CONVENING OF THE MEETING

Call to Order The regular meeting was called to order at 5:31 p.m. Tuesday, July 15, 2014, in Conference Room A/B of the College by Chairman Campbell. Chairman Campbell also recited the College Vision, Mission and Core Values.

Roll Call

Members Present: Bruce Campbell, Tom Ritter, Dr. David Cooprider, Dale Colee, Rev. Wayne Dunning, Dr. Larry Osborne, Randy Prince and Paris Woods

Also present: Dr. Gayle Saunders and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of June 17, 2014, had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the regular meeting of June 17, 2014. Osborne seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

WRITTEN COMMUNICATIONS

- Correspondence from Stephen Gauthier, Director, Government Finance Officers Association, notifying the College that the comprehensive annual financial report for the fiscal year ended June 30, 2013 qualifies for a Certificate of Achievement for Excellence in Financial Reporting.

- Correspondence from Kent Engelbrecht thanking Richland Community College for providing the U of I Motorcycle Rider Program to the community.

College Activities Report:

- Culinary Arts Institute luncheon will be held on July 16 from 11:30 a.m. to 12:30 p.m. The cost for lunch is $10.00.
• Macon County Relay for Life will be held on July 18-19 in the Shilling Parking Lot. This is the 16th year Richland Community College has hosted the event.

• The Richland Student Farms is hosting a fresh produce market from 8:00 a.m. to noon in the National Sequestration Education Center Parking Lot every Saturday through October 11.

• Richland Community College Dance Open House is scheduled for July 22 from 5:30 p.m. to 7:30 p.m. in the Shilling Center Lobby. Meet the instructors, ask about the new student discount and register for fall dance class during this time.

• The Foundation Annual Dinner will be held on July 24 at the Country Club of Decatur.

• An International Workshop on Public Education, Training, and Community Outreach for Carbon Capture, Utilization, and Storage is being held July 30-31 at 8:00 a.m. in the National Sequestration Education Center.

• Fall semester convocation will be held on August 12, at 3:30 p.m. in the Shilling Community Education Center Auditorium. A new employee reception will be held at 2:30 p.m. in the Shilling Community Education Center Lobby.

• The Adele P. Glenn Early Childhood Education Center will be having a Parent/Child Orientation on Thursday, August 14, 2014 at 6:00 p.m.

Personnel Report:

New Employees
• Dr. Jarmese Sherrod, Assistant Professor, Developmental English – Communications, Education, Fine Arts and Humanities
• Travis White, Mathematics Instructor - Mathematics and Sciences
• James Kralik, Mathematics Instructor - Mathematics and Sciences

Employment Changes
• Kelly Gagnon, Director, Adult Education – Economic Development and Innovative Workforce Solutions – Effective July 16, 2014
• Andrew Hynds – Dean, Mathematics and Sciences – Mathematics and Sciences – Effective August 4, 2014

• Current construction projects and the status of each are listed in the Board book.
SPECIAL REPORTS

REPORT OF THE PRESIDENT

- The Continuous Quality Improvement Network will hold its Summer Institute on July 30 – August 2, 2014, in St. Louis, Missouri. This year’s theme is “Creating a Culture of Engagement to Optimize Organizational Systems and Performance.”

- Foundation Annual Dinner meeting will be held on July 24 at the Country Club of Decatur beginning at 4:00 p.m. The reception will begin at 5:15 p.m. and dinner at 6:00 p.m.

- In preparation for the Richland Community College 2015-2018 Strategic Plan, Gianina Baker has overseen focus groups with Richland employees. Thus far 37 employees have participated providing their input for a strategic plan that guides Richland towards our vision. Over the next four weeks additional sessions will be conducted with our community members, students, faculty and high schools. Gianina and Marcus will engage you in a focus group during the Board Retreat scheduled for July 25th.

- Board retreat will be held on Friday, July 25, 2014, at the Center of Sustainability and Innovations Lab from noon – 5:00 p.m. A tour of Workforce Development Institute, Culinary Arts Institute Bistro Five Thirty Seven and the Child Development Center will begin at 11:00 a.m.

- The National Corn Growers Association selected Richland Community College as one of the two finalists for the site of the National Agricultural Genotyping Center.

- Marcus Brown, Vice President Student Success, and Dr. Denise Crews, Vice President Academic Success, presented the College Spotlight on Commencement: A Dream Come True. In May more than 700 students earned certificates or degrees. Nearly 500 unique graduates earned 720 certificates and degrees, 140 students earned honors and 40 veterans graduated. The oldest graduate was 79 and the youngest was 17.

- Aarron Cook, Director, Security, presented the College Spotlight on Richland Community College becoming a Ready to Respond Campus. A joint effort put together by the Illinois Emergency Management Agency and Illinois Terrorism Taskforce designed to help enhance campus security.

REPORT OF STUDENT TRUSTEE

Student Trustee Paris Woods gave a verbal report. Upcoming activities are listed in the Board Book.
AGREEMENTS/CONTRACTS AUTHORIZED BY PRESIDENT SAUNDERS

During the month of July, Dr. Saunders signed the Intergovernmental Agreement between the Board of Education of Decatur Public School District #61 and Richland Community College for dual credit courses and the Career and Technical Education Program Perkins Postsecondary Grant Agreement.

