

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

March 15, 2016

CONVENING OF THE MEETING

Call to Order The regular meeting was called to order at 5:30 p.m. Tuesday, March 15, 2016, in Conference Room E181 by Chairman Campbell. Chairman Campbell also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Dr. Larry Osborne, Tom Ritter, Dale Colee, Dr. David Coopriders, Bishop Wayne Dunning, Randy Prince, Donnie Lewis

Trustees Absent: None

Also present: Dr. Charles Novak and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of February 16, 2016, and Special Board Meeting on February 23, 2016, had been distributed to the Board prior to this meeting.

Dr. Osborne moved to approve the minutes of the regular meeting of February 16, 2016, and the Special Board meeting on February 23, 2016. Prince seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Novak welcomed Chris Lusvardi from the Herald and Review.

WRITTEN COMMUNICATIONS

College Activities Report:

- Asian Expedition Scholarship Dinner for the Culinary Arts Institute, March 19 starting at 6:30 p.m.
- Summer/Fall Registration begins April 4 for current students
- Summer/Fall Registration begins April 11 for new students
- Central Illinois Mineral, Gem and Jewelry Show, April 16 and 17 at Progress City USA
- Tenure and Promotion Recognition, April 19 at 5:00 p.m. in Bistro Five Thirty Seven
- Board of Trustees meeting, April 19 at 6:00 p.m.

Personnel Update

Retirements, Resignations, and Terminations

- Maranda Gagnon, Administrative Assistant, Project READ, effective February 26, 2016

Construction Report

Greg Florian reported that the fire protection system has been modified and energized to be active during the shutdown period of the construction of the Student Success Center. Security and Maintenance staff are monitoring the facility until notification is received from the Capital Development Board about authorized state funding.

The engineering firm, Architectural Expressions, has developed the project budget and scope for the Ag/Maintenance Boiler Replacement project. The approved project was submitted to ICCB for their approval. Upon receiving ICCB approval as a Protection, Health, and Safety funded project, a bid date will be established. This project is scheduled for summer.

The development of the Carroll School of Business Education Center is in the beginning stages. After an initial Educational Leadership Team meeting and tour of several exemplar teaching facilities, the Educational Leadership Team, with BLDD, will begin the observation phase. April will begin the Ideation phase which is when the innovation that provides for developing a 21st century learning environment will take place. Once all information is compiled and analyzed a final project design will be developed that will define the project's scope and budget. The finding will be presented to the Board at that time. Randy Prince agreed to be the Board of Trustees representative for this project.

SPECIAL REPORTS

REPORT OF THE PRESIDENT

1. Richland will be granted \$20,000.00 from the ADM Foundation to continue the Young Manufactures Summer Academy.
2. The Culinary Arts Institute scholarship dinner is being held Saturday, March 19, starting at 6:30 p.m.
3. Bill Mertell, Drafting and Design Instructor presented the College Spotlight – Progress in Perspective

REPORT OF ICCTA

None

REPORT OF STUDENT TRUSTEE

Student Trustee Donnie Lewis reported on the upcoming events at Richland Community College. The activities are listed in the board book.

AGREEMENTS/CONTRACTS AUTHORIZED BY THE PRESIDENT FOR THE MONTH OF FEBRUAY

Dr. Saunders signed the Articulation Agreement between Richland Community College and Eastern Illinois University that facilitates transfer from Richland's A.A. in Journalism program to Eastern's B.A. in Journalism program.

CONSENT AGENDA

A recommendation to approve the Final Cost of Completion of the Workforce Development Institute was presented to the Board.

A recommendation to approve a contract for the Electric Supply Contract with First Energy was presented to the Board.

Coopriider moved to approve the consent agenda items, as presented. Dunning seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

OLD BUSINESS

FOUNDATION UPDATE

Richard McGowan, Executive Director, Foundation and Development, presented to the Board.

The Foundation Board of Directors met on February 4, 2016, for its quarterly meeting.

The Richland Community College Foundation had another successful year in 2015. As of December 31, 2015, donations and pledges totaled \$1,383,354.00. The Foundation's net assets were \$18,417,317.86.

In early 2015 the Foundation announced the "public phase" of the campaign for the Carroll School of Business. By the end of 2015, the Foundation raised \$3.3 million dollars towards the \$5 million goal.

Other noteworthy accomplishments in 2015 were the establishment of several new scholarships funds. Endowments provide permanent support and future strengthen the Foundation's ability to fund current and future student scholarships.

The Foundation awarded 1,073 scholarships for the spring and fall 2015 semesters, presenting awards in the excess of \$832,000.00.

