

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE  
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521**

**March 19, 2013**

**CONVENING OF THE MEETING**

Call to Order The regular meeting was called to order on Thursday, March 19, 2013, at 5:35 p.m. in Conference Room A/B of the College by Chairman Colee. Chairman Colee also recited the College Vision, Mission, and Core Values.

Roll Call

Members present: Amy Bliefnick, Bruce Campbell, Dale Colee, Rev. Wayne Dunning, Dr. Larry Osborne, Randy Prince, Emmett Sefton, and Shelby Mason

Also present: Dr. Gayle Saunders and other staff members

**MINUTES OF PREVIOUS MEETING**

The minutes of the regular meeting of February 21, 2013, had been distributed to the Board prior to this meeting.

**Bliefnick moved to approve the minutes of the regular meeting of February 21, 2013. Sefton seconded. Voice vote being all ayes, Chairman Colee declared the motion carried.**

**APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

**WRITTEN COMMUNICATIONS**

Correspondence from Stephen Gauthier, Director, Government Finance Officers Association, notifying Richland Community College that it has received the Distinguished Budget Presentation Award.

A paper titled "*DOE and ADM Illinois project advances*" is the cover page article in the latest issue of Carbon Capture Journal.

Correspondence from Barbara Dove, Executive Director, Gallery 510 Arts Guild, thanking Richland Community College for its in-kind support of the Young Artists' Showcase.

Correspondence from John Rosenow, Chief Executive, Arbor Day Foundation, congratulating Richland Community College for achieving recognition as a 2012 Tree

Campus USA.

College Activities Report:

- William T. Eichenauer Scholarship Dinner for the Culinary Arts will be held on March 23.
- Elections for the Board of Trustees will be held on April 9.
- Richland Community College Job Fair will be held on April 9.
- Richland Community College graduation ceremony will be held on April 12 at the Decatur Correctional Center.
- Tenure and Promotion Recognition Dinner will be held on April 16 at 5:00 PM in the Shilling Salons.

Personnel Update:

Retirements, Resignations, and Terminations

- Ruthie Gergeni, Marketing Assistant, Marketing, effective February 22, 2013
- Amanda Rooney, Child Care Center Teacher, Adele P. Glenn Early Childhood Education Center, effective February 28, 2013
- Juanita Ball, Library Technical Assistant, Learning Resource Center, effective April 30, 2013

A report of current construction projects was listed in the Board Book. A groundbreaking for the Workforce Development Institute is scheduled for April 2, 2013.

## **SPECIAL REPORTS**

### **REPORT OF THE PRESIDENT**

**Full-Time Faculty Member of the Year** – President Saunders announced History Professor Janilyn Kocher as the 2013 Full-Time Faculty Member of the Year.

**Adjunct Faculty of the Year** – President Saunders announced Political Science Professor Larry Klugman as the 2013 Adjunct Faculty Member of the Year.

**Alumnus of the Year** – President Saunders announced Gloria Guy as the 2013 Alumnus of the Year.

**Recognition of Dr. Joe Schrodt** – U. S. Representative Rodney Davis congratulated Dr. Joe Schrodt for being recognized by the American Medical Association for his 50-year anniversary of graduation from medical school and thanked Dr. Schrodt for his contribution to the Decatur community and to Richland Community College.

**First Friday Gallery Walk** – For several years Richland has participated in the First Friday Gallery Walks that occur downtown. Our participation March 1, with sponsorship from the Richland Alumni Association, saw the return of alumni artists displaying mixed media, sculptures, paintings, and graphic arts. The entire 3rd floor of the Decatur Area

Arts Council was filled with student art. The festive event was well attended throughout the evening.

**Fiscal Year 2014** – For planning purposes the College has started its discussions on the FY 14 budget using numbers reported by the Governor that suggest a 4.6% decrease in state funding to community colleges July 1. At this time that would mean somewhere around a \$100,000 cut to the Richland allocation. The federal budget overhaul (sequestration) at this time would not be a significant decrease in funding with projections for cuts to grants being around \$30,000 next year. Pell grants to students are exempted for next year. The cutoff for the Illinois MAP award was March 1, 2013. Tuition rate set last month will add approximately \$400,000 of additional revenue.

**Affordable Care Act** – The Affordable Care Act that went into effect in January was a topic of conversation at the President’s Council and ICCTA meetings. There will be various compliance rules that employers like Richland will have to comply with. Although some of those rules and definitions are known; many are not. The College will continue to monitor its development as well as forecast the eventual impact of the Act on the College throughout the spring and summer.

**Strategic Plan Priorities** – Dr. Tod Treat updated the Board on the 2013 Strategic Plan Priorities draft. The priorities will be presented for approval at the April board meeting.

**College Spotlight** – Michelle Stephens, Assistant Professor, Theatre, Community, and Journalism, presented *Reaching Through The Curtain: Examining How Theatre Is Bridging The Knowledge Gap at Richland Community College*, to the Board.