CONSENT AGENDA

Purchase Recommendations and Bids

A recommendation to purchase: Fitness Center Equipment from Life Fitness, Rosemont, IL, for the amount of $86,201.04; Culinary Arts Institute, Bistro Five Thirty Seven Furniture from Illini Supply, Forsyth, IL, for the amount of $34,593.90; Medium/Heavy Truck Program Trainers from ATech Automotive Technology, Walton, KY, for the amount of $97,485.00; Medium/Heavy Duty Truck and Collision Equipment Purchase from Chasis Liner Supply, Euless, TX, Southern Auto Garage, Nicholasville, KY, Snap-On Industrial, Crystal Lake, IL, Rack’m Up Equipment, Elk Grove, IL, and Napa Auto Parts, Springfield, IL, for the amount of $101,312.73; Pull Behind Mower, Tri-Co Equipment, Taylorville, IL, for the amount of $12,650.00; and Culinary Point-of-Sale System, North Country Company, for the amount of $15,854.42 was presented to the Board.

Charge-Backs

A recommendation to approve the charge-back for Mason Dial to attend Parkland College in the Precision Agriculture Technology AAS degree program was presented to the Board.

Osborne moved to approve the consent agenda items as presented. Prince seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

FINANCIAL REPORT

Bills Payable

The June 2014 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $1,742,145.96 for June 2014 was distributed to the Board prior to the meeting.

Prince moved to ratify the June bills paid and approve the Financial Statement to be filed for audit. Dunning seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.
ITEMS FROM THE BOARD

Trustee Cooprider wrote a letter in remembrance of Leonard Everett Belote:

I’m sure you and my colleagues on this Board of Trustees noted the obituary printed in the Herald and Review on July 3, telling of the passing of Leonard Everett Belote at age 92 on Sunday, June 29, 2014. The obituary described Everett Belote as “the founding Dean of Instruction for Richland Community College.” If I may I would like to say a few words in memory of and appreciation for Everett Belote who was indeed a key person in the founding and establishment of what has become Richland Community College.

After our college was established by vote in 1971 the newly elected Board of Trustees asked Mr. Gerald Smith, a staff member of the Illinois Community College Board, to serve as temporary and part-time President and he in turn recruited and recommended Everett Belote who also had been a staff member of the ICCB to become the first full-time employee of the college with the title Dean of Instruction. The new Board of Trustees approved this recommendation in early Spring of 1972 and the hiring of Everett Belote turned out to be just what the newly formed college needed.

Those of us who knew him only knew our first Dean as “Everett” – I didn’t know his first name “Leonard” until I saw it in the obituary; although on campus and when in the presence of others, we called him Dean Belote, when with him one on one he wanted us to call him Everett and so we did and so I will now. I first met Everett when he interviewed me for a college position in his automobile at seventy-five miles an hour. It was a scary interview because this was on the old two-land route 36 traveling to Springfield. Everett and Gerald Smith needed to get to a meeting there. Since Everett needed to interview me also he combined those two tasks. That was Everett – if he could do two things at once he would, and if he could do them at 75 miles an hour all the better, especially that was true in that Spring and Summer of 1972 when Everett Belote was tasked with setting up a new community college in Central Illinois in only a few months time.

My high speed interview was in April and when I reported for work to the then-being remodeled Millikin Bank building on May 16, 1972, Everett had already hired three student counselors (Mary Jane Maddix, Rudy Stahlheber, and Pat Gruenewald) and a temporary business manager, Chuck Brauer. Over the next few weeks, our small cadre of new Richland College staff watched as Everett busied himself from early morning until late each day, posting vacancy notices with University placement offices, receiving applications for teaching and other positions, sifting through them, selecting some, arranging and conducting interviews, all the while planning and scheduling courses of study, developing a course-numbering system, creating a time-table, and doing the untold number of other things that needed to be done to being a college, because as he often said, “Student are coming in September. Let’s get going.”

Everett did much of this work almost single-handedly, as the College did not have a full-time President until about August 1 when Dr. Murray Deutsch took that position. Even then President Deutsch had the good judgement to stand out of the way as Everett organized and staffed this new college.

In June and July of that year Everett enlisted me and one or more of the counselors if we had time to interview the prospective teaching candidates. That’s how I got to meet for the
first time such as Richland luminaries as Bill Grieve, Gina Pinto, Loren Pixley, Winfield Scott, and of course Larry Klugman. These names and others are the predecessors of the fine faculty and administrators we see before us tonight. Everett Belote interviewed and selected us all and by the way informed us that we were on probation. In the staffing process he often expressed that he was looking for staff who of course had the appropriate academic credentials, but who also had had other forms of real-life vocational experience. That was Everett—a philosophy that combined the academic and the practical. Combining academic rigor with life’s practical requirements motivated Everett’s plans for both the staffing and the organization of the college right from the beginning.

The upshot of all of Everett’s hard and efficient work was that students did come in September of 1972 – by the hundreds, courses did begin, and the college took its first steps toward the important institution of higher education it is today for our community. Largely because Everett Belote that first year went remarkably smoothly.

Everett Belote stayed with Richland Community College for only a few years after its opening, and left to live and work near Galesburg, Illinois. There he served his community and Black Hawk College very successfully and retired. He came back to Richland in 2012 to help us celebrate Richland’s fortieth anniversary. As it happened I was to be seated next to him at that event and had an opportunity to express to him in person my appreciation for all he had done in our college’s first days.

Richland Community College looks to the work of Everett Belote as being foundational. We now stand on much of what Everett Belote built here in those first years. As we note his passing we say “thank you, Everett.” Well done.

Chairman Champbell congratulated Greg and Aarron on the success of their division. Campbell expressed sympathy to the Colee family.

Trustee Colee expressed his gratitude for all the support from the Richland family and thanked everyone for the cards, e-mails and phone calls.

**ADJOURNMENT**

Cooprider moved and Prince seconded to adjourn the meeting at 6:30 p.m.