The annual scholarship dinner is scheduled for Saturday, March 19, and the Golf Outing will be held Friday, May 13, at Hickory Point Golf Course. Proceeds from these events are directed to the William T. Eichenauer Endowed Scholarship for the Culinary Arts Institute, and technology updates to the Mueller Student Center and the Kitty Lindsay Learning Resources Center.

The main focus in 2016 continues to be the Campaign for the Carroll School of Business. Along with strengthening donor relations, the Foundation will continue to reconnect with Richland's alumni. Efforts to recruit a new advisory committee for the Alumni Association is underway. Once it has begun to meet, the committee will begin to generate new and exciting ideas to engage with the College's Alumni.

The efforts will continue to broaden the foundation's connections with our community and strengthen its ability to provide long-term support and financial health for the College.

CONTRACTUAL AGREEMENT FOR PRESIDENTIAL SEARCH

A recommendation to approve a contractual agreement between ACCT and Richland Community College to conduct the CEO search services was presented to the Board.

Ritter moved to accept the contract agreement between ACCT and Richland Community College to conduct the CEO search, as presented. Prince seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

NEW BUSINESS

PROMOTIONS

A recommendation to adopt the following resolutions: 15-9: Shelly Baldwin, Assistant Professor to Associate Professor; 15-10: Lizabeth J. Hernandez, Instructor to Assistant Professor, was presented to the Board.

Dr. Osborne moved to adopt the following resolutions: 15-9: Shelly Baldwin, Assistant Professor to Associate Professor, and 15-10: Lizabeth J. Hernandez, Instructor to Assistant Professor, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

PROFESSOR EMERITUS

A recommendation to approve Karen Becker, Retired, Professor of English, as Professor Emeritus was presented to the Board.

Prince moved to grant Professor Emeritus statue to Karen Becker, retired faculty member, as presented. Dr. Osborne seconded. Voice Vote being all ayes, Chairman Campbell declared the motion carried.

TUITION REATES FOR FISCAL YEAR 2017

A recommendation to approve in-district tuition rate of \$129.00 per credit hour; in-state out-of-district tuition rate of \$202.00 per credit hour; out-of-state and international tuition rate of \$476.00 per credit hour; charge-back rate of \$281.46 per credit hour; variable tuition rate of \$155.00 per credit hour; online tuition rate of \$163.00 per credit hour; and fee charging in-district tuition to out-of-district students that are attending an educational institution located in the College district, was presented to the Board.

Dr. Osborne moved to approve the in-district tuition rate of \$129.00 per credit hour; in-state out-of-district tuition rate of \$202.00 per credit hour; out-of-state and international tuition rate of \$476.00 per credit hour; charge-back rate of \$281.46 per credit hour; variable tuition rate of \$155.00 per credit hour; online tuition rate of \$163.00 per credit hour; and fee charging in-district tuition to out-of-district students that are attending an educational institution located in the College district, as presented. Colee seconded. Roll call vote being seven ayes, one nay. Chairman Campbell declared the motion carried.

RECOMMENDATION FOR APPROVAL OF GENERAL AND COURSE FEES FOR FISCAL YEAR 2017

A recommendation to approve the fees for the 2016-2017 academic year was presented to the Board.

After reviewing the current fees, changes were proposed to reflect current costs.

Dr. Coopriider moved to approve the fees for the 2016-2017 academic year, as presented. Dr. Osborne seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

FINANCIAL REPORT

Bills Payable

The February 2016 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$661,338.55 for February 2016 was distributed to the Board prior to the meeting.

Prince moved to ratify the February bills paid and approve the Financial Statement subject to audit. Dunning seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

ITEMS FROM THE BOARD

Randy Prince welcomed Dr. Novak to Richland Community College and thanked him for the Board Retreat that was held on March 5.

Dr. Coopriider reported that, longtime friend of Richland's, Neil Pistorius passed away on Monday. A memorial service will be held on March 28 at 11:00 a.m. at Zion Chapel United Methodist Church.

Chairman Campbell and Dr. Osborne thanked Donnie Lewis for his dedication and commitment in his role of Student Trustee over the last year.

Donnie Lewis welcomed and thanked Dr. Novak for their meeting and conversation.

EXECUTIVE SESSION

Dr. Coopriider moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (C) (16) of the Open Meeting Act. Lewis seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

Meeting convened into closed session at 7:25 p.m.

Meeting reconvened into open session at 7:40 p.m.

ADJOURNMENT

Dr. Osborne moved and Prince seconded to adjourn the meeting at 7:41 p.m.

Dr. David Coopridier, Secretary