

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521**

September 15, 2015

CONVENING OF THE MEETING

Call to Order The regular meeting was called to order at 5:33 p.m. Tuesday, September 15, 2015, in Conference Room E181 of the College by Chairman Campbell. Chairman Campbell also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Dr. Larry Osborne, Tom Ritter, Dale Colee, Dr. David Coopridger, Bishop Wayne Dunning, Randy Prince, Donnie Lewis

Trustees Absent: None

Also present: Dr. Gayle Saunders and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of August 18, 2015, had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the regular meeting of August 18, 2015. Dr. Osborne seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Saunders welcomed Chris Lusvardi from the Herald and Review.

WRITTEN COMMUNICATIONS

1. A letter from the United States Department of Education was presented informing Richland Community College that they have been approved for the FY2015 Student Services Program (TRIO) grant.
2. A thank you letter was received from Sr. Rosemary of St. Mary's Hospital for the invitation to the Carroll School of Business awareness gathering held at the Decatur Country Club of Decatur on August 19, 2015.

3. A thank you letter was received from Jack and Rocki Wilkerson for the invitation to the Carroll School of Business awareness gathering held at the Country Club of Decatur on August 19, 2015.
4. An article was published in Manufacturing News highlighting Richland Community College and the participation in the Engineering Technology degree programs with its concentration in CNC technology.
5. A letter was received from Senator Chapin Rose congratulating the faculty and staff of Richland Community College on receiving the Greater Decatur Chamber of Commerce Outstanding Development Award.
6. A thank you note was received from Carol Barnes of WAND for the invitation to the VIP Community Tent at the 2015 Farm Progress Show.
7. A note of congratulations was received from Peerless Cleaners for Richland Community College's Greater Decatur Chamber of Commerce Outstanding Development Award.

College Activities Report:

- Finders Market will be held at Progress City USA on September 25th and 26th
- Student Government Association will host a Child Safety Event on October 13 at 4:00 p.m. in the Mueller Student Center
- Saturday Produce market will end its season September 26th from 8:00 a.m. – 12:00 p.m.
- Constitution/Citizenship Day, September 17, 2015

Personnel Update

Retirements, Resignations, and Terminations

- Amy Rankin, Multimedia Specialist, Marketing, effective August 28, 2015.
- Heather Holl, Enrollment Advocate, Student Success, effective September 10, 2015.

Changes

- Karen Lockhart, Mathematics and Academic Specialist, Student Success Center, effective August 10, 2015.
- Tony Crystal, Assistant to the Dean, Health Professions, effective September 1, 2015.

New Employees

- Seth Brozio, Highway Construction Careers Training Program Coordinator, IDOT, Economic Development and Innovative Workforce Solutions, effective September 9, 2015.

Construction Report

Greg Florian provided a report of the construction hold on the Student Success Center. The contractor has agreed to winterize, run heat, and secure the site until notification is received from the CDB that the State has authorized funding for completion of the project.

The 2015 Farm Progress Show was a huge success. The Phase II expansion that includes paving of the streets begin in the coming months and will be paid for by Farm Progress Companies, Inc. There will be an LLC meeting following the October Board meeting.

SPECIAL REPORTS

REPORT OF THE PRESIDENT

1. A big thank you to the Board members for the attendance and support provided at the awareness gathering for the Carroll School of Business Capital Campaign.
2. At the 2015 Greater Decatur Chamber Awards Luncheon, Richland Community College was presented the Outstanding Development Award sponsored by Tate & Lyle. This award is presented to the Chamber Member Business that has achieved outstanding performance, quality customer service, and business distinctiveness.
3. Congratulations to Richland's newest nursing faculty member, Lizabeth Hernandez who was recognized by the American Nurses Association and the Illinois Nurses Foundation as one of the 40 under 40 Emerging Nurse Leaders in Illinois. Liz will be recognized at Rush University Medical Center's Searle Conference Center in Chicago.
4. The Board Retreat will be held Thursday at 4:30 p.m. at the National Sequestration Education Center – room 121.
5. Farm Progress Show was a success! Monday evening Richland Community College and Neuhoff Media kicked off the Farm Progress Show with a Sneak Peak of the Decatur Citylimitless Ambassadors and other community members. Tuesday included the Exhibitor dinner. Wednesday brought excitement to the campus as Governor Rauner toured exhibits, spoke to the Illinois Joint Congressional Advisory Committee and the Illinois State FFA. If you weren't able to attend the Craig Morgan concert, you missed a great show. The VIP Community Tent was well attended including a visit with

Richland's President Emeritus Dr. Chuck Novak and his wife Mary Jo. Staff and I debriefed with Don Tourte, and he commented on the positive relationship.

