March 16, 2010

CONVENING OF THE MEETING

Call to Order  The regular meeting was called to order at 5:30 p.m. Tuesday, March 16, 2010, in Conference Room A/B of the College by Chairman Bliefnick. Chairman Bliefnick also recited the College Vision, Mission, and Core Values.

Roll Call

Members present: Amy Bliefnick, Bruce Campbell, Dale Colee, Rev. Wayne Dunning, Dr. Larry Osborne, Emmett Sefton, Randy Prince, and Michael Wright

Also present: President Gayle Saunders and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of February 23, 2010, had been distributed to the Board prior to this meeting.

Sefton moved to approve the minutes of the regular meeting of February 23, 2010. Prince seconded. Voice vote being all ayes, Chairman Bliefnick declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

WRITTEN COMMUNICATIONS

1. College Activities Report:
   - Student Government elections are being held March 16-18.
   - Black Student Association will host the Black History Bowl on March 19.
   - A job fair will be held on March 23 in the Shilling Center.
   - The William T. Eichenauer Scholarship Dinner for the Culinary Arts will be held on March 27.
   - The Tenure and Promotion Recognition Dinner will be held on April 20.
2. Personnel Update

**Full-Time Employee Resignations, Retirements, and Terminations**
- Jane Lackie, Child Care Center Teacher, effective February 23, 2010
- Kimberly Dawdy, Jacksonville Correctional Center Secretary, effective March 19, 2010
- Dorothy Eison, Financial Aid Specialist, effective April 30, 2010
- Sandra Joyner, Financial Aid Assistant, effective June 1, 2010

**Part-Time Employment**
- Jenifer Dapper, Erlanson Gallery Coordinator, effective February 22, 2010
- Scott Scheibly, Learning Accommodation Services Specialist, effective March 1, 2010

3. Foundation Report

**SPECIAL REPORTS**

**REPORT OF THE PRESIDENT**

**Conversation on Race** – A Student Summit will be held on March 23, 2010, at 6:00 p.m. at Richland Community College. “A Conversation on Race” will be held at Millikin University on March 30, 2010.

**Work Session** – A Brush College LLC work session will be held on March 24, 2010, at 5:00 p.m. in the Board Room.

**North Central Association Higher Learning Commission Annual Meeting** – Dr. Saunders will traveling to the NCA on Higher Learning Commission in Chicago, Illinois, on April 10. A Continuous Quality Improvement Network presentation will be made at that meeting.

**American Association of Community Colleges** – Dr. Saunders will travel to the AACC Convention in Seattle, Washington, on April 15-19, 2010. A CQIN presentation also will be made at that meeting.

**RCC Graduation Ceremony** – Richland will hold its graduation ceremony on Friday, May 14, 2010, at 7:00 p.m. at the Decatur Civic Center. The nurse pinning ceremony will be held at 5:00 p.m. also at the Civic Center.

**Erlanson Gallery** – Aesthetics of the Kimono Exhibit will continue through April 6 with continuous video of kimono dressing, Japanese scenes, and music. A reception will be held on March 30, 2010, from noon until 2:00 p.m., in the Mueller Student Center with a culinary presentation of Japanese refreshments, flower arrangement, Kimono dressing
student activity and demonstration. Traditional Japanese make-up demonstration and video of Japanese kimono wearers at weddings and shrines, and Japanese scenes will be featured.

**College Spotlight – Learning Accommodation Services** – Mary Atkins, Director, Learning Accommodation Services, presented to the Board. Video testimony was shown from students and staff.

**REPORT OF ICCTA**
Bruce Campbell will attend the ICCTA meeting on March 19-20, 2010, in Oak Brook, Illinois.

**REPORT OF STUDENT TRUSTEE**
Student Trustee Michael Wright presented updates from Campus Life, Clubs, Honor Societies, and Organizations. A record number of people attended the Family Movie Night on February 26. The HOPE Club is participating in the Polar Plunge and DMH Heart Walk and is collecting supplies for female veterans. The PBL continues to raise money for March of Dimes. April is Alcohol Awareness Month. The annual Easter Egg Hunt will be held March 27. Nominations are being accepted for Commencement faculty and student speakers through March 31.

**AGREEMENTS/CONTRACTS AUTHORIZED BY PRESIDENT SAUNDERS FOR THE MONTH OF FEBRUARY 2010**

During the month of February, Dr. Saunders signed one (1) document that is listed in the Board Book, including the Addendum to the Joint Cooperative Agreement between Parkland College and Richland Community College to add Computed Tomography Certificate and Magnetic Resonance Imaging Certificate to an existing agreement entered into by the parties on May 26, 1988.

