CONVENING OF THE MEETING

Call to Order The regular meeting was called to order at 5:35 p.m. Tuesday, December 20, 2016, in NS 121 by Chairman Campbell. Chairman Campbell also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dale Colee, Dr. David Cooprider, Dr. Larry Osborne, Randy Prince, Bishop Wayne Dunning

Trustees Absent: Ashley Ronda

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of November 15, 2016, and Amended Minutes of the Regular Meeting on October 18, 2016 had been distributed to the Board prior to this meeting.

Dr. Osborne moved to approve the amended minutes of the regular meeting of October 18, 2016 and the minute of the regular meeting on November 15, 2016. Prince seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Ryan Voyles from the Herald and Review, and Ryan Huffer from WSOY.

WRITTEN COMMUNICATIONS

College Activities Report:

- Holiday Break– Campus Closed – December 23 – January 3
- Spring Registration Resumes – January 3
- Cromwell Radio, Talk 101 begins at 7:10 a.m. – January 2
- Convocation Week – January 9-13
- WHOW 1520AM – “Around Central Illinois” – 8:40 a.m. – 9:00 a.m. and Pharmacy Facts with Friends – WSOY 1340AM – 5:00 p.m. – January 10
- Martin Luther King, Jr. Birthday – College Closed – January 16
- Spring Semester Classes begin – January 17
- Board of Trustees Meeting – located in NS121 at 5:30 p.m. – January 17

Personnel Update

Retirements, Resignations, and Terminations

- Scott Scheibly – Tutoring and Accommodations Specialist, Academic Success Center – effective December 31, 2016

SPECIAL REPORTS

1. Greg Florian, Vice President of Finance and Administration, presented the Construction Report

REPORT OF ICCTA

The next ICCTA meeting will be held on January 20, 2017 at Harry L. Crisp II Community College in Springfield. Trustees are encouraged to attend.

REPORT OF STUDENT TRUSTEE

Student Trustee Ashley Ronda was not in attendance. The activities are listed in the Board book.

AGREEMENTS/CONTRACTS AUTHORIZED BY THE PRESIDENT VALDEZ FOR THE MONTH OF NOVEMBER

Dr. Valdez signed the 2+2 Articulation Agreement with Western Illinois University.

Dr. Valdez signed the Clinical Site Agreement between Richland Community College and Fair Havens Christian Homes.

Dr. Valdez signed the Adult Education And Literacy Grant Agreement between Richland Community College and The State of Illinois, Illinois Community College Board.

CONSENT AGENDA

PURCHASE OF PROGRAMMABLE LOGIC CONTROLLER EQUIPMENT FOR ELECTRICAL SYSTEMS TECHNOLOGY PROGRAM

A recommendation made to the Board of Trustees to approve the purchase of the Amatrol portable AB PLC training units at a total cost of $32,990.00 that will be paid for by the Perkins Grant, as presented.
Dr. Osborne moved to approve the consent agenda item as presented. Prince seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

OLD BUSINESS

REQUEST FOR APPROVAL OF 5 PROTECTION, HEALTH, & SAFETY PROJECTS FOR 2016

A recommendation to approve the following projects: Soffit Replacement at Shilling community Education Center Entrance, Hazardous Floor Replacement at rooms W115, W124, W126, and W165, Aluminum Window Replacement at 2nd floor – South Wing and West Wing, Variable Air Volume Equipment Replacement, and Energy Efficient Lighting Improvements at 2nd Floor – South Wing, at a total cost of $389,202.00 and approve Resolution No. 17-3 authorizing a tax year 2016 tax levy of $325,000.00 pursuant of Section 3-20.3.01 of the Public Community College Act, as presented.

Dr. Osborne moved to accept the 5 Protection, Health, & Safety Projects for 2016, as presented. Prince seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

TAX LEVY

A recommendation to accept Resolution No. 17-2: Resolution for Fiscal Year Tax Levy was proposed to the Board of Trustees for adoption.

Prince moved to accept Resolution No. 17-2: Resolution for Fiscal Year Tax Levy, as presented. Dr. Osborne seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

NEW BUSINESS

BOOKSTORE CONTRACT

A recommendation to authorize the Administration to contract with Follett Higher Education Group to provide college bookstore services and sales for a five-year term as provide in the proposal dated October 2016.

