

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE  
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521**

**October 19, 2010**

**CONVENING OF THE MEETING**

Call to Order The regular meeting was called to order at 5:34 p.m. Tuesday, October 19, 2010, in Conference Room A/B of the College by Chairman Bliefnick. Chairman Bliefnick also recited the College Vision, Mission and Core Values.

Roll Call

Members Present: Amy Bliefnick, Bruce Campbell, Dale Colee, Leah Dinh, Rev. Wayne Dunning, Dr. Larry Osborne, Randy Prince, and Emmett Sefton

Also present: Dr. Gayle Saunders and other staff members

**MINUTES OF PREVIOUS MEETING**

The minutes of the regular meeting of September 21, 2010, had been distributed to the Board prior to this meeting.

**Osborne moved to approve the minutes of the regular meeting of September 21, 2010. Campbell seconded. Voice vote being all ayes, Chairman Bliefnick declared the motion carried.**

**APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

Richard McGowan, Executive Director, Foundation and Development, was introduced to the Board.

**WRITTEN COMMUNICATIONS**

1. Correspondence from Bob Chesnut, Director, Office of Research and Sponsored Programs, Eastern Illinois University, thanking Dr. Saunders for her letter of support for the National Science Foundation scholarship program.
2. College Activities Report

The Foundation Scholarship Reception will be held on Sunday, October 24, in the Shilling Salons. Scholarship recipients and donors will be present.

Richland Theatre Department presents Macbeth on November 12, 13, 14, 19, 20,

and 21, in the Shilling Auditorium. A dinner presentation will be held on Saturday, November 13.

The College will be closed on November 11 for Veterans' Day and November 25 and 26 for Thanksgiving.

### 3. Personnel Report

#### New Full-Time Employee

Laquitta Ford – Program Director, TRiO – Effective October 6, 2010

#### Part-Time Employee Termination/Resignation:

Kathryn Mollet, Evening Secretary – Business & Technology – Effective September 22, 2010

### 4. Construction Report

A successful ribbon cutting for the Center for Sustainability and Innovation was held on October 6. The Shilling Center Lobby and Salons will be remodeled during the holiday break in December. Approval has been received from the Illinois Community College Board for the Energy Master Plan project.

## **SPECIAL REPORTS**

### **REPORT OF THE PRESIDENT**

**WSOY Community Food Drive** – Richland Community College donated over 5,257 pounds of non-perishable food items on October 8.

**Association of Community College Trustees' Leadership Congress** – Dr. Saunders and Amy Bliefnick will travel to Toronto, Canada, on October 20-23, 2010.

**Foundation Scholars Thank You Letters** – A binder of thank you letters was distributed to the Trustees for review.

**March of Dimes Signature Chefs Auction**– Tickets are available to attend the March of Dimes Signature Chefs event on Thursday, October 28, at the Decatur Conference Center.

**Hunnert Car Pile-Up** – This event was held in Progress City USA on Saturday, October 9, 2010. A significant number of cars and participants attended.

**Strategic Plan Priorities Quarterly Update** – Teena Zindel-McWilliams, Assistant to the Vice President, Student and Academic Services, presented the Strategic Plan Priorities Quarterly Update.

**College Spotlight** – Dr. Doug Brauer, Vice President, Economic Development and Innovative Workforce Solutions, presented a video to the Board highlighting the benefits of the Innovations Lab located on the second floor of the Center for Sustainability and Innovation.

### **REPORT OF AUDIT COMMITTEE**

The Audit Committee met with the auditors on October 12. A preliminary audit report has been distributed to the Trustees at this evening's meeting.

### **REPORT OF ICCTA**

Bruce Campbell plans to attend the next ICCTA Board meeting to be held November 12-13, 2010, in Oak Brook, Illinois.

### **REPORT OF STUDENT TRUSTEE**

Leah Dinh reported on activities for the months of October and November. Family Movie Nights will be held on October 22 and November 5. The Student Senate will host Richland's Creepy Campus Event on October 30.

### **AGREEMENTS/CONTRACTS AUTHORIZED BY THE PRESIDENT**

Dr. Saunders signed four agreements in the month of September 2010, including the Literacy Program Agreement with the Illinois State Library for the Volunteer Literacy Project; the Dual Credit Agreement between the Decatur Area Technical Academy; a request from the Greater Decatur Chamber for Business After Hours for an event on October 6, 2010; and the Dual Credit Agreement between Cerro Gordo High School.

### **CONSENT AGENDA**

#### **Authorization in Compliance with 5 ILCS 120/2.06 (Closed Session Minutes Audio Recording)**

A recommendation to authorize the destruction of the audio recording of the April 8, 2009, closed session meeting was presented to the Board.

**Prince moved to approve the consent agenda items as presented. Sefton seconded. Voice vote being all ayes, Chairman Bliefnick declared the motion carried.**

## **OLD BUSINESS**

### **Consideration and Action on a Resolution Providing for the Issuance of Taxable General Obligation Community College Bonds – Resolution No. 11-5**

A recommendation to adopt Resolution No. 11-5, consideration and action on a resolution providing for the issuance of taxable general obligation Community College Bonds, was presented to the Board.

**Prince moved to adopt Resolution No. 11-5, Consideration and Action on a Resolution Providing for the Issuance of \$3,390,000 General Obligation Community College Bonds to fund approved protection, health, and safety needs of the District, as presented. Roll call vote being all ayes, Chairman Bliefnick declared the motion carried.**

## **FINANCIAL REPORT**

### **Bills Payable**

The September 2010 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills for payment and ratification in the amount of \$1,264,919.32 for September 2010 was distributed to the Board prior to the meeting.

**Sefton moved to approve the bills for payment and ratification as presented and to approve the Financial Statement to be filed for audit. Osborne seconded. Roll call vote being all ayes, Chairman Bliefnick declared the motion carried.**

## **ITEMS FROM THE BOARD**

Chairman Bliefnick welcomed Emmett Sefton back and was glad to see him up and around. She also commended the College for its involvement in the community.

Trustee Osborne was pleased with the outcome of the Business After Hours held at the Center for Sustainability and Innovation.

## **ADJOURNMENT**

**Campbell moved and Dinh seconded to adjourn the meeting at 6:32 p.m.**

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Bruce Campbell, Secretary