

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE**

**October 17, 2017**

**CONVENING OF THE MEETING**

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, October 17, 2017, in NS121/122 of NSEC by Chairman Ritter. Chairman Ritter recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dr. David Coopridner, Jim Underwood, Bishop Wayne Dunning, Dale Colee, Randy Prince, and Lee Trimble

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

**MINUTES OF PREVIOUS MEETING**

The minutes of the regular meeting of September 19, 2017, and minute of the Special Board meeting of October 5, 2017 had been distributed to the Board prior to this meeting.

**Campbell moved to approve the minutes of the regular meeting of September 19, 2017 and the Special Board Meeting on October 5, 2017. Coopridner seconded. Voice vote being all ayes, Chairman Ritter declared the motion carried.**

**APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

Dr. Valdez and the Board of Trustees welcomed Ryan Voyles, Herald and Review, Cassandra Smith, WSOY, and Daniel McAlpine, Richland Veterans Affairs Coordinator.

**WRITTEN COMMUNICATIONS**

College Activities Report

- Retention Workshop – October 17, 19, 20, 23, 24
- Private Illinois College Fair – October 19 – 9:00 a.m. – Mueller Student Center
- Chili Cook – Off – October 23 – 11:00 a.m. – Café
- Meridian Parents Night – November 1 – 6:00 – 7:00 p.m. – C141
- Kitchen Warriors – November 2 – 5:00 p.m. – Shilling Salons
- Veteran’s Recognition Program – November 9 – 10:00 a.m. – Shilling Salons
- Heartland Tech Academy Tours – November 15 – 8:00 a.m. – Shillings Salons

- Heartland Tech Academy Open House – November 16 – 5:00 p.m. – Shilling Salons
- Board of Trustees Meeting – located in NS 121 at 5:30 p.m. – November 21, 2017
- Other activities listed in the Board Book

## Personnel Update

### Retirements, Resignations, and Terminations

- Richard Carter, Welding Faculty, effective September 8, 2017

### New Employees

- Theresa Ragan, Admissions and Records Representative, Student Success/Enrollment Services, effective September 11, 2017
- Thomas Schneider, Interim Deputy Commander, MCLETC, effective September 25, 2017
- Dale Reeves, Food Service Worker, Part-time, effective September 29, 2017
- Susan Montague, HCCTP Administrative Assistant, Workforce and Community Education, effective October 2, 2017

### Changes

- Brandon Clark, Temporary Diesel Medium/Heavy Truck Tech Faculty, Full-time, effective August 21, 2017
- Aidan Tierney, Temporary Welding Faculty, Full-time, effective September 1, 2017

## **SPECIAL REPORTS**

1. Leanne Brooks presented the College Spotlight – Bridging the Gap 2015 and 2016 – Long Term Results
2. Dr. Denise Crews, Vice President of Academic Services, presented the Monitoring Report – Academic Profile
3. Greg Florian, Vice President of Finance and Administration, presented the Construction Report

## **REPORT OF ICCTA**

Bruce Campbell reminded trustees of the next ICCTA meeting on November 9, 10, and 11 in Lisle, Illinois

## **REPORT OF STUDENT TRUSTEE**

Student Trustee Lee Trimble presented the Student Government Report. Her report is listed in the Board Book.

## **AGREEMENTS/CONTRACT AUTHORIZED AND SIGNED BY DR. VALDEZ**

Dr. Valdez signed the Career and Technical Education Perkins Postsecondary Grant Agreement between The State of Illinois, Illinois Community College Board and Richland Community College.

Dr. Valdez signed the agreement between Richland Community College and the Office of the Secretary of State, Illinois State Library regarding Project READ.

## **FOUNDATION REPORT**

Julie Melton reminded the Board of Trustees of upcoming events Alumni and Foundation events.