6. The fall enrollment has exceeded that of last year and we are still waiting on the status of the paid credit hours compared to last year. The budget will be adjusted accordingly once we know the level of adjustment needed.
7. We would like to help the less fortunate in our community by, once again, participating in the WSOY Community Food Drive. Richland will collect food and other donations October 4 – October 9. Submit donations to the President's Office no later than October 8.
8. Congratulations to our Student Trustee, Donnie Lewis, as he was elected the ICCB SAC Legislative Committee Chairman.
9. Our College Spotlight was presented by Dr. Doug Brauer – Wind Turbine Research with the University of Illinois.

REPORT OF ICCTA

Bishop Dunning reported that he attended the ICCTA meeting held in Springfield. Topics of discussion were budgets, bills and the discussion of transparency regarding community college president severance packages. The next meeting will be held in November.

REPORT OF STUDENT TRUSTEE

Student Trustee Donnie Lewis reported on the upcoming events at Richland Community College. The activities are listed in the board book.

AGREEMENTS AND CONTRACTS AUTHORIZED BY PRESIDENT SAUNDERS

Dr. Saunders signed the Addendum to the sub-award agreement between Archer Daniel Midland Company and Richland Community College for the Illinois Industry Carbon Capture and Storage Project.

Dr. Saunders signed and Articulation Agreement (2+2) between Eastern Illinois University and Richland Community College for Richland's AA History to Eastern's BA History.

EXECUTIVE SESSION

None

CONSENT AGENDA

Charge-Back

It was recommended that the Board of Trustees approve a charge-back for Anthony J. Grason – Aviation A.S. – Parkland College – 2015 Fall term through 2015 Spring term.

Bishop Dunning moved to approve the consent agenda item as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

OLD BUSINESS

Richard McGowan, Executive Director, Foundation and Development, presented to the Board.

The Foundation Board of Directors met August 19.

Total transfers to the College were \$1,747,110.00 including \$1,145,000.00 to the College for the Student Success Center and North Wing project.

Net income from the Culinary Scholarship Dinner totaled \$12,800.00. The golf Outing produced a net income of \$19,326.00.

New officers for 2015-2016 are: Bob Yuhas, Chairman, Myung Kim, Vice Chairman, Brett Swallow, Treasurer, and Erick Hubbard, Secretary.

Robin King begins her first term of the Board.

Directors approved the Foundation's new fiscal year operating budget totaling \$1,377,823.00.

The Capital Campaign has reached the halfway mark with over \$2.5 million in gifts and pledges.

The Joint Boards Holiday Dinner will be held Tuesday, December 8, 2015 at South Side Country Club.

FINANCIAL REPORT

Bills Payable

The August 2015 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$602,310.76 for August 2015 was distributed to the Board prior to the meeting.

Prince moved to ratify the August bills paid and approve the Financial Statement subject to audit. Dr. Osborne seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

ITEMS FROM THE BOARD

Chairman Campbell wanted to recognize that the newest associate hired for his company is a Richland Community College trustee scholar. He is looking forward to this new working relationship and longevity with his new employee.

Chairman Campbell congratulated the staff for the hard work put in to receiving the Greater Decatur Chamber of Commerce Outstanding Development Award.

Chairman Campbell congratulated student trustee, Donnie Lewis, on his new position of ICCB SAC Legislative Committee Chairman.

Randy Prince thanked the staff for their hard work and dedication to making the 2015 Farm Progress Show a huge success.

Bishop Dunning shared a personal story that resulted in excellent outcomes of the Richland Community College Nursing program.

Congratulations to Dr. and Mrs. David Coopriders on their 58th wedding anniversary!

ADJOURNMENT

Prince moved and Dr. Coopriders seconded to adjourn the meeting at 6:55 p.m.

Dr. David Coopriders, Secretary