Prince moved to authorize the Administration to contract with Follett Higher Education Group to provide college bookstore services and sales for a five-year term as provided in the proposal dated October 2016, as presented. Dr. Osborne seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.
TRAVEL LIMITS

A recommendation to adopt the rates for the period of January 1, 2017 through December 31, 2017 for travel, meals, and lodging expenses of officers and employees was presented.

Prince moved to adopt the rates for the period of January 1, 2017 through December 31, 2017 for travel, meals, and lodging expenses of officers and employees, as presented. Dr. Osborne seconded. Roll call votes being all ayes, Chairman Campbell declared the motion carried.

BOARD POLICIES, PROPOSALS, AND CHANGES

Board Policy 2.6.1.1 – Illinois Business Enterprise for Minorities, Females, and Persons, with Disabilities Act Aspirations was presented to the Board for Third Reading and Adoption.

The language will meet the intent of the legislation and has been reviewed by the College’s policy committee.

Board Policy Section 1 – Board of Trustees was presented for Third Reading and Adoption.

Section 1 has been reviewed by IEG and Cabinet.

Chairman Campbell chose to vote on both of the actions for Board Policy 2.6.1.1 – Illinois Business Enterprise for Minorities, Females, and Persons, with Disabilities Act Aspirations and Board Policy Section 1 as one motion. Since they were listed as two action items, both polices will be placed on January’s agenda so that each can be voted on separately.

Board Policy Sections 3.6.1 – Salaried Status; 3.6.2 – Overtime Pay; 3.6.5.8 – Vacation Leave; 3.6.5.4 – Eligibility for Leave; 3.6.5.6 – Sick Leave; 3.6.5.7 – Bereavement Leave; 3.6.5.7.5 – Bereavement Leave All employees was presented to the Board for Second Reading.

No actions is necessary at this time.

FINANCIAL REPORT

BILLS PAYABLE

The November 2016 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $2,649,201.74 for November 2016 was distributed to the Board prior to the meeting.
Prince moved to ratify the November bills paid and approve the Financial Statement subject to audit. Dunning seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

REVIEW OF MINUTES OF PREVIOUS CLOSED SESSION

A recommendation for continues confidentiality of closed (executive) session minutes was presented to the Board.

Dr. Cooprider moved the Board of Trustees approve the continued confidentiality of the closed session minutes, as presented. Dr. Osborne seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

REPORT OF THE PRESIDENT

Dr. Valdez reported that due to lack of travel the ACCT National Legislative Summit would not be attended by himself or any Trustee in February 2017.

Dr. Valdez informed the Trustees that they should have received emails regarding the zero-based FY2018 Budget review process. He explained that a committee would be established to work through the process with 9 members from the College. Nominations have already been received and he will continue to keep them updated as we move through the process.

Each Trustee received a new Richland Community College lapel pin with the updated Richland logo.

Dr. Valdez provided a carabiner and “Critter” to each Trustee and explained the discussion of the last All-College meeting regarding, Loyalty Profit Chain, Culture and Student Success. The “Critter” is to represent positive work or internal service quality that is observed within the College.

ITEMS FROM THE BOARD

Chairman Campbell complimented the staff and Dr. Valdez for giving College personnel a great opportunity to work through the Budget Process.

Dale Colee expressed the positive words he is hearing about Dr. Valdez throughout the Community. His openness and transparency is accepted as he works to change the atmosphere and culture of the College.

Dale Colee attended the Good Samaritan Christmas Party that was held at Bistro Five Thirty Seven. He complimented Chef Tucker on his dedication and support he provides to the Good Samaritan Inn and what a positive impact he has on the individual he works with in preparation for their future.

Chairman Campbell wished everyone a Happy Holiday!
EXECUTIVE SESSION

Dr. Cooprider moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act. Ritter seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

Meeting convened into closes session at 6:34 p.m.

Meeting reconvened into open session at 8:06 p.m.

ADJOURNMENT

Prince moved and Dr. Osborne seconded to adjourn the meeting at 8:07 p.m.

Dr. David Cooprider, Secretary