

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521**

September 16, 2014

CONVENING OF THE MEETING

Call to Order The regular meeting was called to order at 5:31 p.m. Tuesday, September 16, 2014, in Conference Room A/B of the College by Chairman Campbell. Chairman Campbell also recited the College Vision, Mission, and Core Values.

Roll Call

Members Present: Bruce Campbell, Tom Ritter, Dale Colee, Dr. David Coopriders, Wayne Dunning, Dr. Larry Osborne, Paris Woods, Randy Prince

Members Absent: None

Also present: Dr. Gayle Saunders and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of August 19, 2014, had been distributed to the Board prior to this meeting.

Osborne moved to approve the minutes of the regular meeting of August 19, 2014. Ritter seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Saunders introduced Joy Harvey and Madonna Brown as new employees of Richland Community College.

Dr. Saunders thanked Kelly Schoonover for the good work she has done for the Board of Trustees and Richland Community College.

WRITTEN COMMUNICATIONS

1. College Activities Report

- The produce market is still running through October 11, 2014.

- The Logan County Correctional ceremony will be held on September 26, 2014. If you are interested in attending, please let Madonna Brown know so that we can secure security clearance for your attendance.
- Activities in Progress City USA include garage sales, the Chevrolet Hall of Fame Classic Care Memorabilia auction, and the Champaign County Sports Car Club scholarship auto cross event.
- October 14, 2014, is the Decatur Area College and Career Fair. This is a partnership with RCC, Millikin University, and Partners in Education. This is always a large event and it includes all 17 high schools, and representatives from two and four year colleges, or the military. We are looking forward to participating and talking to attendees about Richland Community College.

2. Personnel Report

Full-Time Retirements, Resignations, and Terminations

- Vicki Woolridge, Child Care Teacher, Early Childhood Education Center, effective August 15, 2014.
- James Turnbull, Training Coordinator, CDL Program Continuing and Professional Education, effective December 31, 2014.

Employment changes

- Molly Moore, Surgical Technology Lab Facilitator, Health Professions, effective August 1, 2014.
- Shirley Bond, Administrative Assistant, Adjunct Office, Academic Services, effective September 1, 2014.

New employees

- Kristine Freshour, Food Service Instructor, Logan Correctional Center, effective August 11, 2014.
- Maranda Gagnon, Administrative Assistant Part-time, Project READ, effective August 16, 2014.
- Madonna Brown, Executive Secretary and Office Supervisor, President's Office, effective September 8, 2014.

3. Construction Report

Greg Florian provided an overview of the construction progress on the Workforce Development Institute, Culinary Arts Institute and Early Childhood Development Center, Welding renovation and an update on the Student Success Center. Greg also talked about the relocation of personnel from Student Services, Business Office, Presidents Office, and Foundation.

SPECIAL REPORTS

REPORT OF THE PRESIDENT

1. Dr. Saunders reported that the enrollment is down slightly this fall from what we had forecasted in our budget. We will review and make the necessary adjustments to offset the budget.
2. The Farm Progress show just completed in Boone, IA and we are really looking forward to next year's show in Decatur. Greg, Beau, Clay and Lisa attended. They brought back a lot of take aways and are already discussing ways to make our show better than it's ever been. Thanks to those who attended and the work they do with our vendors that return every year.
3. The Department of Transportation is entering into an agreement with Richland Community College to establish training programs to develop outstanding construction workers. Highway Construction Careers Training Program will be under the direction of Darbe Brinkoetter. We anticipate the program to be up and running in January 2015.
4. A new initiative called Decatur Plugged-In between the City of Decatur and the Economic Development Corporation is being expanded. It started out as an idea to install cameras to monitor areas of higher crime rates and the expansion has turned into a plan for the development of a high speed, high capacity back bone of fiber optics through the core of the City of Decatur. This is all in part to the relationship Richland has with the Illinois Century Network. Joe Feinstein has a very interesting conversation on the history of the fiber optic placement at Richland Community College and the fiber capacity that Richland holds. We will feature this college activity as a spotlight in the near future.
5. Thank you and congratulations to Dr. Doug Brauer for the leadership in regards to the Genotyping Center project. We understand Fargo North Dakota was chosen after a workforce commitment was made by North Dakota University who provided to commit 20 PhD professors to assist with research development at the Genotyping Center.
6. Richland Community College held the Student Clubs and Services Fair on September 15. This allowed students to see what clubs are available to them to support their extra-curricular interests as well as the support services Richland Community College has to offer that will support their academic success.
7. Congratulations to Chef Brian Tucker. He competed in the American Culinary Federation cooking competition at Illinois Central College in Peoria on September 7, 2014. The competition included a mystery basket where he had to create a four course meal and four plates for each course. He finished second in the overall competition bringing home a bronze medal.
8. As Greg stated, Bistro Five Thirty Seven will be open to the public next week for lunch and dinner on Tuesdays and Thursdays. A soft opening is occurring this week for Richland employees only.

9. Richland Community College has started the United Way campaign with a goal of \$6500.00. Tracy Withrow and Laura Mondt are chairing the campaign. A big thank you to both of them for the work that they will be doing to make the campaign a success.
10. Dr. Denise Crews gave an annual update on the annual ICCB Program Review Report.
11. Gianina Baker reported on the 2014 Institutional Year Book.
12. In the college Spotlight Michelle Stephens highlighted the Richland/Theatre 7 partnership in the production of "Spamalot".

REPORT OF ICCTA

Rev. Wayne Dunning reported that the key objectives of the ICCTA were to protect the community colleges as a unit of local government, reform the MAP Program, and restore funding and support for veterans and adult education. There was an emphasis on Trustee attendance as well as college submissions for the various awards.

Chairman Campbell reported on the presentation by Jim Nolan, author of "Can We Fix Illinois?" There was also discussion during ICCTA about lowering the cost of text books for students. A study is being made and will be presented for discussion. Presidents Council continues to study baccalaureate degree offerings on community college campuses.

REPORT OF STUDENT TRUSTEE

Student Trustee Paris Woods reported on the upcoming events at Richland Community College. The activities are listed in the board book.

AGREEMENTS/CONTRACTS AUTHORIZED BY PRESIDENT SAUNDERS FOR THE MONTH OF AUGUST 2014

During the month of August, Dr. Saunders signed a clinical affiliation agreement with St. John's Hospital covering the Surgical Technology and Associate Degree in Nursing programs.

CONSENT AGENDA

Purchase Recommendations and Bids

A recommendation to purchase a Scissor Lift for Workforce Development Institute – Hertz Equipment Rental – St. Louis, MO \$15,475.00.

Charge Back

A recommendation for Brianna Mayfield – Grain Merchandising AAS – Parkland College – Fall 2014 to Summer 2015

Prince moved to approve the consent agenda items as presented. Osborne seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

FINANCIAL REPORT

Bills Payable

The August 2014 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,862,879.93 for August 2014 was distributed to the Board prior to the meeting.

Prince moved to ratify the August bills paid and approve the Financial Statement subject to audit. Campbell seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

ITEMS FROM THE BOARD

Chairman Campbell wanted to thank Kelly Schoonover for her hard work over the last few months.

Randy Prince complimented Michelle Stephens on her passion for her job. Chairman Campbell encouraged everyone to attend "Spamalot".

ADJOURNMENT

Cooprider moved and Dunning seconded to adjourn the meeting at 6:52 p.m.

Dr. David Cooprider, Secretary