**CONSENT AGENDA**

**Purchase Recommendations and Bids**
A recommendation to approve the purchase of entrance and display signs for the Center for Sustainability and Innovation from Bendsen Sign & Graphics, Inc. of Decatur, Illinois, in the amount of $20,965.07, was presented to the Board.

Campbell moved to approve the consent agenda items as presented. Prince seconded. Roll call vote being all ayes, Chairman Bliefnick declared the motion carried.

**OLD BUSINESS**

**Adoption of 2010 Strategic Plan Priorities**
A recommendation to adopt the 2010 Strategic Plan Priorities was presented to the Board.
The Strategic Priorities is a document that outlines the goals, strategies, and action steps deemed to be of great importance for this calendar year and will shape Richland’s higher education for the future. It is a challenging, tactical plan to guide staff, students, and community citizens when making decisions; educational achievement and progress are the intended outcomes.

Prince moved to adopt the 2010 Strategic Plan Priorities, as presented. Osborne seconded. Voice vote being all ayes, Chairman Bliefnick declared the motion carried.

Consideration of Section 3.2(b) President’s Employment Agreement
Osborne, as a representative of the Compensation Committee, moved to set the amount due the President as discussed during the executive session on February 23, 2010, pursuant to Section 3.2(b) of the President’s employment agreement to be paid April 1, 2010. Campbell seconded. Roll call vote being seven ayes and one nay, Chairman Bliefnick declared the motion carried.

Consideration and Action on a Resolution Providing for the Issuance of Taxable General Obligation Community College Bonds – Resolution No. 10-8
A recommendation to adopt Resolution No. 10-8, providing for the issue of $3,000,000 taxable general obligation Community College Bonds to increase the working cash fund of the District, was presented to the Board.

Prince moved to adopt Resolution No. 10-8, providing for the issue of $3,000,000 taxable general obligation Community College Bonds to increase the working cash fund of the District, as presented. Sefton seconded. Roll call vote being all ayes, Chairman Bliefnick declared the motion carried.

Construction Report
Greg Florian, Vice President, Finance and Administration, reported to the Board. The Macon County Highway Department has started the work on the ITEP project with the layout of plantings and the location of tree plantings. The second floor of the Center for Sustainability and Innovation is complete. The Innovations Lab should be open within 30 days.

A draft of the Energy Master Plan has been received. An Executive Summary will be presented to the Board at the April meeting.

Richland Community College Extension Sites Update
Dr. Doug Brauer, Vice President, Economic Development and Innovative Workforce Solutions, reported to the Board. Doug provided a summary of activity at the Richland extension sites for August 2009 through February 2010.
NEW BUSINESS

Recommendations for Faculty Promotion in Rank

Dr. Saunders recommended to the Board that Resolution No. 10-9, granting promotion in rank to Janilyn Kocher from Associate Professor to Professor, be adopted.

Campbell moved to approve promotion resolution no. 10-9, as presented. Osborne seconded. Voice vote being all ayes, Chairman Bliefnick declared the motion carried.

Professor Emeritus Recommendation

A recommendation to grant Professor Emeritus status to Dr. John Cordulack, retired faculty member, was presented to the Board.

Osborne moved to grant Professor Emeritus status to Dr. John Cordulack, retired faculty member, as presented. Campbell seconded. Voice vote being all ayes, Chairman Bliefnick declared the motion carried.

Staff Emeritus Recommendation

A recommendation to grant Staff Emeritus status to Jane Johnson, retired staff member, was presented to the Board.

Dunning moved to grant Staff Emeritus status to Jane Johnson, retired staff member, as presented. Osborne seconded. Voice vote being all ayes, Chairman Bliefnick declared the motion carried.

FINANCIAL REPORT

Bills Payable

The February 2010 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills for payment and ratification in the amount of $1,200,034.82 for February 2010 was distributed to the Board prior to the meeting.

Prince moved to approve the bills for payment and ratification as presented and to approve the Financial Statement to be filed for audit. Sefton seconded. Roll call vote being all ayes, Chairman Bliefnick declared the motion carried.
ITEMS FROM THE BOARD
Bruce Campbell commended Teena Zindel-McWilliams on her exceptional presentation to the Noon Kiwanis.

Dr. Osborne extended condolence to the family of Leland Glazebrook, who passed away after serving 34 years as Trustee for Lake Land College.

Amy Bliefnick reminded the Board that there will be a reorganization at the April Board meeting.

ADJOURNMENT
Campbell moved and Osborne seconded to adjourn the meeting at 6:35 p.m.

Bruce Campbell, Secretary