

2014-2015 Veterans' Educational Benefits Procedures

Richland Community College | One College Park | Decatur, Illinois 62521
Financial Aid & Veterans' Affairs Office | 217.875.7211, Ext. 205 | VA TOLL FREE NUMBER 888.442.4551



Print Name _____ Student ID# _____

Degree/Major _____ Email _____

Richland Email _____ Phone _____

FEDERAL VA BENEFITS

I am using the Veterans' Education Benefits checked

- CHAPTER 30 Montgomery GI Bill—Active Duty (MGIB)
- CHAPTER 31 Veterans' Vocational Rehabilitation (VocRehab)
- CHAPTER 32 Veterans' Educational Assistance Program (VEAP)
- CHAPTER 33 Post 9/11 GI Bill (POST)
- CHAPTER 35 Survivors/Dependents Education Assistance (DEA)
- CHAPTER 1601 Montgomery GI Bill—Reservists/National Guard (MGIB-SR)
- CHAPTER 1606 Activated Reservist/National Guard (REAP)

ILLINOIS BENEFITS

I am using the Illinois Veterans' Education Benefits checked

- Illinois Veterans Grant (IVG)
- Illinois National Guard Grant (ING)
- Grant Program for Dependents of Police or Fire Officers
- Illinois State Scholarships
 - Children of Veterans Tuition Waiver
 - Bright Start Fallen Heroes
 - MIA/POW

New Students

1. Submit a copy of your DD214 Member 4 or Notice of Basic Eligibility to the Financial Aid and Veterans' Affairs Office.
2. If you are using Chapter 35 Survivor/Dependent benefits, you provide the Veteran's social security number and a copy of the Certificate of Eligibility from the VA in lieu of a DD214.
3. Request official transcripts from any previous colleges or universities you have attended. Military transcripts should also be requested. Transcripts must be evaluated for transfer credit before VA benefits can be certified. Please request transcripts as early as possible to allow previous schools enough time to provide a transcript.
4. Request an official copy of your high school transcript or GED scores.

All Students

1. I understand that I am responsible for submitting my schedule to the Veterans' Coordinator each semester that I want to be certified for VA benefits.
2. I understand that I need to submit a new copy of my schedule to the Veterans' Coordinator within a week of adding or dropping/withdrawing from classes, changing majors, changing class sections, changing address or phone number, or if I stop attending class.
3. I understand that if I withdraw from class(es) or am dropped from class(es) after the drop date that I may owe a repayment to the VA or the College or both.
4. I understand that I must meet the Satisfactory Academic Progress standards for financial aid recipients listed in the College Catalog and that I may be unable to use VA benefits if I am on financial aid suspension.
5. I understand that the VA will only pay for classes that are needed for the certificate or degree listed on my class schedule. I understand that the VA will only pay for one certificate or degree at a time and that I need to notify the Veterans' Coordinator if I change my major. I understand that the College will not certify any classes that are not required for my major and that I will be responsible for using other financial aid fund, or paying for those classes on my own.
6. I understand that I will receive benefits for the time I attend classes. Late-start classes, interterm classes, and fast-track classes (classes that run the first half of the semester only) are paid at a different rate than classes that meet for the full semester. The VA will pay benefits only for the length of the class, for example, an 8 week class will be paid 8 weeks of benefits.
7. I understand that to receive benefits at the full time rate during the summer semester I must be enrolled in 6 credit hours.

Note for Students Using Post 9/11

To receive the Chapter 33 Post 9/11 housing allowance for the entire semester, you must be enrolled in at least 7 credit hours for the entire fall or spring semester or 6 credit hours for the entire summer semester. To receive the maximum housing allowance you must be enrolled in 12 or more credit hours and have at least one class that meets on campus (online only students receive 50% BAH).

Note for Students Using Chapter 30, Chapter 1606 (Reservists/National Guard), or chapter 1607 (REAP)

Each month you are attending classes the VA requires you to certify your attendance with them. Self-certification can be done online at www.gibill.va.gov/wave or by calling 877.823.2378.

I understand the above statements

Signature _____ Date _____