

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE**

**May 15, 2018**

**CONVENING OF THE MEETING**

Call to Order

The regular meeting was called to order at 5:35 p.m. Tuesday, May 15, 2018, in the Auditorium of MacArthur High School by Chairman Ritter. Chairman Ritter also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dr. David Coopriider, Jim Underwood, Bishop Wayne Dunning, Dale Colee, Randy Prince, and Nathan Buggar

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

**MINUTES OF PREVIOUS MEETING**

The minutes of the regular meeting of April 17, 2018 had been distributed to the Board prior to this meeting.

**Prince moved to approve the minutes of the regular meeting of April 17, 2018. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.**

**APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

Dr. Valdez and the Board of Trustees welcomed Cassandra Smith of WSOY, Dr. Paul Fregeau, Michael Dugan and Dr. Todd Covault from District 61.

**REORGANIZATION OF THE BOARD OF TRUSTEES AND AD HOC APPOINTMENTS**

**Appointment of Board Officers**

**Prince moved and Campbell seconded the following recommendations of officers for 2018-2019**

Tom Ritter – Chairman  
Dr. David Coopriider – Vice Chairman  
Bishop Wayne Dunning – Secretary

Ad Hoc Appointments will be made by Chairman Tom Ritter at the June Board of Trustees meeting.

## **WRITTEN COMMUNICATIONS**

- A letter was received from ACEN from the accreditation of the Associate Nursing Program from Fall 2017 – Fall 2025

### College Activities Report

- Graduation Breakfast – May 18 – 9:00 a.m. – 11:00 a.m. – Knights of Columbus Hall
- Health Professions Pinning – May 18 – 5:00 p.m. – Decatur Civic Center Auditorium
- Commencement Ceremony – May 18 – 7:00 p.m. – Decatur Civic Center Arena
- Memorial Day – May 28 – College Closed
- HCCTP Graduation – May 29 – 11:00 a.m. – Shilling Salons
- Summer Classes begin – June 4
- Entrepreneur Camp – June 11 - 14
- Final Exams – May 12 – 17, 2018
- Board of Trustees Meeting – Board Room - June 19, 2018
- Other activities listed in the Board Book

College Spotlight – Active Learning Environment in the Carroll School of Innovative Learning – Shelly Baldwin and Laura Phillips

### Personnel Update

#### New Employee

- Angela Davis – Boehm, Operations Support Specialist, effective April 23, 2018

#### Changes

- Karen Lockhart, Student Success Coach, effective April 2, 2018

#### Retirements, Resignations, and Terminations

- Paul Krekel, Network Administrator, effective April 23, 2018

## **SPECIAL REPORTS**

Commander Tad Williams gave an update to the Board of Trustees on activities at the Macon County Law Enforcement Training Center.

## **REPORT OF ICCTA**

Bruce Campbell reported on the 2018 Community College Issues presented by the ICCTA and how we need to make community colleges a priority in the state of Illinois.

## **REPORT OF STUDENT TRUSTEE**

Student Trustee Nathan Buggar presented the Student Government Report.

## **MONITORING REPORT**

Greg Florian presented the Monitoring Report - Budget

## **FOUNDATION REPORT**

Julie Melton presented the Foundation Report

## **CONSENT AGENDA**

It was recommended that the Board of Trustees authorize the destruction of the verbatim records of the November 15, 2016, closed session audio tape.

It was recommended that the Board of Trustees allow College administration to appoint Dr. Isaac Zuniga as Vice President of Student Services.

**Prince moved to approve the consent agenda items, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.**

## **NEW BUSINESS**

### **STATEMENT OF FINAL CONSTRUCTION COSTS COMPLIANCE**

A Recommendation was made to the Board of Trustees that authorizes the College administration submit the Statement of Final Construction Compliance for Soffit Replacement at Shilling, Hazardous Floor replacement West Wing, and Window Replacement 2<sup>nd</sup> floor to the Illinois Community College Board.

**Campbell moved to allow College administration to submit the Statement of Final Construction Compliance for the projects noted to the Illinois Community College**

**Board, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.**

#### **APPROVAL OF BID – PHS ENTRANCE SIDEWALK REPLACEMENT PROJECT**

A recommendation was made to the Board of Trustees to award the bid to Macon County Grading and Excavation of Decatur, IL and authorize the College administration to execute a contract with Macon County Grading and Excavating in the amount of \$55,990.00, as presented.

**Prince moved to award the bid to Macon County Grading and Excavation of Decatur, IL and authorize the College administration to execute a contract with Macon County Grading and Excavation in the amount of \$55,990.00, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.**

#### **REQUST FOR APPROVAL OF RESOLUTION NO. 18-14: RESOLUTION TO APPROVE PROTECTION, HEALTH, AND SAFETY PROJECT AND TAX LEVY**

A recommendation was made to the Board of Trustees to approve Resolution No. 18-14: Resolution to Approve Protection, Health, and Safety Project and Tax Levy, as presented.

**Prince moved to approve Resolution No. 18-14: Resolution to Approve Protection, Health, and Safety, Project and Tax Levy, as presented. Underwood seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.**

#### **REQUEST APPROVEL OF RESOLUTION No. 18-13: RESOLUTION TO APPROVE PROTECTION, HEALTH, AND SAFETY PROJECT AND TAX LEVY**

A recommendation was made to the Board of Trustees to approve Resolution No. 18-13: Resolution to Approve Protection, Health and Safety Project and Tax Levy, as presented.

**Prince moved to approve Resolution No. 18-13: Resolution to Approve, Protection, Health, and Safety Project and Tax Levy, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.**

#### **FINANCIAL REPORT**

##### **BILLS AND TRAVEL EXPENDITURES PAYABLE**

The April 2018 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1, 272, 882.76 for April 2018 was distributed to the Board prior to the meeting.

**Dr. Coopriider moved to ratify the April bills and travel expenditures paid and approve the Financial Statement subject to audit. Prince seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.**

### **REPORT OF THE PRESIDENT**

- President Valdez shared information from ACCT regarding Accreditation and Community College Trustees. Madonna will share the link with the Trustees.
- President Valdez let the Trustees know that he is working on a number of different partnerships with District 61. He will have more information in the near future.
- In April, training will be in Student Services with Ruffalo Noel Levits to work on Student Management and retention efforts.
- President Valdez showed results of the May Pulse Survey with increased positive results.

### **ITEMS FROM THE BOARD**

- Bruce Campbell thanked Andy Hynds and John Oliver for help with an internship opportunity.
- Chairman Ritter reminded the Trustees of the Breakfast and Graduation festivities on Friday May 18.
- Randy Prince thanked District 61 for their hospitality in hosting our Board meeting.

### **EXECUTIVE SESSION**

None

### **ADJOURNMENT**

**Prince moved and Underwood seconded to adjourn the meeting at 7:07 p.m.**

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Bishop Wayne Dunning, Secretary