## **REPORT OF ICCTA**

Trustee Campbell attended the ICCTA meeting on March 8-9, 2013, in Lombard, Illinois. Trustee Campbell commented on the wealth of information he received from attending the roundtable discussion. The participants of the roundtable discussed the fiscal consequences of the Affordable Care Act and how colleges are coping with budget constraints. He distributed a copy of the Board highlights from the March 9 Board of Representatives meeting. The Board of Representatives approved a 2% increase in ICCTA dues for 2013-2014. The ICCTA Awards Committee is exploring the creation of a Peace Essay scholarship category, which would be funded by an endowment from Oaktown Community College trustee Jody Wadhwa. Student Advocacy Day will be held on April 17. The next ICCTA meeting will take place on April 30 at the President Abraham Lincoln Hotel in Springfield, Illinois, in conjunction with ICCTA Lobby Day on May 1.

## **REPORT OF STUDENT TRUSTEE**

Student Trustee Shelby Mason presented updates from Campus Life, Clubs, Honor Societies, and Organizations. Shelby also updated the Board on her externship experience.

## **MONTHLY REPORT OF AGREEMENTS/CONTRACTS AUTHORIZED FOR THE MONTH OF FEBRUARY 2013**

During the month of February, Dr. Saunders signed the Affiliation Agreement between Richland Community College and St. Mary's Hospital.

## **EXECUTIVE SESSION**

**Sefton moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c)(11); and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act. Bliefnick seconded. Voice vote being all ayes, Chairman Colee declared the motion carried.**

**Meeting convened into closed session at 6:22 p.m.**

**Meeting reconvened into open session at 8:04 p.m.**

## **OLD BUSINESS**

### **Consideration of Section 3.2 (b) President's Employment Agreement**

**Campbell, as a representative of the Compensation Committee, moved to set the amount due the President as discussed during the executive session on March 19, 2013, pursuant to Section 3.2(b) of the President's employment agreement. Bliefnick seconded. Roll call vote being all seven ayes and one nay (Dunning), Chairman Colee declared the motion carried.**

### **Authorization to Transfer Working Cash - Resolution No. 13-15**

A recommendation to adopt Resolution No. 13-15, Authorization to Transfer Working Cash, was presented to the Board.

The Resolution provides that the Board of Trustees authorize the Treasurer of the College to transfer up to \$3,500,000 from the Working Cash Fund to the Educational Purposes and Operations and Maintenance Purposes funds.

**Bliefnick moved to adopt Resolution No. 13-15, Authorization to Transfer Working Cash, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

### **NEW BUSINESS**

#### **Recommendation for Faculty Promotions in Rank**

Recommendations for Faculty Promotion in Rank were presented for the following:

Curt Happe	Assistant Professor to Associate Professor
Shelly Baldwin	Instructor to Assistant Professor
Richard Harmon	Assistant Professor to Associate Professor
Carol Myers	Assistant Professor to Associate Professor
Brooke Oliver	Instructor to Assistant Professor
Bradley Hemenway	Assistant Professor to Associate Professor
Andrew Hynds	Instructor to Assistant Professor

**Prince moved to adopt the following resolutions:**

**13-8 Shelly Baldwin, Instructor to Assistant Professor;**

**13-9 Brooke Oliver, Instructor to Assistant Professor;**

**13-10 Andrew Hynds, Instructor to Assistant Professor;**

**13-11 Richard Harmon, Assistant Professor to Associate Professor;**

**13-12 Bradley Hemenway, Assistant Professor to Associate Professor;**

**13-13 Curt Happe, Assistant Professor to Associate Professor; and**

**13-14 Carol Myers, Assistant Professor to Associate Professor as presented.**

**Bliefnick seconded. Voice vote being all ayes, Chairman Colee declared the motion carried.**

#### **Recommendation for Approval of Course Fees for Fiscal Year 2014**

A recommendation to approve the fees for fiscal year 2014 was presented to the Board. After a review of the current fees, several changes are being proposed to reflect current costs.

**Osborne moved to approve the fees for fiscal year 2014 as presented. Bliefnick seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

#### **Professor Emeritus Recommendations**

A recommendation to grant Professor Emeritus status to Diane Godin and M. Larry Klugman, retired faculty members, as specified in Professor Emeritus Policy 3.8.1, was presented to the Board.

**Osborne moved to grant Professor Emeritus status to Diane Godin and M. Larry Klugman, as specified in Professor Emeritus Policy 3.8.1, as presented. Dunning seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

### **Recommendation for Approval of Memorandum of Understanding**

A recommendation to approve the Memorandum of Understanding and associated settlement agreements and to authorize the College administration to take all actions outlined in the Settlement Agreements was presented to the Board.

**Osborne moved to approve the Memorandum of Understanding and associated settlement agreements and authorize the College administration to take all actions outlined in the Settlement Agreements, as presented. Bliefnick seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

### **FINANCIAL REPORT**

#### **Bills Payable**

The February 2013 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills for payment and ratification in the amount of \$1,448,194.73 for February 2013 was distributed to the Board prior to the meeting.

**Campbell moved to ratify the February 2013 bills paid and approve the Financial Statement to be filed for audit. Dunning seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

### **ITEMS FROM THE BOARD**

Trustee Bliefnick congratulated Shelby Mason on completion of a successful term as Student Trustee.

Trustee Prince commented on the bestowing of emeritus status to retired faculty and the next generation of talent emerging at the College.

Chairman Colee commented on the Partners in Education Salute.

Trustee Sefton commented on the contributions Bernie Flock made to Partners in Education.

**ADJOURNMENT**

**Campbell moved and Dunning seconded to adjourn the meeting at 8:25 p.m.**

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Emmett Sefton, Secretary