester | Lec | Lab | Cr | | | |
| BUS 200 Customer Service | 3 | 0 | 3 | | | |
| BUS 231 Business Law Principles | 3 | 0 | 3 | | | |
| BUS 236 Recruitment, Selection, & Training | 3 | 0 | 3 | | | |
| BUS 238 Team Dynamics | 3 | 0 | 3 | | | |
| Elective (Choose from suggested courses listed below*) | 3 | 0 | 3 | | | |
| Subtotals | 15 | 0 | 15 | | | |
| Fourth Semester | Lec | Lab | Cr | | | |
| BUS 237 Benefits Administration | 3 | 0 | 3 | | | |
| BUS 232 Business Law & Ethics | 3 | 0 | 3 | | | |
| BUS 290 Work Experience Practicum & Seminar (or Bus 295) | 1 | 10 | 3 | | | |
| ECON 232 Microeconomics | 3 | 0 | 3 | | | |
| P REL 110 Supervision | 3 | 0 | 3 | | | |
| Subtotals | 13 | 10 | 15 | | | |
| Program Total 62 | | | | | | |

***Electives:** Bus 230, ENGT 105, L DEV 110; L DEV 111; SOCIO 110

Other Graduation Requirements:
 2.00 (C) Grade Point Average for all courses at RCC

Comments: _____
