

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE**

**December 15, 2015**

**CONVENING OF THE MEETING**

Call to Order The regular meeting was called to order at 5:33 p.m. Tuesday, December 15, 2015, in Conference Room E181 by Chairman Campbell. Chairman Campbell also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Dr. Larry Osborne, Tom Ritter, Dale Colee, Dr. David Coopriders, Bishop Wayne Dunning, Randy Prince, Donnie Lewis

Trustees Absent: None

Also present: Dr. Gayle Saunders and other staff members

**MINUTES OF PREVIOUS MEETING**

The minutes of the regular meeting of November 17, 2015, had been distributed to the Board prior to this meeting.

**Prince moved to approve the minutes of the regular meeting of November 17, 2015. Dr. Osborne seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.**

**APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

Dr. Saunders welcomed Chris Lusvardi from the Herald and Review, and Ryan Huffer from WSOY.

**WRITTEN COMMUNICATIONS**

College Activities Report:

- The College will be closed for the Holiday Break starting December 23<sup>rd</sup> at 5:00 p.m. and will re-open on January 4, 2016
- Spring Registration resumes on January 4, 2016
- Spring First Week Activities will be held the week of January 11 – 15, 2016
- The College will be closed to observe Martin Luther King, Jr.'s birthday on January 19
- First day of Spring Semester – January 20, 2016

- The next Board of Trustees meeting will be on January 26, 2015 (the 4<sup>th</sup> Tuesday of January)

## Personnel Update

### Retirements, Resignations, and Terminations

- Paula Morrell, Secretary, Continuing and Professional Education, effective December 9, 2015
- Sharon Sims, Secretary, Part-time, Partners in Education, effective December 31, 2015
- Renee' Stivers, Director, Partners in Education, Economic Development and Innovative Workforce Solutions, effective December 31, 2015

## Construction Report

Greg Florian provided a report of the construction hold on the Student Success Center. The contractor has agreed to close up any openings, run heat, and clean up the site until notification is received from the Capital Development Board about authorized state funding.

The engineering firm has been contacted and the initial design work has been initiated for the Ag/Maintenance Building Boiler Replacement. Once the project is developed and a budget established, the project will be presented to the Board of Trustees for approval as a Protection, Health, and Safety Project and then submitted to ICCB for approval.

## **SPECIAL REPORTS**

### **REPORT OF THE PRESIDENT**

1. The Nurse Pinning Ceremony was held on December 11<sup>th</sup>. There were 18 nurses pinned at a ceremony in the Shilling Auditorium. Several hundred family and friends were in attendance.
2. The annual Art Bazaar was held showcasing jewelry, paintings, ceramics, and photographs created by our talented students.
3. Richland celebrated its twentieth year of the Classic Christmas story – The Nutcracker. The community enjoyed this holiday tradition that was performed by a number of our Faculty, Administrators and their families.
4. Bistro Five Thirty Seven recognized its 6,500<sup>th</sup> diner patron at the Culinary Institute Holiday Dinner.