- Alumni Night at the Avon Theater – October 26
- National Day of Giving – November 28
- Christmas Walk – Tap Root – December 6
- Joint Boards Dinner – South Side Country Club – December 12

## **CONSENT AGENDA**

It was recommended that the Board of Trustees authorize the destruction of the verbatim records of the March 15, 2016, closed session audio tape.

It was recommended that the Board of Trustees appoint Todd Walker as Directory of Security effective October 23, 2017.

**Prince moved to approve the consent agenda items, as presented. Underwood seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.**

## **NEW BUSINESS**

### **AUTHORIZATION TO ISSUE FUNDING BONDS**

A recommendation was made to the Board of Trustees to approve the resolution authorizing the sale of the Funding Bonds, as presented.

**Campbell moved to allow the College to approve the resolution authorizing the sale of the Funding Bonds, as presented. Coopriider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.**

### **PRESIDENTIAL EMPLOYEMENT CONTRACT RESTATED**

A recommendation was made to the Board of Trustees to extend the term of the President's contract from June 30, 2019 to June 30, 2020 and grant a one-time bonus of three percent of his base contract, as presented.

**Campbell moved to extend the term of the President's contract from June 30, 2019 to June 30, 2020 and grant a one-time bonus of three percent of his base contract. Prince seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.**

### **APPROVAL OF BID FOR CARGO VAN**

A recommendation was made to the Board of Trustees to allow College Administration to purchase a 2017 Ram ProMaster 2500 with Aluminum Ramp for \$30,028.15, as presented.

**Prince moved to allow College Administration to purchase a 2017 Ram ProMaster 2500 with Aluminum Ramp for \$30,028.15, as presented. Bishop Dunning second. Roll call vote being all ayes, Chairman Ritter declared the motion carried.**

### **RESOLUTION 18-2: APPROVAL AND EXECUTION OF CLINTON STATION REAL PROPERTY TAX ASSESSMENT SETTLEMNNT AGREEMENT**

A recommendation was made to the Board of Trustees to approve Resolution No. 18-2: Authorizing Approval and Execution of Clinton Station Real Property Tax Assessment Settlement Agreement and authorize the agreement, as presented.

**Dr. Coopriider moved to approve Resolution No. 18-2: Authorizing Approval and Execution of Clinton Station Real Property Tax Assessment Settlement Agreement and authorize the agreement, as presented. Prince second. Roll call vote being all ayes, Chairman Ritter declared the emotion carried.**

## **FINANCIAL REPORT**

### **BILLS AND TRAVEL EXPENDITURES PAYABLE**

The September 2017 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,406,788.56 for September 2017 was distributed to the Board prior to the meeting.

**Prince moved to ratify the September bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.**

### **REPORT OF THE PRESIDENT**

- The January Board of Trustees meeting will be held at the MCLETC. More details to come.
- Dr. Valdez met with the Teamsters and Pipefitters to discuss creating two new apprenticeship programs in the Fall of 2018 on the Richland's campus.
- There will be a manufacture's roundtable on November 29 at 11:30 a.m. in NSEC – Exhibit Hall.
- Dr. Valdez will be attending the November Board of Trustees meeting via conference phone.
- Dr. Valdez gave a presentation to the Board of Trustee sharing the Executive Report from National Community College Benchmark Project. A number of different data points were reviewed, along with strengths and opportunities for improvement at Richland Community College.

### **ITEMS FROM THE BOARD**

- Chairman Ritter let the Trustees know that we will be having a Winter Board Retreat in January. Madonna will pulse the Trustees regarding the date.
- Chairman Ritter shared information regarding Parkland Trustee, Jim Ayers, who has been appointed to the Illinois Community College Board.
- Bruce Campbell shared that Tad Williams, Commander of the MCLETC presented information at the Noon Kiwanis that was very informative. Commander Williams will also be the speaker for the November Chamber Breakfast.

### **EXECUTIVE SESSION**

**None**

**ADJOURNMENT**

**Prince moved and Colee seconded to adjourn the meeting at 7:22 p.m.**

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Bishop Wayne Dunning, Secretary