

Principal's Approval Form

For the Admission of High School Students, Including the "Gifted"

Richland Community College | One College Park | Decatur, Illinois 62521



Note to Principal: Please use this form to make your recommendations for the attendance of high school students, including the "gifted," to Richland Community College. High school juniors or seniors and "gifted" students under the age of 16 may be recommended for high school credit and/or college credit (credit in "escrow") as designated by you. Students recommended for college credit are to be achieving at an above-average level and meet any prerequisites for the course(s). This form, along with our **Admission Information Form, current high school transcript, and ACT scores, if available**, must be sent to the Admissions and Records Office. Final approval for the enrollment of high school students will be determined by Richland Community College.

Richland ID: _____

SSN: _____

I am recommending that _____
(Student's full name) attend Richland Community College as a high school junior or senior or as a "gifted" student and be allowed to take the following course(s) for which the prerequisites have been met (please list course and number):

This student will graduate in 20____

The above course(s) are to be taken for (check one):

High School Credit College Credit Dual Credit

For the term(s):

Fall 20____ Spring 20____ Summer 20____

(Principal's signature)

(Today's Date)

(Name of high school)

Note:

1. If an individual plans to attend another college or university after high school graduation, the individual should check with that school to be sure the credits they will be earning in this program will transfer appropriately.
2. Richland's students are covered under the "Family Educational Rights and Privacy Act" (FERPA), which prohibits Richland Community College from disclosing to **anyone**, including parents, without the student's written consent, information such as grades, class schedule, class attendance, etc.
3. All students will abide by Richland Community College's "Student Rights and Responsibilities."

For College Use

Teacher's Evaluation sent to high school _____ (date) (for high school credit only)

White Copy - RCC Office Copy
Yellow Copy - High School