5. Security Director, Aarron Cook held a Shelter-In-Place drill allowing students and staff to learn what to do and how to respond if they are given the order to shelter-in-place.
6. Finals came to a close and the Office of Student Engagement coordinated several events designed to relieve the student's stress, including the traditional cookie bake off celebration.
7. The Horticulture Capstone Course students presented their landscape designs. This year included Bistro Five Thirty Seven, a Residential Landscape Design, a Large Acreage Estate, and a Small Farm, Orchard, and Pumpkin Patch.
8. A number of clubs collected new or gently used clothing, outerwear and toys to donate to the Salvation Army and Oasis Day care.
9. The Illinois General Assembly passed legislation that contains federal funding for Career and Technical Education grants (Perkins) and Adult Education. These funds should be received by the end of December.
10. In anticipation of possible tax cap legislation passing the General Assembly in the spring, Greg has been working with David Pistorius from First Mid-State to discover potential opportunities to address long term future fiscal sustainability. The Cabinet and two representatives of the Board met with Dave Pistorius regarding long term financing opportunities/options for the College. Notes from the session will be shared with the Board prior to the Winter Board Retreat scheduled January 22<sup>nd</sup> and 23<sup>rd</sup>.
11. We had a very nice evening at South Side Country Club celebrating the holiday season with our Foundation partners.
12. The Richland Community College annual retirees Christmas luncheon was held last week. Dr. Saunders shared, with them, the latest and greatest news about Richland as well as extending her gratefulness to their talents provided through the years at Richland. Retirees have positively impacted the lives of many students.
13. The Winter Board Retreat is scheduled for January 22<sup>nd</sup> and 23<sup>rd</sup> and will be held on campus at the Center for Sustainability and Innovation. It was asked that any agenda items be sent to Dr. Saunders.
14. The January Board meeting will move from the third Tuesday to the fourth Tuesday next month, January 26, 2016, to accommodate Board and College schedules.
15. Dr. Gianina Baker presented the annual Strategic Plan Priorities Results Report.

16. Lisa Gregory presented the College Spotlight – Richland Community College 2015 In Review.

## **REPORT OF ICCTA**

None

## **REPORT OF STUDENT TRUSTEE**

Student Trustee Donnie Lewis reported on the upcoming events at Richland Community College. The activities are listed in the board book.

## **AGREEMENTS AND CONTRACTS AUTHORIZED BY PRESIDENT SAUNDERS**

Dr. Saunders signed the Highway Construction Careers Training Program Grant Agreement between Richland Community College and the Illinois Community College Board.

## **EXECUTIVE SESSION**

None

## **CONSENT AGENDA**

### **Authorization in Compliance with 5 Illinois Compiled Statutes 120/2.06 (Destruction of Closed Session Audio Recordings)**

A recommendation that the Board of Trustees authorize the destruction of the verbatim records of the June 17, 2014 closed session audio tape.

**Prince moved to approve the consent agenda item as presented. Dr. Coopriider seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.**

## **OLD BUSINESS**

A recommendation to accept Resolution No. 15-1: 2015 Tax Levy, was proposed for adoption to the Board of Trustees.

**Dr. Coopriider moved to accept Resolution No. 15-1: 2015 Tax Levy, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.**

## **NEW BUSINESS**

### **Authorization Transfer of Working Cash**

A recommendation was made to the Board of Trustees to accept Resolution No. 15-2: Transfer of Working Cash Funds.

**Bishop Dunning moved to accept Resolution No. 15-2: Transfer of Working Cash, as presented. Prince seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.**

### **Contractual Agreement for Presidential Search**

A recommendation was made by the Board of Trustees Chairman to approve the Contractual Agreement between ACCT and Richland Community College to conduct the CEO search.

**Prince moved to accept a recommendation that the Board of Trustees approve entering into a Contractual Agreement between ACCT and Richland Community College to conduct the CEO search, as presented. Lewis seconded. Roll call vote being all ayes, Chairman Campbell declare the motion carried.**

## **FINANCIAL REPORT**

### **Bills Payable**

The November 2015 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,800,867.80 for November 2015 was distributed to the Board prior to the meeting.

**Prince moved to ratify the November bills paid and approve the Financial Statement subject to audit. Lewis seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.**

## **REVIEW OF MINUTES OF PREVIOUS CLOSED SESSION**

A recommendation for continued confidentiality of closed (executive) session minutes was presented to the Board.

**Dr. Coopriider moved the Board of Trustees approve the continued confidentiality of the closed session minutes, as presented. Prince seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.**

## **ITEMS FROM THE BOARD**

Chairman Campbell thanked everyone for their hard work and dedication and wished everyone a Merry Christmas. He also wanted everyone to know that the Board of Trustees will work diligently to find a new president that is as dedicated and committed as Dr. Saunders has been.

## **ADJOURNMENT**

**Prince moved and Lewis seconded to adjourn the meeting at 6:44 p.m.**

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Dr. David Coopridier, Secretary